

**BAKERSFIELD COLLEGE**  
**PROPOSED: Curriculum Committee Charge for 2022-2023**

NAME OF COMMITTEE	<b><i>CURRICULUM COMMITTEE</i></b>
COMMITTEE CHARGE	<p>The Curriculum Committee is a standing <b>governance</b> committee <del>that functions as a vital subcommittee</del> of the Academic Senate. The primary purpose of this committee is to ensure that curriculum is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. Curriculum includes programs of study (degrees and certificates) and individual courses. As such, it must support strong transfer and vocational programs and include a strong general education program as the foundation upon which students will build. The Committee</p> <ul style="list-style-type: none"> <li>• Oversees origination, modification, deletion, and review of all curriculum, including all elements of both programs of study (degrees and certificates) and individual courses in an ongoing systematic review process.</li> <li>• Independently evaluates requests for prerequisites and advisories in accordance with Title 5 regulation.</li> <li>• Independently evaluates requests for Distant Education in accordance with Title 5 regulation.</li> <li>• Evaluates requests for General Education and articulation.</li> <li>• Develops and implements procedures to assure an effective means of facilitating the curriculum review process while adhering to the requirements of law and regulation.</li> </ul>
SCOPE OF AUTHORITY	<p>Faculty has primary responsibility for the origination, modification, deletion, and review of all curriculum in accordance with the mission of the college. In accordance with the requirements of the Brown Act, all Curriculum Committee agendas will be publicly posted 72 hours prior to regularly scheduled meetings. There must be quorum before a vote to recommend approval of curriculum. Recommendations for approved curriculum will be forwarded to the Kern Community College District Board of Trustees. Curriculum approved by the Board of Trustees will be forwarded to the California Community Colleges Chancellor’s Office.</p>
REPORTS <del>OUT</del> TO	The Curriculum Committee reports to the Academic Senate <b>Executive Board</b> and the Vice President of Instruction.
COMMUNICATES WITH	The Curriculum Committee communicates regularly with faculty through Curriculum Committee representatives, Academic Senate <b>Executive Board</b> , College Council, and the Faculty Chairs and Deans Council.
MEMBERSHIP	<p>The committee is co-chaired by the Vice President of Instruction (or designee) and 2 Faculty Representatives (2yr- term). Faculty Co-Chairs vote as one person only if there is a tie. Quorum shall be the nearest whole number greater than half the number of Academic Senate confirmed voting members. Vacant positions shall not be counted to determine quorum. All members have voting privileges unless otherwise indicated.</p> <ul style="list-style-type: none"> <li>• Two administrative representatives, non-voting members</li> <li>• Articulation Officer, voting member unless there is a shared responsibility as a non-voting or modified voting member.</li> <li>• <del>29</del> <b>28 Senate-appointed academic department</b> representatives (1 representative from each Academic Department and 1 representative to represent all programs not in a department, 1 adjunct, and 3 members-at-large) (<b>staggered, alternating, 2yr- terms</b>)</li> <li>• Assessment Co-Chair(s) (liaison, non-voting member(s))</li> </ul>

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	<ul style="list-style-type: none"><li>• Administrative Support, non-voting member</li><li>• One Student Government Association Representative</li></ul>
<del>Decision Making Model</del>	<del>Unless otherwise directed by law, regulation, or by laws, motions will be approved by a simple majority to the affirmative of the voting membership.</del>