

## ACADEMIC SENATE of BAKERSFIELD COLLEGE

April 22, 2020

Virtual Meeting--3:30 p.m.

UNAPPROVED MINUTES

### MEMBERS:

President	Steven Holmes	Present	Behavioral Sc./CJ	Karimeh Amin	Absent
Vice President	Victor Diaz	Present	Biology	Ashley Choate	Present
Secretary	Matt Garrett	Present	Business Mgmt.&Tech.	Phil Whitney	Present
Treasurer	Charles Kim	Present	Communication	Angela Bono	Present
ASCCC Rep	Lisa Harding	Absent	Engineering Systems	Maryam Jalaifarahani	Present
Member-Large	John Giertz	Absent	English	Anthony Huffaker	Absent
AIQ Chair	Grace Commiso	Present	English	Paula Parks	Present
ACOMM Chair	Brent Wilson	Present	Education	Michelle Hart	Present
BADV Chair	Michael McNellis	Absent	EMLS	Jeannie Parent	Present
BCOMM Chair	Teresa McAllister	Present	FACE	Melissa Ysais	Present
CCOMM Chair	Jennifer Johnson	Present	Foreign Lang/ASL	Qui Jimenez	Present
CCOMM Chair	Erica Menchaca	Present	Health/PE	Carl Dean	Present
EMC Chair	Krista Moreland	Absent	Industrial Tech	Ron Grays	Absent
EODAC Chair	Bryan Hirayama	Present	Library/Academic Tech.	Faith Bradham	Absent
EQ Chair	Michael Ivey	Absent	Math	Kris Toler	Present
FSC Chair	Pam Kelley	Absent	Math	Dillon Giblin	Present
ISIT Chair	Pam Boyles	Present	Nursing	Noelia Citalin	Present
PDC Chair	Matt Jones	Present	Nursing	Malissa Buggs	Present
PRC Chair	Kim Nickell	Present	Performing Arts	Robby Martinez	Absent
SC Chair	Rebecca Monks	Absent	Philosophy	Reggie Williams	Absent
SGA Officer	Gayatao/Harris	Present	Physical Science	Nick Strobel	Present
Adjunct Rep	Glen Samples	Absent	Physical Science	Wade Ellis	Present
Agriculture	Heather Baltis	Present	Social Science	Alan Bolar	Present
Allied Health	Heather Shaftstall	Present	Social Science	Olivia Garcia	Present
Art	Jeff Huston	Present	Student Services	Kerri Kennedy	Present
Behavioral Sc/CJ	VACANCY		Student Services	Sarah Villasenor	Present

**GUEST:** Deborah Rosenthal (Physical Science Professor)

### CALL TO ORDER

The meeting was called to order at 3:35p.m.; Quorum was met.

### GOOD, WELFARE AND CONCERNS

A Bakersfield College 4<sup>th</sup> semester nursing student passed away.

### OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

### ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### CONSENT ITEMS *(passed by general consent)*

Minutes of February 19, 2020

***M. Garrett motioned to approve the minutes, N. Strobel seconded; motion passed unanimously.***

Minutes of March 4, 2020

***W. Ellis motioned to approve the minutes, M. Garrett seconded; motion passed unanimously.***

### Standing Committee Appointments

There were no appointments to review.

Visit the [Academic Senate Committee website](#) to view the full committee list.

### Screening Committee Appointments

There were no appointments to review.

### Charges

There were no charges to review

## **UNFINISHED BUSINESS**

- A. No items to review

## **NEW BUSINESS**

- a. 2020-22 BC Technology Master Plan (Boyles)

*Description: The BC Technology Master Plan is reviewed every three years.*

*Visit the [Academic Senate Committee website](#) to view the entire plan.*

This item was a first read and will be voted on May 6<sup>th</sup>.

BC Technology Master Plan Mission Statement & General description:

### ***Mission Statement***

*Technology Support Services develops, installs, maintains, and supports the technological infrastructure at Bakersfield College. We enable students, faculty, and staff to carry out the mission of the college with greater efficiency and flexibility. We are committed to providing exceptional support to facilitate teaching, learning, training, and campus goals throughout our community.*

### ***General***

*The Bakersfield College Educational Master Plan has several components that have technology implications. One of the first areas is a goal to scale the Bachelors of Science degree by way of the Early College Program and the Inmate Scholars program. Introducing technology into the prisons is challenging but one that is critical in order for those students to get the hands-on experience they need for the industrial automation degree.*

