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ACADEMIC SENATE of BAKERSFIELD COLLEGE
October 26, 2016 – 3:30 p.m.
Collins Conference Center

APPROVED MINUTES

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PRESENT: Alisha Loken, Andrea Thorson (EB), Ann Tatum (by Proxy), Anna Agenjo, Bill Kelly, Chad Newton, Charles Kim (EB), Christian Zoller, Dan Kimball, Deborah Rosenthal (EB), Gayla Anderson, Ishmael Kimbrough Jennifer Johnson (EB), John Giertz (EB), Joyce Kirst, Kimberly Nickell (EB), Klint Rigby, Kris Stallworth, Kurt Klopstein, Lawrence Salcido (SGA Rep), Lisa Harding (EB), Mark Staller (EB), Matt Garrett (EB), Michael Fredenberg, Neal Stanifer, Qiu Jimenez, Reggie Williams, Robby Martinez, Ron Grays, Sarah Baron, Steven Holmes (EB), Susan McQuerrey, Tim Burke, Victor Diaz

ABSENT: A. Todd Jones Bill Moseley (EB), Bryan Hirayama (EB), Carl Dean, David Koeth (EB), Di Hoffman (EB), Galo Jimenez (SGA Rep), Laura Peet, Pam Boyles (EB), Phil Whitney, Richard Marquez (EB)-leave

GUEST: Janet Fulks

Call to Order
The meeting was called to order at 3:33p.m.

Good, Welfare and Concerns:
There were no good and welfare concerns.

Opportunity to Address the Academic Senate

   a. **2016-17 BC Pathways (Renegade Roadmap)**
      Janet Fulks, Interim Dean of Institutional Effectiveness provided an overview of the 2016-17 BC Pathways (Renegade Roadmap). Fulks presented a power point, which is located on the Senate website:
      https://committees.kccd.edu/bc/committee/senate

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2016-17 BC Pathways – The Renegade Roadmap
October 19,2016

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Introduction:
Over the last three years BC has been focusing on strengthening student success through Mentoring First Generation students, creating programs in Degree Works, instituting Multiple Measures, developing ADT's, embedding matriculation in high schools, so what is next? Following the Strategic Directions model we would like to build an implementation team and plan for Bakersfield College's unique flavor of guided pathways. This DRAFT is the beginning of a college-wide plan to focus and provide overarching guidance to BC's Renegade Roadmap. It will be submitted to the Academic Senate, College Council, Educational Administrators,

SALT and other campus committees for feedback. Please direct your input to jfulks@bakersfieldcollege.edu

WHAT:

In 2016 Bakersfield College was selected as one of 30 colleges nationally to participate in the AACC Pathways initiative, an institute-driven national program designed to help colleges as they create their own local college pathways with expert guidance and collaboration between colleges. The pathways application went through Academic Senate, College Council, and other presentations were made in September 2015. Submission for the program required a college-wide readiness survey be completed and turned in with the application (Sept 2015), used as part of the selection process, and showing that college-wide leadership were supportive. The college had a large number of focus group meetings discussing the book "Redesigning America's Colleges" with documentation at
https://www.bakersfieldcollege.edu/employees/professional-development/book-discussion
followed by a statewide Pathways Institute at Bakersfield College with materials posted at
https://www.bakersfieldcollege.edu/conference/redesigning-community-colleges

Additional materials available at https://www.bakersfieldcollege.edu/president/aacc-guided-pathways

The problem is that BC students are taking too many units with an average of 84 units, taking too long to graduate, and spending too much money in the process.

The Pathways is a set of courses (roadmap) that you can take to prepare for your major. The power point provides a series of course success rate graphs. Below are the highlights of the presentation:

Pathway Essentials:
- Whole programs of study
- Informed choice and majors
- Default pathways
- Guaranteed milestone courses
- Intrusive, just-in-time advising
- Math alignment to majors

Pillars of Pathways:
1. Clarity: Clarify Pathways (mapping pathways to student end goals)
2. Intake: get students on pathways
3. Support: keeping students on pathways with intrusive advising and support
4. Learning: learning with intentional outcomes

In closing, Fulks asked the Senate to provide input on the Pathways concept. The Senate will make a committee call for faculty who may be interested in joining the Pathways task force.

Additions to the Agenda
There were no additions to the agenda.

Review and Approval of the Minutes
Academic Senate Minutes of October 12, 2016

**A motion was made to approve the Academic Senate Minutes of October 12, 2016, M/S/C: Stanifer/McQuerry. Motion passed, no abstentions.

