Nick Strobel Page 1 11/21/21 Deleted: 8/20/21

ACADEMIC SENATE OF BAKERSFIELD COLLEGE CONSTITUTION AND BY-LAWS

CONSTITUTION

ARTICLE I -- NAME

	ANTICLE I NAME	
Section 1	The name of this organization shall be the Academic Senate of Bakersfield College, referred to herein as the Academic Senate.	
Section 2	The name of the legislative body shall be the Academic Senate of Bakersfield College, referred to herein as the Academic Senate.	
	ARTICLE II DEFINITION OF TERMS	
Section 1	The Academic Senate refers to the organization comprised of all personnel designated under ARTICLE IV MEMBERSHIP of this constitution.	
Section 2	The Senate (rep.) refers to all elected officers and elected Senators who represent the Academic Senate.	
Section 3	The College refers to the organization of all elements, and any combination of such elements, that compose the institution known as Bakersfield College.	
Section 4	A <u>Department</u> refers to any formal college department or grouping of departments which includes faculty (e.g. instructional/library/student support services).	Deleted: Discipline Area
Section 5	A Senator refers to a person who is elected by a Department to serve	Deleted: Discipline Area
	on the <u>Senate (rep.)</u> .	Deleted: Senate
Section 6	The Board of Trustees refers to the Kern Community College Board of	

BC Academic Senate Constitution and By_laws Page -1-

Trustees and its official representatives.

Colleges and its official representatives.

The Board of Governors refers to the Board of Governors of the California Community Colleges and its official representatives.

ASCCC refers to the Academic Senate for California Community

Committee refers to any group of people involving faculty who represent the Academic Senate and are tasked with decision-making of any set time period (e.g., standing committee, college-wide committee,

Section 7

Section 8

Section 9

Nick Strobel_	Page 2 11/21/21 ₂	Deleted: 8/20/21
	screening committee, task force, work group, temporary ad hoc committee, etc.), except for groups internal to a single department and those solely appointed by the bargaining agent.	
	College-wide committees refer to those committees which involve faculty and other segments of the college, such as administration, classified staff, and students.	
Section 10	Faculty Caucus refers to a group of faculty members (full time/part time) who are part of a committee.	Deleted: wide
Section 11	Executive Board refers to the Executive Board of the Academic Senate.	
Section 12	Time-oriented references refer to <u>contractual</u> working days <u>during Fall</u> <u>and Spring semesters</u> .	
	ARTICLE III PURPOSE	
Section 1	The purpose of the Academic Senate is to provide the means to represent faculty in the formation and implementation of policy on academic and professional matters.	
Section 2	In implementing policies, the <u>Senate (rep.)</u> will represent the <u>Academic</u> Senate to the President of the College and to the Board of Trustees with respect to academic and professional matters and exercise powers granted by the California Education Code and the Board of Governors.	Deleted: Senate
Section 3	The <u>Senate (rep.)</u> shall assume primary responsibility in the areas of curriculum and academic standards as specified in the California Education Code.	Deleted: Senate
Section 4	The <u>Senate (rep.)</u> shall maintain active membership in the ASCCC.	Deleted: Senate
	ARTICLE IV – MEMBERSHIP	
Section 1	All faculty not designated as management, confidential employees, or supervisors and employed by the College on fifty percent or more contracts whose current assignment places them on the Basic Faculty Salary Schedule shall be members of the Academic Senate.	
Section 2	Part-time, non-contract faculty members shall be associate members. Associate members do not have the rights and privileges of regular members, but they may elect a Senator as a voting member of the Academic Senate. << have Senate discussion of adding another rep for part -time>>	
BC Academ	ic Senate Constitution and By <u>-</u> laws Page - 2 -	

Nick Strobel_	Page 3	11/21/21, Deleted: 8/20/21

ARTICLE V -- REPRESENTATION

Section 1 Each <u>Department</u> shall be represented on the <u>Senate (rep.)</u> by one or more Senators, in accordance with ARTICLE V of the BY-LAWS.

Deleted: Discipline Area

Deleted: Senate

Deleted: |

Section 2 Nomination and Election of Senators

- a. Any nominee who receives a plurality of the votes cast shall be declared elected. In the event of a tie, a run-off between the two top candidates for Senator shall be held within two weeks of the original election.
- If there is no nominee for an office, that position shall remain vacant until the next regularly scheduled Academic Senate election.

Section 3 Terms of Office

- a. A Senator shall serve for a term of two consecutive years.
- b. One-half of the Senators shall be elected annually.
- c. If it becomes necessary to temporarily replace a Senator ("original Senator" in this section), the Department may select his or her interim replacement subject to confirmation by the Senate (rep.). Failing either, the position will remain vacant until the next regularly scheduled election. The interim Senator would serve until the original Senator is able to resume his or her duties or until the next regularly scheduled election, whichever comes first.

