

ACADEMIC SENATE of BAKERSFIELD COLLEGE

October 9, 2019
Levan Center-3:30 p.m.

UNAPPROVED MINUTES

MEMBERS:

President	Steven Holmes	Present	Behavioral Sc./CJ	Karimeh Amin	Absent
Vice President	Victor Diaz	Present	Biology	Ashley Choate	Present
Secretary	Matt Garrett	Present	Business Mgmt.&Tech.	Phil Whitney	Present
Treasurer	Charles Kim	Present	Communication	Angela Bono	Present
ASCCC Rep	Lisa Harding	Present	Engineering Systems	Maryam Jalaifarahani	Present
Member-Large	John Giertz	Present	English	Anthony Huffaker	Absent
AIQ Chair	Grace Commiso	Absent	English	Paula Parks	Present
ACOMM Chair	Brent Wilson	Present	Education	Michelle Hart	Present
BADV Chair	Michael McNellis	Absent	EMLS	Jeannie Parent	Absent
BCOMM Chair	Teresa McAllister	Absent	FACE	Melissa Ysais	Present
CCOMM Chair	Jennifer Johnson	Absent	Foreign Lang/ASL	Qui Jimenez	Present
CCOMM Chair	Erica Menchaca	Present	Health/PE	Carl Dean	Absent
EMC Chair	Krista Moreland	Present	Industrial Tech	Ron Grays	Absent
EODAC Chair	Bryan Hirayama	Absent	Library/Academic Tech.	Faith Bradham	Present
EQ Chair	Michael Ivey	Absent	Math	Kris Toler	Present
FSC Chair	Pam Kelley	Absent	Math	Dillon Giblin	Absent
ISIT Chair	Pam Boyles	Absent	Nursing	Shae Flores	Absent
PDC Chair	Matt Jones	Absent	Nursing	Malissa Buggs	Present
PRC Chair	Kim Nickell	Present	Performing Arts	Robby Martinez	Present
SC Chair	Rebecca Monks	Absent	Philosophy	Reggie Williams	Absent
SGA Officer	Daniel/Harris	Present	Physical Science	Nick Strobel	Present
Adjunct Rep	Glen Samples	Absent	Physical Science	Wade Ellis	Present
Agriculture	Heather Baltis	Present	Social Science	Alan Bolar	Present
Allied Health	Heather Shaftstall	Present	Social Science	Olivia Garcia	Present
Art	Jeff Huston	Present	Student Services	Kerri Kennedy	Present
Behavioral Sc/CJ	VACANCY		Student Services	Sarah Villasenor	Present

GUESTS: No guests present.

CALL TO ORDER

The meeting was called to order at 3:35p.m.; Quorum was met.

GOOD, WELFARE AND CONCERNS

There were no good and welfare items.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CONSENT ITEMS *(One agenda item approvable in one action; for the purpose of routine items)*

- Minutes
- Faculty Appointments: Standing/Screening Committees
- Committee Charges

To view the consent items visit the [Academic Senate Committee website](#)

SENATE MINUTES (Consent Item)

Minutes of September 11, 2019

MSC: L. Harding motioned to approve minutes with amendments, M. Garrett seconded; motion carried.

Minutes of September 25, 2019

MSC: L. Harding motioned to approve minutes with amendments, F. Bradham seconded; motion carried.

FACULTY APPOINTMENTS (Consent Item)

Standing Committee Appointments

Assessment

James Baker, Communication

Scholarship

Veronica Lucas, Counseling

Visit the [Academic Senate Committee website](#) to view the full committee list.

MSC: L. Harding motioned to approve appointments, M. Garrett seconded; motion carried.

Screening Committee Appointments

Lab Tech II (Engineering Industrial Technology)-Classified

Victor Posey (Faculty)

Klint Rigby (Faculty)

Approved by the Executive Board 10/32/19

Budget Analyst (Management)

Imelda Valdez (Admin/Chair)

Yvonne Amendariz (Admin)

Maria Baltazar (Admin)

Jo Ellen Barnes (Classified)

Teresa McAllister (Faculty)

Approved by the Executive Board 10/2/19

Executive Director-College Safety (Management)

Nicky Damania (Admin/Chair)

Steven Holmes (Faculty)

Approved by the Executive Board 10/3/19

MSC: M. Garrett motioned to approve appointments, F. Bradham seconded; motion carried.

