

BAKERSFIELD COLLEGE

ACADEMIC SENATE

September 8, 2021

Levan Center/Webinar - 3:30 p.m.

UNAPPROVED MINUTES

MEMBERS:

President	Nick Strobel	Present	Business Mgmt.&Tech.	Murad Zikri	Present
Vice President	Erica Menchaca	Present	Communication	Christine Cruz Boone	Present
Secretary	Paula Parks	Present	Counseling-1	Keri Kennedy	Present
Treasurer	Andrew Bond	Present	Counseling-2	Sarah Villasenor	Present
ASCCC Rep	Lisa Harding	Present	Education	Michelle Hart	Present
		Present	EMLS	John Hart	Present
AIQ Chair	Grace Commiso	Absent	Engineering Systems-1	Maryam Jalaifarahani	Present
ACOMM Chair	Faith Bradham	Present	Engineering Systems-2	Paul Murray	Present
BADV Chair	Michael McNellis	Present	English-1	Daniel Gomes	Present
BCOMM Chair	Teresa McAllister	Present	English-2	VACANT	Present
CCOMM Chair-1	Mark Osea	Present	English-3	Shane Jett	Present
CCOMM Chair-2	Misty Stowers	Present	FACE	Melissa Ysais	Present
EMC Chair	Krista Moreland	Present	Foreign Lang/ASL	Qui Jimenez	Present
EODAC Chair	Tommy Tunson	Present	Industrial Tech	Ron Grays	Present
EQ Chair	Michael Ivey	Absent	Kinesiology/Health/Ath.	Carl Dean	Present
FSC Chair	Pam Kelley	Present	Library/Academic Tech.	VACANT	Present
ISIT Chair	Pam Boyles	Present	Math-1	Kris Toler	Present
PDC Chair	Matt Andrasian-Jones	Present	Math-2	Dillon Giblin	Present
PRC Chair	Kimberly Nickell	Present	Nursing-1	Noelia Citalin	Present
SC Chair	Rebecca Monks	Absent	Nursing-2	Malissa Buggs	Present
Adjunct Rep	Glenn Samples	Present	Performing Arts	Robby Martinez	Present
Agriculture	Heather Baltis	Present	Philosophy	Reggie Williams	Absent
Allied Health	Heather Shaffstall	Absent	Physical Science-1	Ximena Da Silva Tavares	Present
Art	Jeff Huston	Present	Physical Science-2	Wade Ellis	Present
Behavioral Sc/CJ-1	Gabriel Searcy	Present	Social Science-1	Alan Bolar	Present
Behavioral Sc/CJ-2	Karimeh Amin	Present	Social Science-2	Olivia Garcia	Present
Biology	Ashley Choate	Present	SGA-1	Alex Mitchell	Present

GUESTS:

CALL TO ORDER

The meeting was called to order at 3:36 p.m.; Quorum was met.

GOOD, WELFARE AND CONCERNS

Secretary Parks announced that Josie Triplett retired Professor, Child Development passed away September 4,2021. Condolences will be sent on behalf of the Senate. If anyone is interested in contributing to sending flowers, contact Paula Parks for more information.

WELCOME/ORIENTATION

A. [Constitution/Bylaws](#) (Duties of Senators in Constitution Article V, Sec. 5)

As the new Academic Senate President, N. Strobel reviewed the Constitution/Bylaws to better understand each members duties.

Responsibilities of Senators

a. A Senator shall attend all meetings of the Senate.

b. If a Senator misses three or more meetings of the Senate per year, she or he may be removed from office by a two-thirds vote of the Senate.

c. A Senator shall communicate business items and other concerns between her or his Discipline Area and the Senate.

Later this Fall these will be reviewed and brought forward to the Senate for clarification and potential changes in the Constitution/By-Laws revision.