A copy of this policy will be emailed to the <u>original</u> senator, the <u>Department</u> Chair, and the department secretary. The <u>original</u> <u>Senator</u> or 2nd <u>Senator</u> from the area and chair will work together to find a replacement, and the <u>Department</u> Chair will notify the Senate Office.

- d. Vacancies occurring at irregular times shall be filled by a special election within thirty days after the vacancy occurs, in accordance with the nomination and election procedures.
- e. When any <u>Senator</u> is incapable of performing the duties outlined below, the President shall conduct an election of that <u>Senator's</u> <u>Department</u> according to the nomination and election rules to determine a successor.
- f. A vacancy that has been filled shall be filled for no longer than the original term of office.

Deleted: n

Deleted: Academic

Deleted: Discipline Area

Deleted: Senate

Deleted: vacating

Deleted: vacating

Deleted: Discipline Area

Deleted: vacating

Deleted: senator

Deleted: S

Deleted: Discipline Area

Deleted: Representative

Deleted: representative's

Deleted: Discipline Area

Nick Strobel_	Page 4	11/21/21	(1	Deleted: 8/20/21
Section 4	Reapportionment			
	The Senate (rep.) shall evaluate its own structure prior to each an	nual	(I	Deleted: Senate
	election and, when appropriate, reapportion itself in accordance w			
	ARTICLE V of the BY-LAWS.		S. >	Deleted:
Section 5	Responsibilities of Senators		(I	Deleted:
	a. A Senator shall attend all meetings of the Senate (rep.).			Deleted: Senate
	 b. If a Senator misses three or more meetings of the <u>Senate (response)</u> per year, she or he may be removed from office by a two-th 			Deleted: Senate
	vote of the <u>Senate (rep.)</u> .			Deleted: Senate
	 A Senator shall communicate business items and other con between her or his <u>Department</u> and the <u>Senate (rep.)</u>. 	ncerns		Deleted: Discipline Area
.	•			Deleted: Senate
Section 6	Installation of Senators			
	At the conclusion of Old Business at the last Senate (rep.) meeting		I	Deleted: Senate
	the academic year, the newly elected representatives shall be instand shall conduct all New Business of the <u>Senate (rep.)</u> .	alled	(I	Deleted: Senate
	and shall conduct all New Dusiness of the <u>Seriale (1eb.)</u> .			Defected. Genate
	ARTICLE VI OFFICERS			
Section 1	Officers			
	The following shall be the officers of the Academic Senate:		(I	Deleted: Senate
	President	-	(I	Formatted: Space After: 0 pt
	Vice-President			
	Secretary Treasurer			
	Delegate to the ASCCC			
	Officers shall be full-time tenured/tenure-track faculty. Officers sha	all		
	attend all <u>Senate (rep.)</u> meetings.		I	Deleted: Senate
Section 2	Parliamentarian			
	A Parliamentarian may be appointed by the President.			
Section 3	Nomination and Election of Officers			
	 Nomination and election procedures are defined in ARTICL the BY-LAWS. 	E V of		Deleted:
Section 4	Terms of Office for Officers			
O A and com	is County Countitation and Du Java			
ال Academ	ic Senate Constitution and By <u>-</u> laws Page - 4 -			

Nick Strobel_	Page 5	11/21/21 Deleted: 8/20/21
	The elected officers, with the exception of the Pre Delegate to the ASCCC, shall serve for one year.	
	 The President and the Delegate to the ASCCC st consecutive years. 	nall serve for two
Section 5	Duties of the President	
	a. The President shall preside over meetings of the	Senate (rep.). Deleted: Senate
	b. The President shall chair the Executive Board.	
	 The President shall, with the approval of the <u>Sense</u> appoint all members who serve on all committees the Academic Senate. 	
	d. The President may serve as an ex-officio membe	r of <u>any</u> Deleted: all
	committee, that represents the Academic Senate.	Deleted: S
	e. The President shall be the spokesperson for the	The state of the s
	Senate in all matters, but not at variance with <u>Aca</u> policy.	Deleted: Senate
	f. The President shall report the activities and the c <u>Academic Senate</u> to the Board of Trustees on a r	
	g. The President shall act as the agent of the <u>Acade</u> ordinary and ongoing business.	mic Senate Deleted: Senate
	h. The President shall manage the Senate office an posted office hours. In addition to tasks described Laws, the Senate's administrative staff shall mair Departments, including names and count of Acad members within each Department and they shall all Academic Senate members.	I in the By- tain a list of lemic Senate
Section 6	Duties of the Vice-President	
	 The Vice-President shall assume the duties of the when the President is incapacitated or absent. 	e President
	 b. The Vice-President shall act as <u>Senate (rep.)</u> liais <u>Department</u> and/or Academic Senate committees the President. 	
	 The Vice-President may serve as an ex-officio me committee, that represents the Academic Senate. 	ember of any Deleted: all Deleted: S
Section 7	Duties of the Treasurer	
BC Academi	c Senate Constitution and By <u>-</u> laws	_