*Another focus is the continued development and use of the Program Pathways Mapper tool.*

*Bakersfield College has earned awards for the development of this tool. Looking ahead, Bakersfield College will utilize the resources and visibility earned through initial innovation to expand its curricular alignment and mapping work to the full CSU system and begin deepening alignment with the University of California (UC) Transfer Pathways. In particular, STEM pathways to UC baccalaureate completion will be of primary focus.*

*Bakersfield College is in the process of pursuing a new academic scheduling software. The current in-house developed tool is obsolete and runs on antiquated code and hardware systems. This is a project that will have district-wide implications and improve the agility and flexibility of the colleges to schedule classes appropriately and efficiently.*

*Finally, in addition to the technology plan being aligned with the Educational Master Plan, it is also aligned with the Vision for Student Success goals and the college Strategic Directions.*

## **REPORTS**

### President's Report

*BC President/AS President-*

Holmes shared that when we convert Fall 2020 classes from face to face to online it requires a new CRN# and there is some concern that currently enrolled students are not getting rolled into the new sections.

College Council (CC)-website: <https://committees.kccd.edu/bc/committee/collegecouncil>

There was some discussion regarding the *Incremental Reopening Guidelines for instruction* (document is located on the CC website).

District Consultation Council (DCC)-website: <https://committees.kccd.edu/committee/district-consultation-council>

No update.

Board of Trustees (BOT)-website: <https://www.kccd.edu/board-trustees/meetings>

Holmes reported that the BOT approved one of the new district maps (Plan D).

Holmes & McAllister reported that the district seems inclined to put newly anticipated state funds into the district reserves instead of the campuses.

District-wide Budget Committee (DWBC)- no updates

### **COMMITTEE REPORTS**

AIQ(Commiso)-submitted as written

Website: <https://committees.kccd.edu/bc/committee/accreditation>

**Prepared for Academic Senate, April 22, 2020 & College Council, April 30, 2020**

**Grace Commiso, Faculty Co-Chair AIQ**

*KCCD District Climate Survey:*

- *Waiting on results still*

*BC Educational Master Plan:*

- *Approved by appropriate BC Committees and forwarded to KCCD Board of Trustees for approval in April.*

*BC's Accreditation & Services Survey:*

- *Survey administered in March, see snapshot of results attachment*
- *Remember this survey is a combination of BC Services Survey and BC Accreditation Survey, which will now be offered annually in Spring term, instead of as two surveys in split between the terms.*

*Institution-Set Standards:*

- *Report on Pass Rates in Basic Skills Classes*
- *BC ISS 2019-20 Update*
- *See attachments*

Commiso shared the AIQ Survey results and noted general high satisfaction. Also, shared was the Institutional-Set Standards Report. The campus met or exceeded all our 2019 goals except course completion, which slightly dropped. There was also some discussion about dropping the basic skills goal as the college has largely pivoted away from such classes and they may now be less relevant metric for campus wide-success.

Visit the [Academic Senate Committee website](#) to view all documents.

ACOMM (Wilson)-report submitted as written  
website: <https://committees.kccd.edu/bc/committee/assessment>

### **Assessment Committee Report 4/22/20**

#### **Training**

- One training (3/4) for AC representative on collecting SLO data across multiple sections and courses
- One meeting (3/6) with President Christian regarding plans leading up to a statewide student learning summit

#### **Accomplishments**

- SLO/PLO review in eLumen (as of 4/21):
  - 322 courses and 20 programs reviewed by AC members
- Assessment Report prompt has been updated for 2020-21 Program Review

#### **In Progress**

- 2019-20 assessment plans have been updated and posted to AC website
  - Status: 52 / 78 = 67% updated and posted to website
  - 26 areas did not update their assessment plans; SLOs that didn't have a plan or previous SLO data for the 6-year cycle were defaulted to 'P' (plan) for the 2020-21 year
- Re-mapping of learning outcomes effective Summer 2019 (COVID-19 delayed this work; cont'd Fall 2020)
  - Status (as of 4/21):
    - SLO-PLO: 0 / ???
    - SLO-ILO: 58 / 308 courses = 19% complete
    - SLO-GELO: 3 / 36 courses = 8% complete

#### **Future Work**

- Closing the loop by providing feedback to programs who submitted 2019-20 Assessment Report in Program Review
- Due to COVID-19, the ILO study originally planned for Spring 2020 has been postponed
  - Assessment tool has been created
- Implement SLO-ILO and AUO-ILO integration with Dean Waller