President's Report (Holmes)

 ➢ Stipends were discussed for the Assessment Coordinator and the Accreditation faculty leads
 ➢ *Emeritus* status-not listed in catalogue since 2010 and a list of faculty is being requested from the BOT
 ➢ Limited staff parking available is a current problem and a plan is being developed
 ➢ Dual Enrollment- the presentation by Corny Rodriguez & Cindy Collier at College Council can be found here:
 https://committees.kccd.edu/meeting/3003
 ➢ *Climate Survey*-The Senate was encourage to participate, link:
 http://survey.kccd.edu/cgi-bin/rws5.pl?FORM=KCCDClimate2016
 ➢ CCA Faculty sponsored event was announced: *Measure J Campaign* this evening at the Chase Building, 1675 Chester Ave, 1st Floor, additional days/times listed below-

 • Monday-Thursday (1pm-4pm)
 • Fridays (1pm-8pm)
 • Saturdays (10am-4pm)
 • Sundays (1pm-4pm)

AIQ (Staller)-*report submitted as written*
https://committees.kccd.edu/bc/committee/accreditation
AIQ Committee Report

The AIQ Committee will be holding its next meeting on Tuesday, October 25, from 3:30 p.m. to 5:00 p.m.
The majority of this committee meeting time will be devoted to two issues: 1) BC Accreditation planning, and 2) Strategic Directions Workshop planning.

First, for BC Accreditation planning, the AIQ committee is reviewing several documents from the last 2012 Accreditation Self-Study. As committee members review these documents, they are revising and expanding the draft Accreditation Calendar for the upcoming 2018 Self-Study.

Second, the AIQ committee is organizing a Strategic Directions Workshop to help Strategic Directions reporters fill out their Fall 2016 Strategic Directions Report update that is due on November 17. A flyer has been sent to BC personnel advertising this workshop. Here are the details included on this flyer:

Who: All Strategic Directions reporters

What: Are invited to attend a Strategic Directions Workshop

When: Thursday, October 27, from 2:00 p.m. to 4:00 p.m.

Where: Forum 101

Why: To complete Strategic Directions Report updates due on Nov. 17

AIQ Committee Members will be present at this workshop to help you fill out your Strategic Directions Report. You will also be able to collaborate with other Strategic Directions reporters that have been assigned the same strategic initiative(s).

For more information, contact AIQ Co-Chairs Kate Pluta (661-395-4610) or Mark Staller (661-395-4499).

The AIQ Committee has shared a draft Accreditation Calendar with the BC Academic Senate for feedback, and a revised draft of this Accreditation Calendar will be coming forward to College Council for further feedback.

Assessment (Hoffman)
https://committees.kccd.edu/bc/committee/assessment
--TABLED—11/9

Budget (Holmes)
https://committees.kccd.edu/bc/committee/budget
No report

Curriculum (Johnson/Moseley)
https://committees.kccd.edu/bc/committee/curriculum
--TABLED—11/9

Enrollment Management (Koeth)
https://committees.kccd.edu/bc/committee/enrollment
--TABLED—11/9

Equal Opportunity & Diversity Advisory (Hirayama)
https://committees.kccd.edu/bc/committee/eodac
--TABLED—11/9

ISIT (Boyles/Marquez)-*report submitted as written*
https://committees.kccd.edu/bc/committee/isit
Information Systems Instructional Technology (ISIT) Report: October 3, 2065
Prepared by Pam Boyles, ISIT Co-chair

- *Members voted and approved the committee's goals:*

  2016-2017 ISIT Goals
  1. *Review and prioritize technology requests from the Annual Program Review process and evaluate and assess the new prioritization process.*
  2. *Develop and implement a strategy for transitioning the remaining faculty to the Canvas platform and completing the migration from Moodle.*
  3. *Review, evaluate, and summarize themes from the student and staff annual technology surveys and communicate the information to the campus.*
  4. *Prepare and approve the 2017-2020 campus Technology Plan.*

- *Matt Jones provided updates on Canvas, TIPD, and the State Portal (Luminus).*

- *Kristen Rabe provided updates on Program Review (mainly re: technology requests).*

- *Members were encouraged to contact their department members with information on Canvas: How they want training, and when they want training.*

- *Matt led a 40 minute workgroup session; members worked in groups, brainstorming on additional ways to get staff and faculty trained on Canvas (ISIT Goal 2).*

Next ISIT Committee meeting is November 7 (3:30 to 5 p.m.—Board of Trustee's Room)