Nick Strobel_	Page 6 1	1/21/21 Deleted: 8/20/21
	The Treasurer shall be responsible for maintaining records of income and expenditures of the Senate (rep.).	Deleted: Senate
	b. The Treasurer shall make regular reports to the Senate (rep	.). Deleted: Senate
	c. The Treasurer may disburse funds at the direction of the Se	nate Deleted: shall
	<u>(rep.)</u> or <u>the</u> Executive Board.	Deleted: Senate
Section 8	Duties of the Secretary	Deleted: its
	a. The Secretary shall review the minutes of Senate (rep.) and	Deleted: publish the agenda for and
	Executive Board meetings before the posting deadline,	Deleted: Senate
	 The Secretary shall report communications to the <u>Senate (real and initiate correspondence and acknowledgements</u> as directions. 	
	by the <u>Senate (rep.)</u> .	Deleted: Senate
	c. The Secretary shall send out highlights of Senate (rep.)	Deleted: Senate
	meetings.	Deleted: <#>The Secretary shall maintain a list Discipline Areas, including names and numbers within each Discipline Area. ¶
Section 9	Duties of the Delegate to the ASCCC	The Secretary shall maintain a list of all Acader Senate members
	 The Delegate of the ASCCC shall attend ASCCC meetings. 	
	 b. The Delegate to the ASCCC shall report the proceedings of fall and spring state meetings to the <u>Senate (rep.)</u> and, if requested by the President, to the Board of Trustees. 	the Deleted: Senate
	c. The Delegate to the ASCCC shall communicate statewide legislation and other concerns to the Senate (rep.).	Deleted: <#>The Delegate to the ASCCC shall of the Government Affairs Committee. ¶
Section 10	Installation of Officers	Deleted: <#>Senate
	At the conclusion of <u>Unfinished</u> Business at the last <u>Senate (rep.)</u>	Deleted: Old
	meeting of the academic year, the newly elected officers shall be	Deleted: Senate
	installed and shall conduct all New Business of the <u>Senate (rep.)</u> .	Deleted: Senate
	ARTICLE VII REFERENDUM	
Section 1	Upon presentation to the <u>Senate (rep.)</u> of a referendum petition, signature of the Academic Senate members pretenting and	
	by fifteen percent of the Academic Senate members protesting and by the <u>Senate (rep.)</u> , the President shall suspend such action until referendum election is held.	
Section 2	Within three weeks, excluding recesses and holidays of the susper action, an election shall be conducted. If a majority of Academic Se	enate
	members vote against the <u>Senate (rep.)</u> action, then the <u>Senate (reaction shall be null and void.</u>	
	action shall be null and volu.	Deleted: Senate

Nick Strobel_	Page 7 11/21	/21
	ARTICLE VIII RECALL	
Section 1	If a recall petition asking for the recall of any officer, signed by fifteen percent of the Academic Senate membership, is presented to the Senate (rep.) , a recall election shall be held.	Deleted: Senate
Section 2	If a recall petition asking for the recall of any elected Representative, signed by twenty-five percent of the membership in the area of representation, is presented to the President, a recall election among the members of the Department shall be held.	Deleted: Discipline Area
Section 3	All recall elections shall be held within three weeks, excluding recesses and holidays, of receipt of the recall petition.	5
Section 4	An officer shall be recalled if at least fifty percent of the Academic Senate cast a ballot and a majority of votes are in favor of recall.	
Section 5	A Senator shall be recalled if at least fifty percent of the Department cast a ballot and a majority of votes are in favor of recall.	Deleted: Discipline Area
	ARTICLE IX RATIFICATION	
Section 1	Ratification of this Constitution shall require a two-thirds affirmative vot of the membership <u>casting ballots</u> and, additionally, shall be ratified onlif at least fifty percent of the <u>Academic Senate</u> membership casts	
Section 2	ballots. Voting shall be conducted by official ballot. The voting period shall be two weeks long.	Deleted: Senate Association
Section 3	Ratification of this Constitution shall revoke any and all previous Constitutions of the Academic Senate and/or the Senate (rep.).	Deleted: Senate
	ARTICLE X – AMENDMENTS	
Section 1	Amendments to this Constitution may be proposed to the <u>Senate (rep.)</u> which, upon a two-thirds affirmative vote, shall submit the proposed amendment to the Academic Senate for a ratification vote.	Deleted: Senate
Section 2	Amendments to this Constitution shall also be placed before the Academic Senate for a ratification vote if a proposed amendment is submitted to the Senate (rep.) endorsed with the signatures of fifteen percent of the membership of the Academic Senate.	Deleted: Senate
Section 3	Ratification of a proposed Constitutional amendment shall require a two thirds affirmative vote of the membership voting and, additionally, shall	

Nielz Strobel	Page 8	11/21/21 Polotod 9/20/21	

be ratified only if at least fifty percent of the Academic Senate members cast ballots.