STANDING COMMITTEE CHARGES (Consent Item)

ISIT Committee Charge-proposed revisions

MSC: L. Harding motioned to approve charge, M. Garrett seconded; motion carried.

UNFINISHED BUSINESS

A. Bakersfield College South West Taskforce Charge (Holmes)

Description: Taskforce timeline is from September 1, 2019 through May 15, 2020. This is a voting item.

MSC: M. Garrett motioned to approve the taskforce, L. Harding seconded; motion carried.

To view the taskforce charge visit the [Academic Senate Committee website](#)

NEW BUSINESS

a. Committee Calendar (Holmes)

Description: Committee calendar to list meeting days, times and locations. This is an informational item.

To view the committee calendar visit the [Academic Senate Committee website](#)

REPORTS

President's Report

- [BC President/AS President](#)-Tom Gelder, Foundation Director announced his retirement. Liz Rozell will serve as interim director. During the transition we are seeking outside consultation regarding possible internal restructuring and fundraising strategies.
- [District Consultation Council \(DCC\)](#)-no updates
DCC website: <https://committees.kccd.edu/committee/district-consultation-council>
- [College Council \(CC\)](#)- no updates
- [Board of Trustees \(BOT\)](#)-no updates
- [District-wide Budget Committee \(DWBC\)](#)-no updates

Holmes reported we have a new Agenda and Proxy fillable form. This is now located on the [Academic Senate Committee website](#)

Committee Reports

AIQ(Commiso)

Website: <https://committees.kccd.edu/bc/committee/accreditation>

No report due.

ACOMM (Wilson)-*report submitted as written*

Website: <https://committees.kccd.edu/bc/committee/assessment>

Assessment Committee Report 10/9/19

Training

- *Various sessions (9/11, 9/17, 9/30) with faculty to help with Assessment Report in Program Review*
- *One workshop (9/13) during New Faculty Seminar for new/returning faculty on BC assessment process and entering SLO assessment data in eLumen*
- *One workshop (9/20) for AC Co-Chairs on Canvas-eLumen integration for SLO assessment*
- *One workshop (9/27) for small faculty pilot group on Canvas-eLumen integration for SLO assessment*

Accomplishments

- *Committee Charge reviewed and approved by Academic Senate (9/25) and College Council (10/4)*
- *2018-19 assessment plans archived on AC website (9/26)*
- *Spring 2019 eLumen SLO Assessment Survey results reported out to Assessment Committee (9/27) and Academic Senate (10/9)*
- *SLO mapping form approved by Curriculum Committee (10/3) to embed in curriculum workflow in eLumen*
- *SLO/PLO review in eLumen (as of 10/4):*
 - *124 courses and 10 programs reviewed by AC Members*

Future Work

- *Re-map learning outcomes (SLO-PLO, SLO-ILO, SLO-GELO) for courses/programs revised effective Summer 2019*
- *Update assessment plans for 2019-20 and post to AC website*
- *Closing of the loop by providing feedback to programs who submitted Assessment Report in Program Review*
- *Increase number of drop-in sessions near end of semester for faculty to enter SLO assessment in eLumen*
- *Implement SLO-ILO and AUO-ILO integration with Dean Waller*
- *ILO study*

To view the eLumen SLO Assessment Survey 2019 Overview visit the [Academic Senate Committee website](#)

BADV (McNellis)

Website: <https://committees.kccd.edu/committee/bookstore-advisory-committee>

No report due.

BCOMM (McAllister)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/budget>

Budget Committee, Academic Senate Report

Prepared by Teresa McAllister, Faculty Chair

October 9, 2019

The Budget Committee held its second meeting of the semester on Monday, September 23rd, from 4:00 to 5:00 p.m. in A5. During the school year, we meet on fourth Monday of each month. The Budget Committee's charge reads:

The Bakersfield College Budget Committee is a governance committee that supports the college mission, goals and values through comprehensive evaluation of data relevant to the college annual planning process for resource allocation.