Professional Development Committee (Giertz)
https://committees.kccd.edu/bc/committee/pdc
--TABLED—11/9

Program Review (Nickell)-*report submitted as written*
https://committees.kccd.edu/bc/committee/programreview
Report to Academic Senate for October 26, 2016
     Kim Nickell, faculty co-chair
Program Review Committee (PRC)

See https://committees.kccd.edu/bc/committee/programreview for supporting documents

- *October 4:*
  - *PRC began the process of reading AU's and Comprehensives, discussed issues and problems committees members were encountering*
  - *Reviewed committee membership and updated goals for the 2016-17 year.*
  - *It was determined that the committee charge that had been agreed upon fall 2015 may not have been updated through Academic Senate*
- *October 18:*
  - *A few program reviews are still trickling in. Final reads of all program review documents by committee members need to be completed by October 19; however, there are still a few program reviews that have not been submitted.*
  - *Resource allocation and assessment forms are in the process of being sent to appropriate committees.*
- *Upcoming:*
  - *Strategic Directions Report- The document is due to AIQ Nov. 17.*
  - *Members of PRC will be attending AIQ's Strategic Directions Workshop (TBD)*

If you have any questions, please check the committee's page, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

Co-Chairs: *Manny Mourtzanos-administration, Kristin Rabe- classified; Kim Nickell, Faculty*
Members*-Diane Allen, Counseling; Anna Agenjo, Library; Bernadette Towns, FACE; Andrea Tumblin, Mathematics; Hal Mendoza, Business; Mark Osea, Counseling; Neeley Hatridge, Communications; Odella Johnson, ACDV; Beth Rodacker, EMLS, Pam Davis, ASL; Nicole Hernandez, NURS; Heather Baltis, AG; Savanna Andrasian, Eng.*
Administrators-*Sue Vaughn, Enrollment Services; Laura Lorigo, Administrative Services; Liz Rozell, STEM; Angela Bono, Adjunct,*
Classified- *Meg Stidham, CSEA designee*
Student- *SGA: vacant*
Research representative *vacant.*

Treasurer (Kim)
Kim reported the Senate shirt fundraiser is going well.

Secretary (Garrett)
No report

ASCCC Representative (Rosenthal)
http://www.asccc.org
Rosenthal attended the Area A meeting on October 14th and shared the resolution updates.

CCA (Freeman)
https://www.kccd.edu/sites/kccd.edu/files/page/2014-2017%20CCA%20contract.pdf
No report

Student Representative (Galo Jimenez-SGA Vice President/Lawrence Salcido-SGA Senator)
https://www.bakersfieldcollege.edu/osl
Salcido shared information about the BCSG KVC Discount Sticker. This discount sticker is $15.00 and its benefits are listed as below:

KVC Benefits

- *Free copies up to 10 pages total per semester*
- *Free faxing up to 12 pages total per semester*
- *2 free blue books per semester*
- *10 free Scranton per semester*
- *Instant information to campus events*
- *BCSGA promotional giveaways*
- *Various discounts on campus*
- *New Student Convocation*
- *Commencement*
- *Renegade Homecoming Week*
- *Homecoming Royalty*
- *Renegade Welcome Week*
- *Welcome back breakfast*
- *Renegade Rally Pancake Feeds*
- *Eligible to apply for BCSGA scholarships*
- ***Discounts at more than 400 local businesses***
    - *View a complete list of businesses*
- *Leadership Conferences*
- *Student Leadership Awards Banquet*
- *Student Leadership Institute*
- *Inter-Club Council events and programs including Club Fairs*
- *Student Organization Funding Grants*
- *Welcome Fair*
- *Student Involvement Festival*
- *Health Fair*
- *Garden Fest*
- *Veterans Fest*
- *Cultural Awareness Events*
- *Campus Collaboration Action Grants*
- *And Much More...*

Take full advantage of your BCSGA KVC Student Discount Sticker by getting involved in co-curricular activities. Funds collected from the BCSGA KVC Student Discount Sticker fee are used to support entertaining, diverse and educational events around campus and student organizations. With your BCSGA KVC Student Discount Sticker, you can enjoy access to concerts, comedy shows, guest lectures, dances and other special events for little to no cost. Signature BCSGA events include homecoming and traditional events, diversity activities, student forums, Health Fair, free food, student organization funding, leadership workshops, etc. These events are a great way to meet new students while having fun on campus.

