

## Committee Term Cheat Sheet

**Participatory Governance Committee:** committee that has a prescribed number of representatives from academic, classified, and/or administrative staff, as well as students.

- As of February 11, participatory governance committees include: AIQ, Assessment, Bookstore, Budget, Curriculum\*, Enrollment Management, EODAC, Facilities & Sustainability, ISIT, Professional Development, Program Review, and Safety.
- Proposed By-Laws change will move Curriculum from participatory governance committee to Academic Senate committee.

**Academic Senate Committee:** committee listed in the Senate By-Laws as a standing committee of the Academic Senate (Article VIII - Committees, Section 5). Faculty only voting membership. Senate committee works only on a “10+1” item.

- As of February 11, only Equivalency is an Academic Senate committee.
- Proposed By-Laws change will add Curriculum to the list of Academic Senate committees. Students need to still have a voice on Curriculum as part of the Student “9+1” which include several that overlap with the Senate’s 10+1: grading policies, ***curriculum development, courses or programs which should be initiated or discontinued***, processes for institutional planning and budget development, and standards and policies regarding student preparation and success.

## References (found on Senate website)

- **Governance Committee Relationship to Academic Senate** — participatory governance committees report out to the Academic Senate and the approval of participatory governance charges by Academic Senate and College Council before they become official. Discusses the Decision Making Document and the recorded procedure of committee charge approval by Senate and College Council in the 2000 and 2018 ISERs. Senate by-laws require Senate approval of participatory governance committee charges for committees with faculty on them.
- **Standing Committee vs. Governance Committee in the Decision Making Document** — making sense of the DMD’s use of the terms “standing committee” and “governance committee” in the first half and the second half of the document. Includes discussion of the Curriculum Committee as an “arm of the Senate”.
- **Required Elements of a Committee Charge** — describes the required elements of a participatory governance committee and Academic Senate committee charge. Special attention to “Reports Out To” (or “Provides Reports to”) as distinguished from “Communicates With”.

Decision Making Document next page >>

- ***Decision Making Document*** — posted on the Bakersfield College Strategic Planning section of the committees website. The Decision Making Document (DMD) describes how decisions are made at the college. A task force from College Council and the Academic Senate was formed in the 2009-10 academic year to document how decisions are made and to make recommendations for improving the process of decision-making at the college. The DMD was finalized/approved on November 5, 2010.