

ACADEMIC SENATE of BAKERSFIELD COLLEGE

September 19, 2018 – 3:30 p.m.

Library 149

APPROVED MINUTES

PRESENT: Gayla Anderson, Angela Bono, Pam Boyles, (EB), Victor Diaz (EB), Matt Garrett (EB), Ron Grays, Lisa Harding (EB), Michelle Hart, Steven Holmes (EB), Jeffrey Huston, Qiu Jimenez, Charles Kim (EB), Kurt Klopstein, Alisha Loken, Jose Lopez (SGA), Robby Martinez, Teresa McAllister (EB), Erica Menchaca (EB), Kimberly Nickell (EB), Jeannie Parent, Laura Peet, Heather Shaffstall, Kris Toler, Reggie Williams, Brent Wilson (EB), Jessica Wojtysiak (EB)

ABSENT: Karimeh Amin, Alan Bolar, Carl Dean, Alanees Esparza (SGA), Shae Flores, John Giertz (EB), Ashley Harp (SGA), Bryan Hirayama (EB), Jennifer Jett, Jennifer Johnson (EB), Matt Jones, Bill Kelly, Pam Kelley (EB), Keri Kennedy, Michael McNellis (EB), Krista Moreland (EB), Chad Newton, Deborah Rosenthal (EB), Glenn Samples, Nick Strobel, Phil Whitney

GUEST: Kimberly Bligh, Olivia Garcia

CALL TO ORDER

The meeting was called to order at 3:33p.m.

GOOD, WELFARE AND CONCERNS

Ishmael Kimbrough, Professor of Social Science is out ill the entire semester.

OPPORTUNITY TO ADDRESS THE SENATE

Transfer & Completion Team

Marisa Marquez, Janet Fulks and Khushner Dadaboy provided a presentation that basically restated what has been said before; BC has a relationship with CSUB; we have pathways; we have priority registration for students who stay full time; CSUB has special funding for students who remain full time and on track to graduate. Others expressed concern about the priority registration given to incoming students and its impact on current students; Marisa clarified that we are now going to give priority registration to students who are nearing completion.

Visit the [Academic Senate](#) to view the presentation materials.

Accreditation Update

M/S/C: G. Anderson motioned to suspend the Accreditation Update until 4:15, A. Loken seconded; motion carried.

Jason Stratton and Alisha Loken invited faculty to be familiar with the ways they might appear in the ISER, such as the committees we serve on, and where we can find info about charge or minutes. They gave general info about how accreditation visits work.

Visit the [Academic Senate](#) to view the presentation materials.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF MINUTES

Minutes of September 5, 2018

M/S/C: G. Anderson motioned to approve the minutes, A. Loken seconded; motion carried.

REPORTS

President's Report

- New PA system was coming
- Board approved a new budget that is conservative and might allow a \$9-12 million windfall come February when new funding model is applied
- Still working on district allocation model
- Board tabled a discussion about a new building in the Southwest that would be triple the size of our current facility.

Committee Reports

Accreditation & Institutional Quality (Wojtysiak)

Academic Senate Report

Prepared by Jessica Wojtysiak, Faculty Chair September 19th, 2018

The Accreditation & Institutional Quality (AIQ) committee held its first meeting of the semester on Tuesday, August 28th, from 3:30 to 5:00 p.m. in Library 160. During the school year, we meet on the second and fourth Tuesday of each month. The charge of AIQ reads:

1. Ensure accreditation is an on-going process by guiding preparation of the self-evaluation, midterm, and follow-up reports.
2. Review and monitor collection of evidence and progress on Actionable Improvement Plans, accreditation recommendations, and institutional effectiveness indicators.
3. Inform, engage, and involve the college community in accreditation and institutional effectiveness.
4. Review and monitor evaluation activities to ensure they result in integrated, meaningful, and sustained college improvement.

We hit the ground running! The committee is working on revising the accreditation survey for fall 2018 distribution. This survey is a tool to evaluate the services provided by the BC President's Office and the KCCD District Office as required by ACCJC Standard IV. We have revised our charge and have submitted the revised charge for Senate approval.

Our accreditation site visit will occur during the first week of October (October 1st to 4th). On August 31st, we welcomed the evaluation team chair and her assistant for their preliminary visit to campus. The visit enabled us to discuss logistics and to introduce the chair and her assistant to several members of the campus community involved in the ISER development. The visiting team roster can be found here: <https://www.bakersfieldcollege.edu/accreditation/visiting-team-roster>.