Budget Committee Charge and Budget Decision Criteria

We made some minor changes to our Charge and Budget Decision Criteria and moved each forward in the approval process.

VP of Finance - FON Adjusted

Recently, the state reduced FON requirements based on reduced funding . As a result, KCCD has an excess of 29 FTF. So, most likely retirees won't be replaced nor new positions added for the next couple years.

Next Meetings

Monday, October 28th in A5 at 4:00 pm

Monday, November 25th (Tentative

Open Budget Forum)

Affordable Rental Homes for Bakersfield College Students

Concept Proposal

In cooperation with the Kern Community College District and Bakersfield College, the Housing Authority is interested in developing 20-25 affordable rental homes targeted to Bakersfield College students on District owned property at 4021 Mt. Vernon Ave. Site amenities will include an onsite manager, community/study room, laundry room, and gated access control. Units will be zero net energy. Potential to significantly increase the number of units if the Kern Schools property to the south were made available.

Key Issues

- Requires conditional use permit to allow multifamily in Commercial Office zoning
- Target population restrictions due to likely funding sources (see below)
- Need legal opinion to confirm targeting BC students only will comply with fair housing laws
- Funding sources are highly competitive and will require the early support of the City of Bakersfield to leverage other funding sources
- Housing can be mixed use if other target populations are desired for some units and alternative funding is provided for those units.

Restrictions on Affordable Housing for Students

To prevent finite affordable housing resources from being utilized to build conventional student housing, Congress has prohibited affordable housing for students with the following exceptions:

- Students receiving TANF
- Students formerly in foster care
- Students with dependent children
- Married students

The funding sources will also require ongoing tenancy (no time limits). However, incentives can be provided to encourage students to move to other housing after two years.

Next Steps

If the KCCD and BC are interested in exploring this concept, the next steps would be:

- Housing Authority to obtain legal opinion regarding targeting BC students
- Housing Authority to meet with the City of Bakersfield re CUP and funding
- KCCD/BC to confirm target population and estimated # of eligible students
- KCCD to provide site control to Housing Authority through option agreement

About the Housing Authority

The Housing Authority of the County of Kern is the leading developer and provider of affordable housing in Kern County, with nearly 1,000 units developed in the past 10 years and over 2,500 units under management. We perform all functions in the development process, from entitlements and acquisition of funding to lease-up and ongoing management.

CCOMM(Johnson/Menchaca)

Website: <https://committees.kccd.edu/bc/committee/curriculum>

No report due.

EMC(Moreland)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/enrollment>

EMC Update for Academic Senate

Krista Moreland Faculty Co-Chair

Oct 9th 2019

Committee Charge

The Enrollment Management Committee (EMC) will improve student success and access by reviewing, monitoring, evaluating and communicating on all aspects of the

enrollment life-cycle for Bakersfield College students. The EMC shall:

- *Incorporate a systematic, comprehensive, research-driven collaborative inquiry about on-going enrollment trends, activities, and initiatives.*
- *Revise and provide recommendations for student access, recruitment, persistence, completion, and lifelong learning through diverse programs and services.*

Disseminate information and recommend best-practices to optimize student success and timely completion based on the college's priorities and community needs.

- *Our first Meeting was in Sept.*
 - *We reviewed and updated the committee charge, and welcomed new members.*
 - *Added the program manager from BCSW*
 - *Removed 'basic skills faculty'*
 - *Added to 'faculty at large'*

EMC's goal for 2019-2020 is to write an Enrollment Management Strategies document for the campus at large.

- *Process began in the Sept. meeting*
- *We will be reaching out to college groups in the future for input/information.*
- *We still need a vocational faculty member on the committee.*

EODAC (Hirayama)

Website: <https://committees.kccd.edu/bc/committee/eodac>

No report due.