	ARTICLE I ESTABLISHMENT OF QUORUM	
Section 1	A quorum for meetings of the Academic Senate shall consist of twenty percent of the membership.	
Section 2	A quorum for meetings of the <u>Senate (rep.)</u> shall consist of fifty percent of the Officers and Senators. <u>Vacant positions do not count toward quorum.</u>	Deleted: Senate
	ARTICLE II GENERAL MEETINGS	
Section 1	General meetings of the Academic Senate may be called by the President, with approval of the Senate (rep.), whenever they are deemed necessary.	Deleted: Senate
Section 2	General meetings of the Academic Senate may be called either (1) upon the written request of twenty percent of the membership of the Academic Senate or (2) upon the written request of any three members of the Executive Board of the Academic Senate.	
	ARTICLE III - PARLIAMENTARY AUTHORITY	Formatted: Font: Bold
Castian 4	The mules contained in the assument addition of Debout's Dules of Order	Formatted: Font: Bold
Section 1	The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Academic Senate and Senate (rep.) in	Formatted: Normal (Web), Normal (Senate Constitution
	all cases to which they are applicable and in which they are not	
	inconsistent with these By-Laws and any special rules of order the	
	Academic Senate or Senate (rep.) may adopt.	
	ARTICLE <u>IV</u> DUES AND DONATIONS	Deleted: III
Section 1	The Senate (rep.) shall determine the amount of dues.	Deleted: Senate
Section 2	Payment of dues is not a necessary requirement for membership.	
Section 3	Dues may be collected from the members of the Academic Senate by the Treasurer on an annual basis to meet the ongoing needs of the Academic Senate and special donations may be solicited to meet unusual financial responsibilities.	
BC Academ	nic Senate Constitution and By <u>-</u> laws Page - 9 -	

11/21/21 Deleted: 8/20/21

Page 9

Nick Strobel_

Nick Strobel_	Page 10 11/21	/21	Deleted: 8/20/21
Section 4	Donations to the Scholarship Fund of the <u>Senate (rep.)</u> shall be accepted by the Treasurer and shall be reported to the <u>Senate (rep.)</u> in the Treasurer's Report.	1	Deleted: Senate Deleted: Senate
	ARTICLE V REPRESENTATION AND REAPPORTIONMENT		Deleted: I
Section 1	The Senate (rep.) shall consist of the elected officers and Senators.		Deleted: Senate
Section 2	The Senate (rep.) will involve as many faculty as possible to be		Deleted: Senate
	a. Senatorsb. Governance co-chairsc. Executive Board members		
	Moreover, to eliminate conflict of interest issues which arise from facult serving in dual or triple roles (any combination of a, b, & c_above) the Senate (rep.)) precludes a single faculty member	ty	Deleted: Senate
	a. from serving as both a Senator AND member of Executive Boar	d	
	 b. from serving as both an elected <u>Senate (rep.)</u> officer AND a governance co-chair 		Deleted: Senate
	c. from having their name on an Academic Senate election ballot a both a Senator and an Executive Board position. The faculty member must choose for which ONE position they are running before the election ballots are distributed.	a <u>s</u>	
Section 3	Senators have the right to identify a voting proxy in their absence. The Voting Proxy Form is required.		
Section 4	Any Academic Senate member eligible to vote in a <u>Department</u> Chair		Deleted: Discipline Area
	election shall be considered a member of that <u>Department</u> for purposes of apportionment and reapportionment. A <u>Department</u> member with les		Deleted: Discipline Area
	than a fifty percent assignment will be counted as one-half in that		Deleted: Discipline Area
	<u>Department</u> .		Deleted: Discipline Area
Section 5	Apportionment		
	 Each <u>Department</u> of the college shall be entitled to at least one elected Senator. 		Deleted: Discipline Area
	 A second Senator shall be elected provided that a <u>Department</u> contains sixteen (16) or more members of the Academic Senate).	Deleted: Discipline Area
BC Academ	ic Senate Constitution and By <u>-</u> laws Page - 10 -		