In preparation for the October visit, the accreditation core team is organizing a series of visits to the campus committees to discuss the ISER and answer questions. The complete ISER is available at <https://www.bakersfieldcollege.edu/accreditation/2018ISER>. Flex week materials, including the bluff notes and the opening day presentation on decision-making, can be found here: <https://www.bakersfieldcollege.edu/accreditation/resources>. For those of you who are visual learners, we also have video summaries of the accreditation standards available here: <https://www.bakersfieldcollege.edu/accreditation/2018-iser-video-overviews>.

The creation of the ISER was a monumental task. Over 100 people were involved in telling the BC story through this document: writers, editors, researchers, and support. The list of contributors is contained in this report and will be kept as a part of the accreditation website. If you believe anyone has been left off the list in error, please contact Jessica Wojtysiak (jessica.wojtysiak@bakersfieldcollege.edu) to facilitate correction.

The Office of Institutional Effectiveness shared a report on student services (frequency of use, satisfaction, importance) as measured by the Community College Survey of Student Engagement (CCSSE). The written report is contained within this report. The report is available online at the AIQ website: <https://committees.kccd.edu/bc/committee/accreditation>.

The Office of Institutional Effectiveness has produced an early analysis of Multiple Measures 4.0 using Summer, 2018 data. This research brief is provided as a part of this report and is also available online at the AIQ committee webpage.

Finally, AIQ, in coordination with the Guided Pathways Implementation Taskforce, has worked to prepare a Fall, 2018 institutional projects document. This document identifies some of the special projects likely to be presented to our governance groups throughout the fall, semester. The document also serves as a reference identifying leads should anyone wish to learn more about the individual projects.

There are many students given access to Eng. B1a this summer who normally would not be admitted, and that only 33% of them passed; it creates a huge backup of failed students who may cease to progress.

Assessment (Wilson)-No report

Bookstore (McNellis)- No report

Budget (McAllister)-*Report submitted as written*

Academic Senate Report

Prepared by Teresa McAllister, Faculty Chair

September 19th, 2018

The Budget committee held its first meeting of the semester on Monday, August 27th, from 4:00 to 5:00 p.m. in A5. During the school year, we meet on fourth Monday of each month. The Budget Committee's charge reads:

The Bakersfield College Budget Committee is a governance committee that supports the college mission, goals and values through comprehensive evaluation of data relevant to the college annual planning process for resource allocation.

We are in the process of reviewing and revising our charge and annual goals.

We discussed the new funding formula and the Budget committee's role as it relates to reviewing progress towards the following funding components:

2018-19 FTES 70%

Base Credit FTES

\$3,7

27 Non-Credit

\$3,3

47

Other

\$5,547

Career Development & College

Preparation (CDCP) Special Admits

(concurrent and dual enrollment)

Incarcerated Credit

Student Success Allocation

Student Success Allocation—Measures	All Students	Promise Grant Premium	Pell Grant Premium
Associate degrees for transfer granted	4	4	6
Associate degrees granted (excluding ADTs)	3	3	4.5
Baccalaureate degree granted	3	3	4.5
Credit certificates (16 units or more) granted	2	2	3
Completion of transfer-level mathematics and English courses within first academic year of enrollment	2	2	3
Successful transfer to four-year university	1.5	1.5	2.25
Completion of nine or more CTE units	1	1	1.5
Attainment of regional living wage	1	1	1.5

source: <http://extranet.cccco.edu/Divisions/FinanceFacilities/StudentCenteredFundingFormula.aspx>
Equity, Pell, Promise Grant, AB 504

Curriculum (Johnson/Menchaca)- No report
Enrollment Management (Moreland)- No report
Equity Opportunity & Diversity (Hirayama)-No report
Equivalency (Ivey)-No report
Facilities & Sustainability (Kelley)-No report
Institutional Systems & Information Technology (Boyles)

Pam asked faculty to get tech requests into program review, and reminded all that departments may vocally present their requests and lobby for higher ranking but only if their department rep attends at least two ISIT meetings

Professional Development (Giertz)-No report
Program Review (Nickell)- *Report submitted as written*

Report to Academic Senate

September 19, 2018

Kim Nickell, faculty co-chair

Charge

In support of the College's mission, the Program Review Committee (PRC) facilitates an annual, systematic self-assessment of institutional effectiveness for instructional, student services, administrative and operational areas. PRC provides training, feedback, commendations, and recommendations related to the program review process. The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees. The committee reports to College Council annually at its last meeting of the calendar year.