ISIT (Boyles)

Website: <https://committees.kccd.edu/bc/committee/isit>

No report due.

PDC (Jones)

Website: <https://committees.kccd.edu/bc/committee/pdc>

No report due

PRC (Nickell)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/programreview>

Program Review Report to Academic Senate

October 9, 2019

Kim Nickell, Faculty Co-chair

Charge from 2018-19 (to be reviewed at first meeting)

In support of the College's mission, the Program Review Committee (PRC) facilitates an annual, systematic self-assessment of institutional effectiveness and future planning for instructional, student services, administrative, and operational areas. PRC provides training, feedback, commendations, and recommendations related to the program review process. The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees and by improving our own processes. The committee reports

monthly to Academic Senate and annually to College Council and Administrative Council at their last meetings of the calendar year.

2019-20 Goals

Create annual updates that are more relevant to hybrid programs that encompass both instructional and non-instructional

Work for fall 2019:

- Kristin Rabe presented the Program Review feedback read list for committee members. She paired committee members into teams of 2 to read assigned program reviews for feedback.
- Kim Nickell took the PRC members through the process of reading and providing feedback on program reviews.
- Steve Waller suggested that Program Review extend the cycle's due date due to changes in data accessibility and problems with eLumen. The committee agreed to extend the deadline to October 14.

Next meeting is October 15.

OFFICER REPORTS

Vice President (Diaz)

No report.

Treasurer (Kim)

Kim reported the Senate Shirt/Jacket Fundraiser is ending on October 11, so get your orders in if interested in supporting the Senate Foundation accounts. See Tarina Perry for submitting orders.

Secretary (Garrett)

Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Harding)

Resolutions for discussion at the Area Meeting are available on the ASCCC website:

<https://www.asccc.org/events/2019-11-07-160000-2019-11-09-220000/2019-fall-plenary-session>

CCA

No report.

BCSGA (Daniel/Harris)

Student Event's Calendar: <https://www.bakersfieldcollege.edu/studentevents>

Harris announced the following events are being held on campus:

- Vince Fong Power Lunch took place today
- Homecoming 10/19
- Rudy Salas Power Lunch 10/21
- Distinguished Speaker: Paula Green 10/23

ANNOUNCEMENTS

Holmes invited the Senate members to attend the Distinguished Speaker event and to join in on the discussion scheduled to take place with college leaders and Dr. Paula Green. The discussions are scheduled to take place 10/23 9:30am and 10/24 8:00am.

Dr. Paula Green

Peacebuilding in Divided Communities

Wednesday, October 23, 2019

5:30 p.m. | Levan Center

What makes Karuna Center and this training guide different from a large number of other organizations working in similar areas, and many other training manuals, is that Karuna Center combines the insights and wisdom of psychology, sociology, and politics in a holistic fashion. This approach generates respectful and effective dialogue, reconciliation, and collaborative problem solving between warring parties. Green invites the reader into the philosophy behind peacebuilding efforts, sharing the details of workshop designs, the countries in which Karuna Center has taught them, and useful materials for the tasks of teaching and learning. The tools for peacebuilding need to be disseminated widely, so that skills for transforming conflict can be taught worldwide to current and future generations.

Speaker Biography

Dr. Paula Green is the founder, former Executive Director, and now Senior Fellow of Karuna Center for Peacebuilding.

She also serves as Professor of Conflict Transformation at the School for International Training, where she founded and directs CONTACT (Conflict Transformation Across Cultures), an annual peacebuilding institute and graduate certificate program for peacemakers from around the world. She directed, designed, and implemented multi-year programs in peacebuilding, inter-communal dialogue, and reconciliation for diverse stakeholders for the first 15 years of the organization's existence.

Green has extensive international experience in peacebuilding and conflict transformation as an international consultant, and brings a sense of social responsibility and spiritual awareness to her work as a psychologist, educator and leader in the peacebuilding field.

- Dr. Paula Green 10/23
- Area A Meeting 10/11
- Fall Plenary 11/7-9
- Open Budget Forum 11/25

ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

Meeting minutes recorded by T. Perry