#### **Reminders**

- Report SLO assessment data for the 2019-20 academic year in eLumen by July 7, 2020
  - Terms include Summer 2019, Fall 2019, Spring 2020
    - More data is better, but only one term needs reporting for completion
  - Refer to the department assessment plans on the AC website: <https://committees.kccd.edu/content/student-learning-outcome-assessment-plans>
  - Refer to how-to handouts and videos for entering individual/collective assessments in eLumen: <https://www.bakersfieldcollege.edu/employees/professional-development/elumen-assessment>

BADV (McNellis)

Website: <https://committees.kccd.edu/committee/bookstore-advisory-committee>

No report

BCOMM (McAllister)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/budget>

### **Budget Committee, Academic Senate Report**

*Prepared by Teresa McAllister, Faculty Chair*

*April 22, 2020*

*The Budget Committee held its third meeting of the Spring Semester on Tuesday, April 14, from 4:00 to 5:00 p.m. via Zoom. During the school year, we meet on the fourth Monday of each month. The Budget Committee's charge reads:*

*The Bakersfield College Budget Committee is a governance committee that supports the college mission, goals, and values through comprehensive evaluation of data relevant to the college annual planning process for resource allocation.*

#### *Student Development Fund*

*The Committee reviewed a profit and loss statement for the Student Development Fund for the 2018-19 fiscal year and current totals for the 2019-20 fiscal year. The full Fiscal Analysis Report is located on the Budget Committee Website and is attached to this report. These bookstore generated funds benefit the general student population in different ways. Tutoring salaries represent the majority of fund expenditures.*

#### *State of the Budget & Economy and Board of Trustees Finance Committee Meeting Discussion led by Mike Giacomini*

*Mike shared the KCCD Apportionment Analysis, which shows an increase over budgeted revenue for 2018-19 of \$10,146,650. These funds were received, and the Board of Trustees voted to keep them in District reserves. There may be additional funds from 2019-20 of \$6,055,352; however, these funds have not been received by KCCD, yet. If there are no adjustments and they are received, the Board of Trustees plans to keep this increase in funding in District reserves, too. The Board of Trustees' Finance Committee is purportedly meeting monthly. The April meeting date has not been posted yet on Board Docs. The Budget Committee discussed trying to keep track of the portion of reserves generated by Bakersfield College.*

#### *Districtwide Budget Meeting Report by Steven Holmes and Nick Strobel*

*Steven Holmes and Nick Strobel are our faculty representatives on the Districtwide Budget Committee and its various sub-committees. They will report out at our next meeting. Steven Holmes may share information today in his President's report.*

#### *Next Meetings*

*Date TBD (College-wide Budget Forum)*

CCOMM(Johnson/Menchaca)-submitted as written

Website: <https://committees.kccd.edu/bc/committee/curriculum>

**Curriculum Committee Final Report to Academic  
Senate April 21, 2020**

*This table summarizes the work of the committee to date as it aligns with the committee charge and goals.*

	<b>Fal l</b>	<b>Spring *</b>	<b>2019-20 Totals*</b>
Course revisions	57	45	102
New courses	83	29	112
Course Deletions	6		6
CA (new and modified)	3	6	9
Programs-New		5	5
Programs-Revised	1	5	6
Program/Cert deactivation	1		1
Noncredit courses	45	15	60
Noncredit CDCP		18	18
<b>Total Courses*</b>			<b>321</b>
<b>Total Programs*</b>			<b>40</b>

*Submitted 100 course DE addendums for BOT approval in response to our shift to distance instruction during the COVID -19 crisis with more addendums coming in May.*

*\*Final numbers will be calculated after the last Curriculum Committee Meeting.*

*In addition to reviewing all curriculum, the committee identifies the following accomplishments:*

- *Created a canvas shell for committee materials/resources. Accessible to all faculty*
- *Provided professional development on noncredit courses and programs*
- *Collaborated with the Business department to create noncredit courses for the Homeless to Work project*
- *Implemented Committee Trainings by the Articulation Officer*
- *Met with individual departments to complete program modifications*
- *Developed a policy for updating programs and courses in the Program Pathways Mapper*
- *Working with campus constituents to create credit for prior learning policy. All Community colleges have a December 2020 compliance date.*
- *Published Spring Addendum in online catalog*
- *Catalog should be ready for approval at the June BOT meeting.*

Menchaca reported the committee is completing a credit for prior learning policy.

