

## Committee: Academic Senate

For Fall Updates, please include your action plans for all initiatives not yet completed. You may enter it onto this document, or include it as an attachment. **Fall 2016 reports are due THURSDAY, NOVEMBER 17.**

**Below is a copy of what was submitted for Spring 2016. Please make any appropriate updates.**

<b>Direction #4 Oversight &amp; Accountability</b>						
<i>A commitment to improve oversight, accountability, sustainability, and transparency in all college processes.</i>						
<b>#</b>	<b>Initiative</b>	<b>How will you evaluate and document the initiative's success?</b>	<b>What committee or position would be responsible? (The person closing the loop and reporting out)</b>	<b>Scoring</b>	<b>Action Plan</b>	<b>Evidence</b>
<b>Accountability</b>						
4.13	Ensure internal deadlines are met. Examples include Program and Curricular Reviews.	Internal deadlines are clearly publicized and met. Committees and other entities need procedures to deal with late work and report that deadlines have been met.	AIQ All Committees	completed	Review draft documents at E-Board/Senate for input, finalize & submit reports	Documents located on Senate/Program Review/Curriculum/College Council websites
4.16	Communicate and monitor the board policy adoption process.	Regular reports to College Council and Academic Senate.	Academic Senate  College Council	perpetually in progress	Review propped BP&AP at E-Board/Senate for input, forward recommendations to DCC	BP&AP located on Senate website under Polices & Procedures; Actions recorded in Senate minutes/Senate Actions spreadsheet located on Senate website

<b>Additional Initiatives the Committee is Working On</b>						
	<b>Initiative</b>	<b>Applies to which Strategic Direction(s)?</b>	<b>How will you evaluate and document the initiative's success?</b>	<b>Scoring</b>	<b>Action Plan</b>	<b>Evidence</b>
1.1	To annually update ALL committees charges	1-Student Learning	Title 5 & BP Section 6; 10+1 District and College governance structures, as related to faculty roles  Approval by Academic Senate/College Council	perpetually in progress	Require all committees to review charge at start of Fall semester. Senate will review & monitor charges through appointment of committee membership status. Suggestions: add meeting days & times to committee site calendar	Charges located on individual committees websites: 11-committee charges revised; 3 in process of review; 4 remained unchanged; Meeting minutes located on Senate website
1.2	Provide more professional development opportunities	5-Leadership & Engagement	Title 5 & BP Section 6; 10+1 Policies for faculty professional development activities	in progress	Based on last year; based on upcoming ASCCC events	Conferences located on ASCCC website; conference reports presented at Senate & located on Senate website
1.3	Annual Goals	1-Student Learning	Title 5 & BP Section 6; 10+1 District and College governance structures, as related to faculty roles  Approval by Senate; reviewed by College Council	completed	Review at first committee meeting each Fall semester	Goals & Goals Report located on Senate website
1.4	Faculty Co-chair Elections	1-Student Learning	Title 5 & BP Section 6; 10+1 Faculty roles & involvement in accreditation processes, including self-study & annual reports  Appointment by President	completed	Recruitment/solicit campus-wide; conduct interviews	Appointments located on Senate website

1.5	Task Force Committees (TF)	2-Student Progression and Competition	<p>Title 5 &amp; BP Section 6; 10+1 Faculty roles &amp; involvement in accreditation processes, including self-study &amp; annual reports</p> <p>Identify TF, composition &amp; goal. Report TF Recommendation to Senate. Track approval &amp; implementation of recommendations.</p>	perpetually in progress	<p>Group appointed to research, address or recommend action regarding specific issues facing the college. A tangible product is the outcome of each TF. When product is completed, the group is disband</p>	Task Force charge, membership, & reports are located on the Senate website
1.6	Equivalency Committee	1-Student Learning	<p>Title 5 &amp; BP Section 6; 10+1 Faculty roles &amp; involvement in accreditation processes, including self-study &amp; annual reports</p> <p>Required by Ed Code</p> <p>Identify Equivalency Committee composition &amp; goals. Equivalency Co-chair to provide bi-annual reports to E-Board &amp; Senate; members appointed by the Senate.</p>	perpetually in progress	<p>Determine qualifications are equivalent of minimum qualifications for faculty &amp; administrators in California Community Colleges</p>	Decision recorded on Senate master spreadsheet & Year-end Report located on Senate website; HR retains documentation

1.7	Faculty Hiring Committee appointments	4-Oversight and Accountability	<p>Title 5 &amp; BP Section 6; 10+1 Faculty roles &amp; involvement in accreditation processes, including self-study &amp; annual reports</p> <p>Identify # of faculty hiring committees formed. Track process of committee &amp; report to Senate completion of hire.</p>	perpetually in progress	E-Board & Academic Senate reviews/appoints faculty to hiring committee & ensures policy guidelines are followed	Approved committee members recorded in Senate minutes, Committee master spreadsheet- both located on Senate website; HR retains documentation
1.8	Foster Faculty Participation in Senate	5-Leadership & Engagement	<p>Title 5 &amp; BP Section 6; 10+1 Faculty roles &amp; involvement in accreditation processes, including self-study &amp; annual reports</p> <p>Identify # of faculty seeking candidacy for Senate positions; identify attendance percentage as a whole, for the Senate meetings; Identify faculty participation in standing committees as a whole, &amp; by individual committee.</p>	in progress	Provide resources to include Delano in Senate meetings	Senate Secretary sends out Academic Senate summaries following meetings to All faculty (including Delano & Adjunct); communication & reports are located on Senate website