Program Review Committee (PRC)

See <https://committees.kccd.edu/bc/committee/programreview> for supporting documents

- 13 early submissions have been reviewed
- Due date for all reviews is Sept. 24
- The eLumen pilot has commenced for 7 programs
- The PRC charge has been reviewed by the committee and will be submitted for approval
- PRC is preparing for the Oct. 2 visit from ACCJC

If you have any questions, please check the committee's page, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

Chairs: Stephen Waller, Dean of Instruction; Emmanuel (Manny) Mourtzanos, Dean of Instruction, Fine & Performing Arts, Admin Co-Chair; Kimberly Nickell, ACDV, Faculty Co-Chair; Kristin Rabe, Media Services, Classified Co-Chair

Members:

Mindy Wilmot, Library; Anna Poetker-Collins, Philosophy; Brenda Nyagwachi, FACE; Andrea Tumblin, Mathematics; Heather Baltis, Agriculture; Brent Burton, Fire Technology/EMS; Gupreet Singh, Philosophy; Lillian Pimentel-Stratton, FACE; Neeley Hatridge, Communication; Nicole Hernandez, Nursing; Keri Wolf, English; Jennifer Johnson, Nursing (Curriculum Liaison); Mark Osea, Diane Allen, Counseling; Vayron Martinez, Health & PE; Klint Rigby, Engineering and Industrial Technology; Jason Dixon, Engineering and Industrial Technology; Katie Ganster, Biology; Brent Wilson, Assessment Liaison
Administrators: Michelle Bresso, Dean of Instruction

Scholarship (Monks)-No report

Officers' Reports

Vice President (Diaz)-No report

Treasurer (Kim)

We will soon be advertising BC shirts and a jacket for sale to help the Senate support student and faculty awards/scholarships.

Visit the [Academic Senate](#) website for information on donations and fundraisers.

Secretary (Garrett)- No report.

Meeting highlights are emailed to all faculty following the meeting.

ASCCC Representative (Rosenthal)- No report

Community College Association Representative (Greenwood)- No report

Student Government Activities (Harp)-No report.

Student Event's Calendar: <https://www.bakersfieldcollege.edu/studentevents>

FACULTY APPOINTMENTS

Standing Committee Appointments

AIQ
Ad Hoc--Jamal Wright (Social Science)
Assessment Committee
Justin Flint (Engineering Systems)
Robert Stewart (Industrial Technology)
Olivia Garcia (Social Science)
Member-at-Large--Jonathan Brown (Math)
Commencement Committee
Edward Borgens (English)
ISIT Committee
Kim Chin (Performing Arts)
Scholarship Committee
Allen (Richard) Bolan (Social Science)
Student Conduct & Complaint Hearing Ad Hoc Committee
Andrew Bond (English)
Pat Smith (Behavioral Science)

Corrections:

- Ed Borgens is from Social Science
- Javier Llamas should be listed on program review
- Johnathan brown declined and should be removed
- Debbie Kennedy should be added to assessment

M/S/C: M. Garrett motioned to approve the faculty appointments as amended, G. Anderson seconded; motion carried.

Screening Committee Appointments

There were no screening committees to review.

UNFINISHED BUSINESS

- A. Senate Constitution & Bylaws (Holmes)--**TABLED****
Description: Review and update the C's & B's periodically. View the full document on the [Academic Senate](#) website.
- B. Faculty Retiree Award Criteria (Holmes)- **TABLED****
Description: Establishing criteria for faculty who retire in an administrative position.
- C. Senate Charge (Holmes)**
 Second Read
 Add (") quote around "Senate Association"
M/S/C: M. Garrett motioned to approve the charge as amended, G. Anderson seconded; motion carried.

- D. Senate Goals (Holmes)--**TABLED**
First Read; should be under New Business.
- E. Senate Program Review (Holmes)--**TABLED**
This report is partially completed.

NEW BUSINESS

- F. Assessment Charge (Wilson)
First Read, adjusted to be more updated language.
- G. AIQ Charge (Wojtysiak)
First Read, adjusted to reflect current language for titles regarding membership.
- H. Executive Board Charge (Holmes)
First Read, updated to include more committee co-chairs.

FUTURE EVENTS

View the Statewide Academic Senate (ASCCC) <http://www.asccc.org>

Funding Formula webinar 10/9, 11/5

Accreditation Site Visit 10/1-4

Fall Plenary 11/1-3

Strobel shared ISER information as it applies to the Senate in preparation of the upcoming visit. <https://www.bakersfieldcollege.edu/accreditation>

ADJOURNMENT

The meeting was adjourned at 4:57 p.m.

Meeting minutes recorded by M. Garrett