EMC (Moreland)

Website: <https://committees.kccd.edu/bc/committee/enrollment>

No report

EODAC (Hirayama)

Website: <https://committees.kccd.edu/bc/committee/eodac>

No report



ISIT (Boyles)-written as submitted

Website: <https://committees.kccd.edu/bc/committee/isit>

### ***ISIT Committee meeting of March 9, 2020***

*The following items were completed: This meeting was cancelled*

1. *The Educational Master Plan was reviewed with a focus on the technology portions (much of the technology pieces are the purview of IT, not ISIT).*
2. *Questions for the spring semester Annual Employee Survey were reviewed. Revisions will be made before the survey is sent out to employees.*
3. *The synthesis of the fall 2019 student survey responses have been compiled by ISIT sub-committee and will be sent to the full ISIT committee for review at our next meeting.*
4. *The Technology Plan was reviewed; any additional feedback needs to be provided before it goes to College Council.*

### ***ISIT Committee meeting of April 13, 2020***

*This meeting was cancelled.*

Boyles reported the annual technology survey will be distributed soon.

PDC (Jones)

Website: <https://committees.kccd.edu/bc/committee/pdc>

Jones reported his area has been devoted to the COVID-19 situation in assisting the campus community with technology support to work remotely.

Jones circulated a Flex Week survey: : <https://docs.google.com/forms/d/e/1FAIpQLSd0shL-aGg3RfL60Z8z56oct3aBPMzNy0JKxfYP242Y-R3HfQ/viewform>

PRC (Nickell)-written as submitted

Website: <https://committees.kccd.edu/bc/committee/programreview>

*Program Review Summary Report  
2019-20*

*Prepared for Academic Senate by the Program Review Committee*

### **Program Review Members:**

*Chairs: Stephen Waller, Dean of Instruction; Kimberly Nickell, ACDV, Faculty Co-Chair; Kristin Rabe, Media Services, Classified Co-Chair*

*Members: Mindy Wilmot, Library; Anna Poetker-Collins, Philosophy; Anna Melby, FACE; Andrea Tumblin, Mathematics; LeAnn Riley, Agriculture; Brent Burton, Fire Technology/EMS; Neeley Hatridge, Communication; Nicole Hernandez, Nursing; Keri Wolf, English; Jennifer Johnson, Nursing (Curriculum Liaison); Scott Dameron, Health & PE; Klint Rigby, Engineering; Jason Dixon, Industrial Technology; Katie Ganster, Biology; Brent Wilson, Assessment Liaison; Linda McLaughlin, Foreign Language; Gabriel Searcy, Psychology; Aneasha Awrey, Counseling; Casandra Goodman, Athletics; F. Javier Llamas, Social Sciences; Maurice Muller-Quinhoneiro, adj. Chemistry*

*Admin and Managers: Amber Hroch, OIE*

*Kalina Hill, TAPC*

*Classified: Meg Stidham, CSEA designee*

*SGA: David Wayne Collins II, SGA Senator 2*

### **Purpose of Annual Report:**

*The Program Review Committee prepares an annual report for the College President, Academic Senate President, and College Council. The purposes of this report are as follows:*

- *Annual Updates Instruction 58 out of 60*
- *Annual Updates Non-Instruction 27 out of a possible 45 = includes, Administrative, Student and Academic Affairs areas.*
- *Total 85 out of 105 possible.*
- *To assess the Program Review Annual Update and Comprehensive Program Review processes and the validity of their outcomes for the purpose of providing recommendations for future improvement as well as to share best practices.*
- *To provide information to help decision-making bodies such as the Budget, ISIT, Facilities, Assessment, and Curriculum committees; FCDC; College Council; CTE; and the College President in the resource allocation process:*
  - *Classified Position Requests = 57*
  - *Faculty Position Requests = 63*
  - *Facilities Requests = 93 (about 5 work orders)*
  - *ISIT Tech Requests = 105*
  - *Other Equip Requests = 31*
  - *Budget Development Forms Completed = 18*

#### **Summary Report Trend:**

- *The number of programs included in the Program Review process has increased:*
  - *2016 107 programs-104 submissions*
  - *2017 113 programs-110 submissions*
  - *2018 119 programs-103 submissions*
  - *2019 105 programs-85 submissions*

#### **Observations**

##### **Program Review as an Agent for Change**

- *Opportunity to promote educational excellence.*
- *Improve instruction and services to students.*
- *Integrated system between committees and initiatives.*
- *Program review feedback is a team effort and allows for meaningful improvement in the process.*
- *eLumen to create an accessible and meaningful program review process.*
- *Accreditation*
  - *The correlation between Program Review, resource requests, and budgeting*
  - *Strategic Directions*
  - *Closing the loop*
  - *Vision for Success*