B. [Roberts Rules of Order \(Parliamentary Procedure at a Glance\)](#) 31:28

There is a specific format for all sorts of different discussion. President Strobel created the two page table based on the latest edition of Roberts Rules of order. If you would like more details, here is a recommended book: [Roberts Rules of Order 12th edition revised in 2020; Roberts Rules of Order- in brief](#)

C. [Brown Act \(Brown Act Cheat Sheet\)](#) 34:34

The Academic Senate is a Brown Act committee. The Brown Act is the open transparency law in California. Here are some highlights:

- Agendas need to be posted 72 hours ahead of time (by 3:30 on Sunday).
- Any item on the agenda that will be voted on has to be clearly labeled.
- There must be enough description in the agenda for the general public to be able to determine if they should attend the meeting. Descriptions should be no more than 20 words long.
- There is and agenda item request form on the Senate's website under the joining Academic Senate meetings section.
- There is a process for emergency situation additions after the 72 hour window. We would need two-thirds of the membership or a unanimous vote of those present at the meeting to agree to add it to the agenda.
- Outlines the time the general public is allowed to speak (this includes committee chairs). There will be a discussion about possibly increasing that time.
- In order to avoid illegal serial meetings is by not talking/emailing/texting/social media posting about agenda items to anyone from outside your department.
- Minutes should include any action taken and the vote on any action by each member present.

Note: Flex with Grant Herndon (Spring 2020) and Flex with Nicky Damania (Fall 2021 and Spring 2021)

D. [Senate website](#): Proxy Forms, Agenda item request, Opportunity to Address the Senate, and Register for a Meeting-general public

APPROVAL OF THE MINUTES

A. May 5, 2021

M/S/C: (M. Buggs, K. Toler) motioned to approve the minutes with correction of spelling Qiu; motioned carried.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

COMMITTEE REPORTS

AIQ (Commiso)

Assessment (Bradham)

Bookstore (McNellis)- *report submitted as written*

Budget (McAllister)

Curriculum (Osea/Stowers)- *report submitted as written*

M. Osea highlighted in the report they submitted:

- Held an all faculty drop-in eLumen and Curriculum Committee on August 26, 2021.
- Curriculum Chairs held an Orientation/Training last week on September 2, 2021.
- The Curriculum Committee will review its charge on September 9, 2021.

EMC (Moreland)

EODAC (Tunson)

Facilities (Kelley)

ISIT (Boyles)

Professional Development (Jones)

Program Review (Nickell)- *report submitted as written*

K. Nickell highlighted the report submitted:

- Their first meeting was held yesterday.
- All the assessments for your SLOs are housed in a SharePoint. Contact her for the link for the SharePoint if you need them to fill out your assessments.
- A program review course in Canvas and a Google Drive with all the resources and data links are also available.
- They will be working on their charge in the coming program review meetings.
- Program review is due October 1, 2021.

Safety Advisory (Vacancy)

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CONSENT ITEMS

M/S/C: (C. Cruz Boone,) motioned to approve... motion withdrawn

M/S/C: (A. Bond,) motioned to replace...motion withdrawn

M/S/C: (X. Da Silva Tavares, M. Buggs) motioned to approve faculty appointments (consent items); motioned carried.

M/S/C: (L. Harding/E. Menchaca) motioned to revise process for standing committees with E-Board and then brought to Senate; motion carried.

A. Faculty Appointments:

- a. Standing Committee Appointments
- b. Screening Committee Appointments (James McGarrah - Associate Dean correction)
- B. Committee Charges
 - a. Mid-Term Team was approved in April.
- C. Equivalencies
 - a. This will be brought to the Senate, as this is the Brown Act body that takes care of the equivalencies before they are sent on to the Board of Trustees.

M/S/C: (E. Menchaca/K. Toler) motioned to skip agenda items to New Business (b); motion carried.

UNFINISHED BUSINESS

- A. N/A
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NEW BUSINESS

- a. Standing Rule of Placement and Frequency of Public comment in Agenda
 - b. Time length for Faculty Chair voting period: Performing Arts & Behavioral Science
M/S/C: (L. Harding/M. Buggs) motioned to hold department chair vote for 48 hrs by Friday, 5pm-one time occurrence (not precedent setting); motion carried.
 - c. Senate Goals-annual review (postponed to next meeting)
 - d. Senate Charge-annual review (postponed to next meeting)
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REPORT

- SENATE PRESIDENT--- note teleconference requirement/expiration
- OFFICER REPORTS
 - Vice President (Menchaca)
 - Treasurer (Bonds)
 - Secretary (Parks)
 - ASCCC Delegate (Harding)
 - BCSGA (Amey) -Amey shared highlights from the BCSGA Website:
<https://www.bakersfieldcollege.edu/studentlife>
 - CCA (Designee)

ANNOUNCEMENTS

- Fall Plenary 11/4-6

ADJOURNMENT

The meeting was adjourned at 5:34 p.m.
Meeting minutes recorded by T. Perry & J. Mullen