

DRAFT, October 24, 2016

NAME OF COMMITTEE	PROGRAM REVIEW COMMITTEE (PRC) {bc_prc@bakersfieldcollege.edu}
COMMITTEE CHARGE	<p>The Program Review Committee (PRC) will help ensure the institution has a systematic way of reviewing effectiveness in improving instructional programs, student services, and administrative/operational areas; act as a resource and provide training to programs scheduled for review; and provide recommendations, commendations, and budget implications in response to reviews completed.</p> <p>In support of the College's mission, the Program Review Committee (PRC) facilitates an annual, systematic self-assessment of institutional effectiveness for instructional, student services, administrative and operational areas. PRC provides training, feedback, commendations, and recommendations related to the program review process. The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees. The committee reports to College Council annually at its last meeting of the calendar year.</p> <p>Committee members will:</p> <ul style="list-style-type: none"> ▪ Attend meetings regularly. ▪ Participate in committee training. ▪ Provide training for programs undergoing Program Review. ▪ Review each program's document, verify the validity, and complete the forms associated with the Annual Program Review (APR) process. ▪ Evaluate the processes used for Program Review annually and modify as necessary to meet the needs of the institution. ▪ Participate in the Accreditation Standard Subcommittees as individual schedules permit. ▪ Prepare APR summary reports for submission to the President, College Council, and Academic Senate and Academic Senate President.
SCOPE OF AUTHORITY	Program Review recommendations will be a primary source of information to develop institutional planning as related to enhancing student learning and administrative unit outcomes.
REPORTS TO	Academic Senate & College Council
COMMUNICATES WITH	College President, the Curriculum, Assessment, Accreditation Steering & Institutional Quality, ISIT, Facilities, Budget, and Professional Development Committees, Faculty Chairs & Directors Council, and college community (reordered and added committees)