

Assessment Committee Charge 16-17

NAME OF COMMITTEE	ASSESSMENT COMMITTEE
COMMITTEE CHARGE	<p>The Assessment Committee is a standing governance committee that coordinates all processes related to the assessment of Institutional, Program, and Student Learning Outcomes. The primary purpose of this committee is to help support student learning by ensuring that learning outcome assessment is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. As such, the Assessment Committee:</p> <ul style="list-style-type: none"> • Identifies needs of faculty and staff regarding assessment processes and provides needed training. • Communicates with all committees, organizations, or areas involved in assessment on campus (e.g. Curriculum Committee, Program Review Committee, Academic Senate, etc.). • Independently evaluates proposals for new and/or revised Program Learning Outcomes and/or revised Student Learning Outcomes. • Assists programs in disaggregation, and analysis of learning outcome achievement for subpopulations of students to identify gaps and implement assessment plans to mitigate those gaps. • Helps to develop and implement procedures to assure effective means of outcome assessment appropriate to the learning needs of students in each program while adhering to the requirements of law and regulation. • Ensures a faculty co-chair functions as a member of the Academic Senate Executive Board
SCOPE OF AUTHORITY	<p>In order to maintain administrative oversight of the entire range of campus assessment activities, the Assessment Committee meets at least once per month (during the academic year) to set college-wide assessment goals, plan for the Community College Survey of Student Engagement and Noel-Levitz schedules, and assess needs of faculty and staff in regard to assessment training.</p>
REPORTS TO	<p>The Assessment Committee reports to the Executive Vice President of Academic Affairs and Student Services.</p>
COMMUNICATES WITH	<p>The Assessment Committee communicates regularly with faculty through Assessment Committee representatives, Academic Senate, College Council, and the Faculty Chairs and Deans Council.</p>
MEMBERSHIP	<p>The Assessment Committee will have one faculty co-chaired and one administrative co-chair.</p> <ul style="list-style-type: none"> • Two administrative representatives • Articulation Officer • Academic Senate representatives (1 representative from each department and 3 members-at-large) <ul style="list-style-type: none"> ○ Unrepresented department positions will fall to the department chair • One Student Government Association Representative

Assessment Committee Charge 16-17 with proposed changes for 17-18 tracked

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REPORTS TO	<p>The Assessment Committee reports to the Executive Vice President of <u>Academic Affairs and Student Services</u>.<u>Instruction</u></p>
COMMUNICATES WITH	<p>The Assessment Committee communicates regularly with faculty through Assessment Committee representatives, Academic Senate, College Council, and the Faculty Chairs and Deans Council.</p>
MEMBERSHIP	<p>The Assessment Committee will have one faculty co-chaired and one administrative co-chair.</p> <ul style="list-style-type: none"> • Two administrative representatives • Articulation Officer • <u>Academic Senate representatives</u> (1 representative from each department and <u>3-4</u> members-at-large) <ul style="list-style-type: none"> ○ Unrepresented department positions will fall to the department chair • <u>One-2</u> Student Government Association Representatives • <u>2 classified representatives</u>

Assessment Committee Charge 17-18 proposed clean copy

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REPORTS TO	<p>The Assessment Committee reports to the Executive Vice President of Instruction</p>
COMMUNICATES WITH	<p>The Assessment Committee communicates regularly with faculty through Assessment Committee representatives, Academic Senate, College Council, and the Faculty Chairs and Deans Council.</p>
MEMBERSHIP	<p>The Assessment Committee will have one faculty co-chaired and one administrative co-chair.</p> <ul style="list-style-type: none"> • Two administrative representatives • Articulation Officer • 1 representative from each department and 4 members-at-large) <ul style="list-style-type: none"> ○ Unrepresented department positions will fall to the department chair • 2 Student Government Association Representatives • 2 classified representatives