Nick Strobel_	Page 11	11/21/21 Deleted: 8/20/21
	 A third Senator shall be elected provided that a contains thirty-one (31) or more members of the Senate. 	
	 d. If more than one Senator is elected from a multi is the intention of this document that the Senato possible, from different disciplines within the <u>De</u> 	rs be elected, if
Section 6	Reapportionment	
	 The Academic Senate shall include members or on a one or two semester leave. 	n sabbatical and
	 Each spring semester, and by April 1, the <u>Senate</u> examine its membership structure. 	e (rep.) shall Deleted: Senate
	 A <u>Department</u> with fifteen (15) or fewer member only one representative. 	s shall be allowed Deleted: Discipline Area
	d. If a <u>Department</u> has two seated representatives membership drops below sixteen (16) its seated will be allowed to serve their terms and, when e terms are completed, it will be reduced to one re	representatives ither or both
	e. If a <u>Department</u> has three seated representative membership drops below thirty-one (31), its sea representatives will be allowed to serve their ter either or both terms are completed, it will be red representatives.	ted ms, and, when
	f. If a <u>Department</u> has grown to thirty-one (31) or an additional representative shall be allowed at scheduled election.	
	g. If the size of any Department is disputed, the dissettled by the President of the Academic . Senate consultation with the Faculty Chair to verify the membership.	e after
	ARTICLE VI NOMINATION AND ELECTION P	ROCEDURES
Section 1	Officers shall be nominated and elected-at-large.	
Section 2	Nomination of Senators	
	a. Senators shall be nominated and elected by De	partment. Deleted: Discipline Area

 b. A master list of <u>Departments</u>, including the names and numbers of members in each <u>Department</u>, is to be maintained by the Secretary and posted in the Senate office. c. Nominees for Faculty Chairs shall be solicited from among the members of the appropriate <u>Department</u>. mporary Replacement of Faculty Chairs a. If it becomes necessary to temporarily replace a <u>Department</u> Chair because of an authorized leave such as a sabbatical or illness <u>and the position has not been vacated</u>, the department shall meet to recommend in writing to the college president and Academic Senate president the method of replacing the <u>Department</u> Chair. Two possibilities are as follows: A chair temporarily elected by the <u>Department</u>. The duties of the chair assumed by the appropriate dear election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described Sections 5 and 6 of this Article. 		Deleted: Discipline Area Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"
members of the appropriate Department. mporary Replacement of Faculty Chairs a. If it becomes necessary to temporarily replace a Department Chair because of an authorized leave such as a sabbatical or illness and the position has not been vacated, the department shall meet to recommend in writing to the college president and Academic Senate president the method of replacing the Department Chair. Two possibilities are as follows: 1. A chair temporarily elected by the Department. 2. The duties of the chair assumed by the appropriate dear b. A vacated chair position will be replaced by a department chair election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article.		Deleted: Discipline Area Deleted: Discipline Area Deleted: discipline area Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at:
 a. If it becomes necessary to temporarily replace a Department Chair because of an authorized leave such as a sabbatical or illness and the position has not been vacated, the department shall meet to recommend in writing to the college president and Academic Senate president the method of replacing the Department Chair. Two possibilities are as follows: A chair temporarily elected by the Department. The duties of the chair assumed by the appropriate dear b. A vacated chair position will be replaced by a department chair election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article. 		Deleted: Discipline Area Deleted: discipline area Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at:
Chair because of an authorized leave such as a sabbatical or illness and the position has not been vacated, the department shall meet to recommend in writing to the college president and Academic Senate president the method of replacing the Department Chair. Two possibilities are as follows: 1. A chair temporarily elected by the Department. 2. The duties of the chair assumed by the appropriate dear b. A vacated chair position will be replaced by a department chair election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article.		Deleted: Discipline Area Deleted: discipline area Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at
Department Chair. Two possibilities are as follows: 1. A chair temporarily elected by the Department. 2. The duties of the chair assumed by the appropriate dear b. A vacated chair position will be replaced by a department chair election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article.	4	Deleted: discipline area Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at
 2. The duties of the chair assumed by the appropriate dear b. A vacated chair position will be replaced by a department chair election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article. 	4	Formatted: Outline numbered + Level: 1 + Numbering Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at
election as described in the bargaining unit's agreement within the timeframe of Article II.12 of the Constitution and follow the procedures for solicitation of nominees and election described in Sections 5 and 6 of this Article.	<u></u> • • • • • • • • • • • • • • • • • • •	Style: a, b, c, + Start at: 1 + Alignment: Left + Aligned at:
licitation of Nominees		
 Nominees for all elected positions shall be officially solicited fro the Academic Senate or <u>Department</u>, as appropriate, at least tw weeks prior to the election. 		Deleted: Discipline Area
 The names of nominees for all elected positions shall be posted by the Senate office <u>at least once a week</u>. 		Deleted: as they are received
ection Procedures		
All election ballots shall list, alphabetically, the names of all nominees for the elected position.		
b. All ballots will provide for abstentions and write-ins.		
c. All election ballots shall be returned to the Senate office for the official tally.		
 d. Eligibility to Vote 1. In Senate officer (at large) elections, every Academic Senate member shall have one full vote. 		
b a b c	the Academic Senate or Department, as appropriate, at least two weeks prior to the election. The names of nominees for all elected positions shall be posted by the Senate office at least once a week. The names of nominees for all elected positions shall be posted by the Senate office at least once a week. The names of nominees for all elected position procedures All election ballots shall list, alphabetically, the names of all nominees for the elected position. All ballots will provide for abstentions and write-ins. All election ballots shall be returned to the Senate office for the official tally. Eligibility to Vote 1. In Senate officer (at large) elections, every Academic Senate member shall have one full vote.	the Academic Senate or Department, as appropriate, at least two weeks prior to the election. The names of nominees for all elected positions shall be posted by the Senate office at least once a week. The names of nominees for all elected positions shall be posted by the Senate office at least once a week. The names of nominees for all elected position procedures All election ballots shall list, alphabetically, the names of all nominees for the elected position. All ballots will provide for abstentions and write-ins. All election ballots shall be returned to the Senate office for the official tally. Eligibility to Vote 1. In Senate officer (at large) elections, every Academic

