

**BAKERSFIELD COLLEGE**  
**PROPOSED: Spring 2021 through Spring 2025**

NAME	Competency Based Education Implementation Team (CBEIM)
CHARGE (Role, Purpose)	The Competency Based Education Implementation team is a(n) ad hoc committee which supports the college mission, values and goals by functioning as a steering committee for CBE development. The committee will establish a process for implementation of a direct assessment competency based education program, coordinate implementation, program development, and monitor progress in accordance with the guidelines for the CCCCCO Collaborative.
TASKS/ROLE	The Competency Based Education Implementation Committee shall: <ul style="list-style-type: none"> <li>● develop a planning/implementation timeline;</li> <li>● communicate progress within the Chancellor’s CBE Collaborate Pilot;</li> <li>● solicit input from internal and external stakeholders;</li> <li>● oversee project development and implementation;</li> <li>● support, engage, and coordinate faculty in the development of start-up processes and materials;</li> <li>● disseminate information to faculty and staff campus-wide;</li> <li>● coordinate professional development.</li> </ul>
SCOPE OF AUTHORITY	The committee serves as a <i>recommending body</i> to the Academic Senate and the College President on all matters pertaining to the implementation of competency-based education.
REPORTS TO	The Competency Based Education Implementation Committee reports to the College President and communicates with the faculty and staff of Bakersfield College.
COMMUNICATES WITH	The Competency Based Education Implementation Committee communicates regularly to the Academic Senate, College Council, and the broader college community.
MEMBERSHIP, ROLES, and RESPONSIBILITIES	The Competency Based Education Implementation Committee is co-chaired by one educational administrator and one faculty member. The co-chairs will serve as the campus contacts with the Chancellor’s Office.  The additional membership will include: <ul style="list-style-type: none"> <li>● 2 administrative representatives as designated by the President</li> <li>● 1 classified representative as selected by CSEA</li> <li>● 1 Curriculum Committee Faculty Co-Chair (or designee) as approved by the Academic Senate</li> <li>● 1 Assessment Committee Faculty Co-Chair (or designee) as approved by the Academic Senate</li> <li>● 1 CCA Union representative</li> <li>● 1 faculty member from the designated program of study</li> <li>● 1 faculty member from a department offering General Education courses aligned with the selected program of study</li> </ul>

Reviewed by \_\_ DATE  
Approved by \_\_ DATE  
Approved by \_\_ DATE

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	<ul style="list-style-type: none"> <li>● 1 Counselor Department Chair (or designee)</li> <li>● 1 Student Affairs Leadership Team (SALT) representative</li> <li>● 1 faculty at-large member</li> <li>● 1 Student Government Association (SGA) Representative</li> </ul>
DECISION-MAKING PROCESS	Quorum is determined as 50% of the membership plus one. All members have voting privileges unless otherwise indicated.

- Summary of the process for creating an implementation committee, a roster of implementation committee representatives, committee members' roles & responsibilities, and a planning timeline

- Adopt Communication Plan to Inform stakeholders throughout the duration of the pilot, as appropriate:

Stakeholders will include, but are not necessarily limited, to the following:

- Academic Senate
- Student Services,
- Institutional Research
- Information Technology services
- Academic Technology (curriculum designers)
- Financial Aid
- Admissions and Records
- Scheduler
- Faculty
- Union
- District Office (banner and fees)
- Student ASB rep
- possibly CSUB or industry depending on which program