

Dual Enrollment Task Force/Work Group

Two Mondays ago (Nov 8) was the first meeting of faculty chairs and other interested faculty about ensuring college-level quality of dual enrollment courses and instructors. It was evident from the discussion that some departments have been able to keep some effective control of the dual enrollment courses in their subject area and other departments much less so.

Joe Saldivar (chair of Biology department) will lead the faculty chair discussion from here on out. Here is his progress report from November 10.

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Kylie Campbell, Director of Early Enrollment, and I had a productive meeting this morning. Early College shares many similar Dual Enrollment (DE) concerns brought forth by faculty chairs. We agree that BC (in collaboration with partner high school districts) needs to align processes and procedures for quality DE educational experiences. We shall use the NACEP Self-Assessment Worksheet as a template (see attachment). The processes and procedures include;

- Identifying appropriate courses for DE
- DE Instructor approval/onboarding
- Verify content, pedagogy, and appropriate assessment
- Site visits (observations and or evaluations)
- Provide DE Instructor training and professional development (FERPA, transcripts, "W", et. al.)
- Policies and procedures for non-compliance and removal of DE Instructor(s) or course(s)
- Deeper collaborations with high school students, instructors and staff

Our plan is to co-present the NACEP Self-Assessment as our BC DE template at the next FCDC meeting as well as an update with Academic Senate. The intention is to develop procedures that will ensure Dual Enrollment meets the expectations of all shareholders (HS students, HS parents, HS administrators, BC faculty, Early College Department, tax payers...). This will be a collaborative group composed of Early College staff, BC Chairs, BC faculty and high school representatives. The meetings will occur during Flex week (January 10-13, 2022).

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Winter Intersession Task Force

Vice-President Erica Menchaca is working on getting together the BC task force on the Winter Intersession. The task force will make recommendation(s) to the Senate about whether or not to have a winter intersession (no earlier than 2023-24) and if a winter intersession is truly needed to handle the scheduling bottlenecks, then which model and length to use. The BC task force will focus on BC-specific concerns as well as inform the conversations at the districtwide task force. (The districtwide task force will focus on districtwide issues of implementing a winter intersession.)

The Senate is in charge of the academic calendar, so the task force makes *recommendations*. As part of the research process, the task force may discover more effective scheduling procedures (outside of calendar changes) that will be vetted through FCDC and the Educational Administrators Council and President's Cabinet. Because the task force is making recommendations, any voting by its members will be non-binding advisory votes. Academic calendar issues are decided by the Academic Senate in consultation with the faculty union. Other proposed policy changes will be decided by the Senate and College Council.

Currently, we're thinking there will be faculty, admin, classified co-chairs and the membership will be:

- # Administrative Representatives (including A&R, Financial Aid, Office of Instruction)
- 2 Classified Representatives (hopefully include the scheduling technician)
- 1 representative from each Academic Department (each department invited but we know some small departments might be over-tasked on committees)
- 1 representative to represent all programs not in a department
- 1 Office of Institutional Effectiveness Representative
- 1 CCA Union Representative
- 1 CSEA Union Representative
- 2 Student Government Association Representative

All members have non-binding advisory votes.

If the task force publishes its final recommendation(s) by April 22, the Senate should be able to act on the 2023-24 academic calendar at its May 4 meeting.

All-college Budget Forum Monday, November 22

The annual Fall all-college Budget Open Forum is happening via Zoom webinar on Monday, Nov 22. We'll get an update on this year's finances so far. Registration link: https://cccconfer.zoom.us/webinar/register/WN_K_d2cxH3TMKjicTmnqpglA .

The spring registration enrollments are significantly down (current enrollments are less than half of our Spring 2019 numbers and over 30% less than Spring 2020 numbers). At the same time the state has kicked in money for additional full-time faculty hires in 2022-23, so courses currently taught by adjuncts will be converted over to full-time faculty in 2022-23 AND there will not be as many overloads. Remember that BC is on tap to hire 52 new faculty!

See the State Chancellor's (Dr. Daisy Gonzales) urgent message "[All Hands on Deck for Student Retention and Enrollment](#)" on what the enrollment drop means systemwide and things we can do to boost enrollments (many of which BC is already doing).

Vote to Continue Zoom Meetings Every 30 Days – December 1 start

[AB 361 \(Rivas\)](#) signed by the Governor on Sept 16, 2021 extended the ability of legislative bodies (which include Academic Senates) to meet via Zoom until January 31, 2022 and then require a vote every 30 days thereafter until January 1, 2024 to continue the Zoom meetings. Since our last meeting of the Fall semester is December 1, 2021 and our first meeting of the Spring semester is February 2, 2022, we need to act at the December 1 meeting to have our February meetings be via Zoom. We can cite the expected fourth wave surge in Kern County hospitals described in the recent Californian article (November 13) https://www.bakersfield.com/news/kern-county-covid-hospitalizations-could-reach-highest-point-in-projected-fourth-surge/article_fcac0f76-4408-11ec-9e72-6b5c86fae5d4.html and low vaccination rates in Kern County (47% fully vaccinated and 53.5% partially vaccinated) as evidence for the need to continue meeting via Zoom.