Nick Strobel_	Page 131	1/21/21 Deleted: 8/20/21
	2. In Senator elections Academic Senate members are	
	eligible to vote in every Department to which they are	Deleted: Discipline Area
	assigned. Those with an assignment of fifty percent or	r less
	in a <u>Department</u> will have a one-half vote in the	Deleted: Discipline Area
	<u>Department</u> .	Deleted: Discipline Area
	3. In Faculty Chair elections, Academic Senate members	s are
	eligible to vote in every Department to which they are	Deleted: Discipline Area
	assigned. Those with an assignment of fifty percent or	rless
	in a Department will have a one-half vote in the respec	
	<u>Department.</u>	Deleted: Discipline Area
	 An Academic Senate member on a one or two-semes paid leave is entitled to vote based upon the normal a of assignment. 	
	 To be eligible to vote in Senate-conducted elections, Academic Senate members, in addition to meeting the 	
	requirements of Article IV of the Constitution, must be	
	tenured, in a tenure-track position, or in at least the th	
	consecutive year of temporary contract employment.	
	e. If no nominee receives a majority of the votes cast, a run-off	
	election shall be conducted between the two candidates rece the most votes.	
	f. If there is a tie vote in a Senator or Department election, and	the Deleted: e
	Department is unable to reconcile the matter within thirty day	
	the winner shall be determined by a toss of a coin at a regula	
	scheduled <u>Senate (rep.)</u> meeting.	Deleted: Senate
	g. The results of all elections shall be announced at the next Se	
	(rep.) meeting. The results will be included in the Senate (rep.) minutes and forwarded to the College President.	Deleted: Senate
	minuted and forwarded to the conlege i reducint.	
	 The vote count will be available in the Senate office after each election. 	ch
Section 7	The Senate (rep.), by a two-thirds majority vote, may substitute spe	Cial Deleted: Senate
Occion 7	election procedures if circumstances not anticipated by ARTICLE V should occur.	
	ARTICLE VI <u>I</u> EXECUTIVE BOARD	
Section 1	The Executive Board of the Academic Senate shall be comprised of	f the
	following:	· • · ·
BC Academ	ic Senate Constitution and By <u>-</u> laws Page - 13 -	

Nick Strobel_	Page 14 11/21/21	Deleted: 8/20/21
	President Vice-President Secretary Treasurer Delegate to the ASCCC Immediate Past President (Ex-officio)	
	Faculty Co-Chair, or a representative of the following Governance committees:	
	Assessment Committee Accreditation & Institutional Quality (AIQ) Bookstore Advisory Budget Committee Curriculum Committee Enrollment Management Committee_(EMC)	
	Equal Opportunity & Diversity Advisory Committee (EODAC) Facilities & Sustainability Committee Information Systems & Instructional Technology Committee (ISIT)	
	Program Review Committee (PRC) Professional Development Committee (PDC), Safety Advisory Committee	Deleted:
	In addition, a Member-at-Large may be appointed from the Academic Senate by the President.	
Section 2	Duties of the Executive Board	
	 The Executive Board shall provide advice and counsel to the President. 	
	 The Executive Board shall assist the President in developing the agenda for the regular meetings of the <u>Senate (rep.)</u>. 	Deleted: Senate
	 The Executive Board shall assist the President in filling vacancies of Senate Officers and shall serve as the Nominations Committee. 	
	d. The Executive Board shall assist the President in preparing the annual budget of the <u>Senate (rep.)</u> .	Deleted: Senate
	e. Outside of the Fall and Spring semesters of the Academic Calendar when the Senate (rep.) is in recess, the Executive Board may approve temporary committees and their membership.	
BC Academi	ic Senate Constitution and By <u>-</u> laws Page - 14 -	