Salcido announced that BCSGA is offering a refund on the KVC Student Discount Sticker if requested. That process is listed below:

KVC Fee Waiver

https://bcstudentlife.wufoo.com/forms/bcsga-appeal-request-bcsgakvc-sticker-fy17/

Students are eligible to waive the BCSGA KVC Student Discount Sticker fee. However, those that waive the fee will be placed on a list of those students ineligible to take advantage of many of BCSGA-sponsored events. To fill out a waiver, please come to the Office of Student Life (Campus Center, room 4). ***Refunds will only be disbursed within the first two weeks of the fall and spring semester.***

Faculty Appointments:
   a) Standing Committee Appointments
   The updated 2016-17 Standing Committee list is located on the Senate website:
   https://committees.kccd.edu/bc/committee/senate

Curriculum Committee
Marisa Marquez (Student Services)-Articulation Officer

**A motion was made to approve the new Standing Committee Appointments of 10/26/16, MSC: Kirst/Stanifer. Motion passed, no abstentions.

   b) Screening Committees Appointments
   There were no screening committee appointments to review.

Unfinished Business:

   a. Mandated Reporting (Giertz/Harding)
   Description: Determining the District and/or legal expectation for reporting physical/sexual abuse for adult students.

   Holmes announced that if there is a concern, that Dena Rhoades, HR Manager should be the first point of contact.

b. <u>Allied Health/Nursing Restructure</u> (Johnson)
Description: Recommendation to change the organization structure of the Nursing/Allied Health Departments.

Johnson reminded the Senate that his has been on the agenda for the past two years and an organization chart was recently developed and proposed. The next step in the process would be for this item to be reviewed by College Council and CCA.

**A motion was made to approve the Allied Health/Nursing Restructure, MSC: Loken/Baron. Motion passed, no abstentions.

c. <u>Ethics Point Task Force</u> (Holmes)
Description: A Task Force was created to address concerns about the BP Ethics Point and its process of complaints and anonymity.

Holmes announced the next meeting is scheduled for Thursday, October 27th from 1pm-2pm in A-5.

d. <u>Dual Enrollment Task Force</u> (Holmes)
Description: A Task Force was created to develop policies/procedures for Dual Enrollment. Draft handbook has been posted to the Senate website.

e. <u>Unit Restriction Task Force </u>(Saldivar)-*report submitted as written*
Description: proposal on unit restrictions during priority registration.

Unit Restriction Proposal Task Force Report
October 13, 2016
The Unit Restriction Proposal Task Force met on Thursday October 13, 2016. After reviewing and discussing data provided by Michele Pena and Dr. Janet Fulks, we came to the conclusion that placing unit restrictions on students during early registration would not significantly affect the number of students on waitlists. Therefore, we I rescind the proposal at this time.
*Secondly, the task force discussed a 'glitch' in Banner that may significantly influence waitlists: Michelle Pena mentioned that Banner allows BC students to get on multiple waitlists for the **same** course. This 'glitch' can be easily be remedied at the district office by a simple 'click of a box'. Therefore, Michelle Pena will forward the task force's request to remove the ability for students to sit on multiple waitlists for the same course.*
I would like to thank the following BC staff for the open and honest discussion regarding greater access to BC courses;
Andrea Garrison
Michelle Pena
Jonathan Schultz

Jennifer Achan
Stig Jants
I would also like to thank the BC Academic Senate for their continued support for student success.
Joe Saldivar, Ph.D
Faculty Chair, Biology Department
Bakersfield College

f. BP 4D1D Minimum Graduation Req. (Johnson)
Description: Moving sections 4D1E1-4D1E3, 4D2C and 4D3C to procedures. Academic Senate is requesting the following language change: "All courses applied towards a degree or certificate of study, including courses in the general education pattern must be completed with a "C" or better, or a "P" if the course is taken on a pass/no pass basis." Additional discussion of whether language changes or additions are necessary due to BC offering a Baccalaureate degree.
   Vice President Gomez-Heitzeberg requests data regarding how many CSU's and UC's require 2.0 instead of a 2.0 average in their GE courses.
   Golden Four: Oral Communication, Written Communication, Critical Thinking, and Math (at least should be adjusted for a minimum of a "C" or better.

   --Tabled--

g. Board Policy & Administrative Procedures Chapter 5-Student Services(Holmes)
   Chapter 5 is posted under Polices/Procedures:
   https://committees.kccd.edu/bc/committee/senate

New Business:

a. Assessment Committee Charge (Hoffman)
   The Senate reviewed the Assessment Committee proposed revisions.

Adjournment:
The meeting was adjourned at 5:00p.m.

Respectfully Submitted,
Tarina Perry