##### **Changes to the 2019 Cycle:**

- *The Annual Update was fully in eLumen*
- *Program Review was available in spring (instructional) and early summer (non-instructional)*
- *List of programs was more conclusive this year in eLumen*
- *PRC created both non-instructional and instructional program reviews which were more relevant to the program types.*
- *KCCD Data in Tableau*
- *Administrative Unit Outcomes were aligned with Institutional Learning Outcomes.*
- *CCCC Vision for Success was incorporated in the AU.*
- *District services*



### **Program Review Annual Update: Synthesis of Common Themes and Issues:**

While individual program reviews provide insightful information specific to that program, a synthesis of all programs seeks to identify common themes and issues that tend to appear among several programs, as well as to identify outliers who deviate from shared tendencies among other programs. For the 2019 reporting year, the Program Review Committee identified the following emergent themes. Themes and issues do not necessarily reflect shared experiences among all programs, but certainly emerged as common among multiple units.

- ✓ Some were hesitant to attempt work in eLumen
- ✓ Some program reviews were brief, without meaningful analysis.
- ✓ Needs, challenges were not clear.
  - If it's not memorable, or if appropriate committees don't have a clear understanding of what a program's needs are, it's not going to be high on priority list.
- ✓ What to do with data, disproportionate impact and equity.
- ✓ While we saw well-developed goals, some goals are still reading as resource requests.
  - Goals should be student or campus centered, not resource centered.
  - Resources should either tie to a goal or show justification
- ✓ Received resources were not assessed
- ✓ Some programs used feedback from last year.
- ✓ Conclusions were better drafted, but some were left blank.
- ✓ New Tableau trend data not used effectively to analyze programs.
- ✓ AUOs were better developed and were aligned to the institutional outcomes.

### **Outcomes based on the process:**

As a result of the Program Review process, we are affecting change:

- We look forward to an even better program review process in 2020 as we have learned so much about eLumen
- The Program Review Committee has become a strong repository of evidence that can be accessed for accreditation purposes.
- Our systems are well integrated. We work effectively with other committees (Assessment, Curriculum, and Budget).
- Campus culture continues to shift positively
  - As faculty and staff change their perspectives on program review, regarding the process as an opportunity to promote educational excellence and improve instruction and services to students, they are affecting change within their programs and across campus.
  - The resource acquisition process and budgeting process is more fully understood and integrated.
  - The resources allocation/prioritization process has become more transparent.
  - There is a better understanding among faculty and staff of the implications of the program review process and its important role in accreditation. This has been vocalized within committee meetings across campus.
- Data
  - Steve Waller initiated the development of additional data with Amber Hroch through the Office of Institutional Effectiveness to provide more effective and accessible data
  - KCCD IRB Program Review data is in Tableau

**Opportunities:**

*The Program Review Committee considers the following as opportunities for the next cycle:*

1. *Clarify the importance of assessing resources received from previous cycle and the impact on the program.*
2. *Create the 3-year Comprehensive in eLumen.*
3. *Facilities Requests: programs had a better understanding of the process and the difference between a work order and a request.*
4. *Some areas requested faculty, staff, and an increase in budget in order to be able to fulfill the college mission, implying that they could not do the job if the requests were not granted. Remind programs that these elements can be part of the action plan but not the goal or fulfillment of mission.*
5. *Overall, the responses varied in their consistencies. Some were very strong, with many model examples this year. Others were not as robust, and some conclusions could have been fleshed out. Again, PRC can create better examples/models.*
6. *Because every program serves students in some way, maybe reframe how we ask programs to describe the students they serve, i.e. type of student, what is their focus, CTE, transfer, etc. Remind student services and administrative services serve ALL students.*
7. *Give program/department specific workshops in the spring to navigate through eLumen*
8. *Identify new programs to give relevant and constructive feedback*