Nick Strobel_	Page 15 11/21/21 ₂		Deleted: 8/20/21
	ARTICLE VIII - COMMITTEES		Deleted: VII
Section 1	The <u>Academic</u> Senate President shall nominate from among Academic Senate members all faculty to Senate committees, college-wide committees, and other such college and/or district committees which shall be formed with the consent of the <u>Senate (rep.)</u> .		Deleted: Senate
Section 2	Nominees to committees shall be informed of their duties and responsibilities by the President or designee.		
Section 3	Nominees to committees shall be confirmed at a scheduled <u>Senate</u> (<u>rep.</u>) meeting by a majority vote of the <u>Senate (rep.)</u> members present and voting.	***************************************	Deleted: Senate Deleted: Senate
Section 4	Upon confirmation by the <u>Senate (rep.)</u> , committee members shall be so notified by the Senate Office.		Deleted: Senate
Section 5	Standing Committees of the Senate		
	The standing committees of the Senate shall be:		
	Equivalency Committee		
Section 6	Equivalency Committee		
	The Academic Senate Equivalency Committee is responsible for determining if an applicant's qualifications are the equivalent of the Minimum Qualifications for Faculty in California Community Colleges.		
	The Equivalency Committee sends its determinations to the Senate (rep.) at least one Senate meeting before the Equivalency Committee sends its determinations to the Board of Trustees to allow the Senate (rep.) time to formulate a comment on any particular equivalency case if the Senate (rep.) chooses as provided for in Board Policy.		
Section 7	College-wide Committees, Task Forces, Work Groups		
	College-wide committees must be approved by the <u>Senate (rep.)</u> before any faculty appointees are confirmed.		Deleted: Senate
Section 8	The composition and duties of college-wide committees are normally found in the Bakersfield College Policy and Procedures Manual. The <u>Senate (rep.)</u> shall review and update this listing of college-wide committees on a periodic basis. Currently, the list of these committees is as follows:		Deleted: Senate
BC Academi	ic Senate Constitution and By <u>-</u> laws Page - 15 -		

Nick Strobel_	Page 16	11/21/21 Deleted: 8/20/21
	Assessment Committee	
	Accreditation & Institutional Quality Committee (AIQ)	
	Bookstore Advisory Committee	
	Budget Committee	
	College Council	
	Commencement Committee	
	Curriculum Committee	
	Enrollment Management Committee	
	Equal Opportunity & Diversity Advisory Committee (EODAC)	
	Facilities & Sustainability Committee	
	Information Systems and Instructional Technology Committee (IS	IT)
	Professional Development Committee (PDC)	
	Program Review Committee (PRC)	
	Safety Advisory Committee	
	Scholarship Committee	
	Student Conduct and Complaint Hearing Committee	
Section 9	The Academic Senate President may designate the leader of a fa	culty
	caucus for any college-wide committee.	
Section 10	Ad Hoc Committees	
	Ad hoc committees of a temporary nature may be approved by th	
	Senate (rep.) at any time. Any ad hoc committee shall follow the	Deleted: Senate
	standard committee charge approval process and include a timeli	
	their work. The ad hoc committee will report the outcomes of their to the Senate (rep.)	<u> </u>
	to the Senate (rep.)	
Section 11	All Senate (rep.) appointees to all committees shall receive in writ	
	composition and duties of said committee, as approved by the Se	
	(rep.). In addition, appointees shall seek advice from the Senate (Deleted: Senate
	before acting on new, substantive policy decisions.	
Section 12	Committee reports may be scheduled ahead of New Business or	
	<u>Unfinished</u> Business at any <u>Senate (rep.)</u> meeting.	Deleted: Old
Section 13	If the Senate (rep.) votes to discontinue its involvement in any	Deleted: Senate
Section 13	committee, then the <u>Senate (rep.)</u> appointees to said committee s	Deleted: Senate
	immediately notified that their appointments are thereby revoked.	
	miniodiately floatined that their appointments are the electrical	
	ARTICLE X LIMITATION ON PUBLIC STATEMENTS	Deleted: VIII
Section 1	The President shall be the official spokesperson for the Academic	Deleted: Senate
	Senate,	Deleted: .