**Recommendations: Program Review's Future Practices:**

1. *Continue to track the connection between the program review process and resource allocations.*
2. *Continue toward the accuracy of master list of programs.*
3. *Develop workshops to help admin units develop strong AUOs*
4. *Data workshops*
5. *Buy in, outreach, training, constituencies will continue.*
6. *Continue work toward compliance with ACCJC standards*
7. *Always looking to improve efficiency of the process through feedback, surveys, self-reflection to support a successful institution and student success.*
8. *Committee will address the need to meet with deans of admin units and other programs to help in classifying special programs and programs that do not lead to degrees to create relevant AUs*
9. *Provide more training for administrators, current and incoming department chairs, and interested employees.*
10. *Provide examples of effective program review elements.*
11. *Advise authors to write the conclusion as though it were a summary.*
12. *Engage initiatives to participate in the program review process.*
13. *Verify program title for each department in eLumen. Include verification of programs that are not offered.*
14. *Verify roles of end users and the programs with which they are associated*
15. *Provide example sections of program reviews.*
16. *Create a rubric to guide end users and PRC members*
17. *Continue to provide training for administrators, department chairs, and interested employees that are specific to those areas. Offer drop-in workshops at a variety of times.*

18. Look at the Education Masterplan along with the Facilities Masterplan to determine space allocation requests
19. Follow the example that ASCCC suggests to create a program review that ties in with Guided Pathways and Student Support Services
20. Work with Equity and Inclusion to refine question for more relevancy and clarity.
21. Incorporate Program Mapper

### **What's new for the 2020-21 Cycle?**

- The 2020-21 cycle has been rolled out in eLumen. PRC reached out to all chairs, deans, directors, and VPs through email. This is the earliest roll out to date.
- Created the 3-year Comprehensive
- Created program specific program reviews
  - Instructional
  - Non instructional
  - Hybrid
- Student Equity and Success piece retooled
- Refined questions for relevancy
- Reformatted Goals section
- Updated Assessment in collaboration with the Assessment committee
- Incorporated Program Mapper with collaboration with OIE and Curriculum
- Resource requests are their own initiatives
- We have reformatted eLumen feedback sections for easier access and reporting out

### **Conclusion:**

The Program Review process continues to evolve, and its contributions to the resource allocation, the accreditation processes, and ultimately student success continue to grow and strengthen. The perception of Program Review is at an all-time high, and this is evident through the dialog about the importance of program review at governance committee meetings.

The Program Review Committee has already developed a plan to address many of the opportunities and self-evaluated recommendations discussed in this summary report, and as we learn more about eLumen, we can refine the program review forms and the process so that it will be streamlined, relevant, and easily accessible, with language that engages editors in thoughtful dialogue. As well, we will be working closely with the Assessment, Curriculum, and Budget Committees as well as CTE, Equity and Inclusion, and OIE to ensure that the program review process is effectively cohesive.

The Program Review Committee received praise from the ACCJC visiting team in fall 2018, and from this, the co-chairs of Program Review were invited to share our practices with others through the ACCJC Partners in Excellence Conference in April 2019 and the eLumenation conference in May of 2019.

PRC is committed to be an agent of change. We have strengthened connections across the BC campus with other committees. We have set and achieved goals to create an effective Program Review process, be fully in eLumen, and to complete the highest quality of work to meet the stringent standards of ACCJC, and the accreditation process. We hope that our work leads to a comprehensive evaluation of all aspects of programs on the Bakersfield College campus, recognizing the mutual dependency of programs and activities, a faculty engaged in effective teaching and scholarship, an effective administration, and adequate facilities and support services, all of which contribute to the success of our student body.

**Title 5 definition of an “educational program”:**

(m) “Educational program” is an organized sequence of courses leading to a defined objective, a degree, a certificate, a diploma, a license, or transfer to another institution of higher education.

Source: 5 CCR section 55000

Barclays Official California Code of Regulations

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 1. Program, Course and Class Classification and Standards

**This report and the following information is/will be available online at the Program Review**

**Committee page:**

<https://committees.kccd.edu/bc/committee/programreview>

1. Program Review Annual Update Evaluation Results Summary
2. Program Review Annual Update Evaluation Survey Responses
3. List of Model Annual Updates and Comprehensive Reviews
4. Annual Updates
5. Comprehensive Program Reviews
6. Best Practices
7. Faculty Position Requests
8. Classified Position Requests
9. ISIT Requests
10. M & O Requests

**OFFICER REPORTS**

Vice President (Diaz)

No report

Treasurer (Kim)

Kim cancelled the shirt/jacket fundraiser until next semester.

Secretary (Garrett)

Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Harding)

No report

CCA (Designee)

Boyles reported CCA is working on an MOU to anticipate contingency issues for Fall.

BCSGA (Daniel/Gayatao)

Student Event's Calendar: <https://www.bakersfieldcollege.edu/studentevents>

**ADJOURNMENT**

The meeting was adjourned at 5:02 p.m.

Meeting minutes recorded by T. Perry