Nick Strobel_	Page 17 11/21/2	Deleted: 8/20/21
Section 2	The President shall not take a position on public issues unless one of the following conditions is met:	
	a. The position of the Senate (rep.) is already a matter of record.	Deleted: Senate
	b. The President is given specific authorization by the <u>Senate (rep.)</u> to express an opinion on a given public issue.	Deleted: Senate
	c. The issue is submitted to the Academic Senate and, the Academic Senate authorizes the President to issue an opinion on a given public issue.	
	ARTICLE X COLLECTIVE BARGAINING AGENT RELATIONSHIP	Deleted: I
Section 1	The <u>Senate (rep.)</u> shall cooperate with the collective bargaining unit, within the scope allowed by the California Education Code, the Board of	Deleted: Senate
	Governors, and any other legal statutes.	
Section 2	The <u>Senate (rep.)</u> , at appropriate times, shall invite a representative of	Deleted: Senate
	the collective bargaining unit to <u>Senate (rep.)</u> meetings to share matters of mutual concern.	Deleted: Senate
	ARTICLE XI AMENDMENTS TO THE BY-LAWS	
Section 1	Amendments to these By-Laws may be proposed by the Executive Board, by any three Representatives, or by petition signed by ten percent of the Academic Senate.	
Section 2	Amendments to these By-Laws shall be ratified by a two-thirds vote of the <u>Senate (rep.)</u> members, present and voting.	Deleted: Senate
	the Senate 4/12/89	(7.1.7.1
	the Senate 9/27/89: Addition of Article V, Section 5, e, 5, of <u>By-Laws</u> the Senate 8/29/90: Article VI, Section 1 of <u>By-Laws</u>	Deleted: Bylaws
	al amendment ratified by faculty 8/13/93: Addition of Article IV, Section 2 of	Deleted: Bylaws
Constitution		
	the Senate 11/18/95: Article VI, Section 1 of the By-Laws	Deleted: Bylaws
	al amendment ratified by faculty 8/23/96: Article V, Section 1 of Constitution	
•	Senate 2/6/02: Article IV, Section 3 and 4 of <u>By-Laws</u> (new section 4 & 5-	Deleted: Bylaws
	nt & reapportionment)	Polotodi Pylowo
Amended by Senate 11/6/02: Article IV, new section 2 of <u>By-Laws</u> Constitution and <u>By-Laws</u> ratified by faculty 5/12/04		Deleted: Bylaws
Amended by Senate 03/17/10: Article VI, Section 1 of By-Laws (addition of		Deleted: Bylaws
Accreditation	n Co-Chair to Executive Board)	Deleted: Bylaws
	d approved by the Senate 05-02-12: Article V, Sections 2 and 3 of	
	Article VI, Section 4 of Constitution; Article VII, Section 10 of By-Laws	Deleted: Bylaws
Constitution;	Autor VI, Occion 4 of Constitution, Autor VII, Occion 10 of by Eaws	Deletta. Dylaws

Constitution and <u>By-Laws</u> ratified by faculty 05-06-14 Edited to reflect approved committee name changes 03-10-15 Amended and approved by the Senate 10-28-15: Article VI, Section 1; Article VII, Section 5-13 of <u>By-Laws</u>

Deleted: Bylaws

Deleted: Bylaws

Constitution and By-Laws revised [Fall 2021] as follows:

Constitution changes:

"Discipline Area" changed to Department throughout, "Senate" changed to "Senate (rep.)" throughout wherever the Senate of Article II section 2 is referred to as distinguished from the Academic Senate of Article II section 1, "Discipline Area" changed to "Department", "Committee" defined in Article II section 9, the working days of Article II Section 12 clarified, [[Article IV membership for associate members increased to X]],

Article VI Section 1: Officers restricted to full-time tenured/tenure-track faculty, Section 8: Secretary duties explicitly includes count of Academic Senate members within each department

Article IX Section 1: removed redundancy, Section 2: clarified that voting shall be two weeks like all other Academic Senate election of the By-Laws

By-Laws changes:

Article I Section 2: clarified that vacant positions do not count toward quorum new Article III inserted that Robert's Rules of Order Newly Revised is the parliamentary authority. Following articles renumbered accordingly

Article V* Section 2: new second (c) clarified that someone cannot run for both Senator and an Executive Board position in the same election.

Article VI* Section 4: clarified difference between temporary replacement and vacated chair

Article VII* Section 1: updated E-board membership

Section 2: added authority of E-board to act on temporary committees outside of the working days of Constitution Article II section 12.

Article VIII* Section 6: Equivalency Committee's determinations go through the Senate (rep.) before going to the Board of Trustees.

Section 8: updated list of college-wide committees

Section 10: updated approval process for and expectations of ad-hoc committees