

ACADEMIC SENATE of BAKERSFIELD COLLEGE

March 9, 2016 – 3:30 p.m.

Collins Conference Center

APPROVED MINUTES

PRESENT: Alisha Loken (by Proxy), Anna Agenjo, Bill Kelly, Bryan Hirayama (EB), Chad Newton, Charles Kim (EB), Dan Kimball, Fitzgerald Graves (SGA), Greg Chamberlain, Ishmael Kimbrough, Joyce Kirst, Kathy Rosellini, Kimberly Nickell (EB), Klint Rigby, Laura Peet, Lisa Harding (EB), Marsha Eggman, Matt Garrett (EB), Qiu Jimenez, Rachel Vickrey, Reggie Bolton, Reginald Williams (by Proxy), Richard Marquez (EB), Ron Grays, Steven Holmes (EB), Susan McQuerrey, Tom Greenwood (EB)

ABSENT: A. Todd Jones, Andrea Thorson (EB), Anna Poetker, Billie Joe Rice (EB), Christian Zoller, David Neville (EB), Denise Norris, Gayla Anderson, John Carpenter (EB), John Giertz (EB), Kris Stallworth, Kurt Klopstein, Mark Staller (EB), Neal Stanifer, Robby Martinez, Ronnie Knabe

GUEST: Lesley Bonds, Nick Strobel, Stephen Waller

Call to Order

The meeting was called to order at 3:34p.m.

Good and Welfare and Concerns:

There is no Good and Welfare Concerns.

Opportunity to Address the Academic Senate

The following groups addressed the Academic Senate:

A. BSI Transformation Grant Summary (Stephen Waller)

BSI: BSI Innovation Grants Goal Summary March 7, 2016

Steven Waller, Dean of Instruction presented an overview of the BSI Innovation Grants Goal Summary.

As Bakersfield College is implementing a guided pathways approach to ensuring the most students can enter and graduate with an Associate's degree within two years, we are committed to moving all incoming students into college-level math and English within their first year. This aligns with our pillars of a guided pathway approach:

- Moving students to college-level work as soon as possible.
- Supporting students with completion coaching communities.
- Embedding advising to keep students on their program pathway.

General Goals

(1) Placement

Get **more** students into gateway English and math courses by

- a. Increasing the number of students placed using multiple measures, such as high school cumulative junior-year GPA. (Grant RFA innovation 1, required HS partnership, and required scaling)

- b. Improving placement and summer bridge options for adult students supported by the Adult Education Block Grant (AEBG). (Grant RFA required AEBG partnership)
- (2) Mandatory co-requisite remediation
 - Get a **higher** share of students to be successful when in basic skills and gateway math and English courses, by
 - a. Increasing co-requisite content remediation using mandatory academic success support in supplemental instruction/study halls. (Grant RFA innovation 2)
- (3) Embedded student support and targeted basic skills scheduling -“on-ramping”
 - Get students to complete basic skills and gateway math and English courses **faster** by
 - a. Using completion coaching communities for timely embedded advising appropriate for their programs of study grouped into meta-majors. (Grant RFA innovations 3 and 5).
 - b. Ensuring basic skills courses (including accelerated courses) are effectively scheduled without conflicts to allow students to “on-ramp” rapidly to collegiate-level meta-major programs. (Grant RFA innovation 3)

Work Plan and Targets

- (1) Placement using multiple measures for incoming students from Kern County high schools. Determine the best placement into math and English courses using Accuplacer, high school junior/senior cumulative GPAs, and high school math and English course grades.
 - a. 2014-15 AY = 500 students, target reached
 - b. 2015-16 AY = 1600 students, target reached
 - c. Grant Year 1, 2016-17 = 4000 incoming HS students
 - d. Grant Year 2, 2017-18 = all 6000 incoming HS students
 - e. Grant Year 3, 2018-19 = sustain effort for all incoming HS students
- (2) Mandatory co-requisite remediation in gateway English and math courses. Co-requisite remediation will be accomplished with at study hall model with set supplemental instruction sessions running from 7 am to 7 pm, including hours on Friday afternoon and Saturdays. Student workers and expert professionals, who may also be faculty working with special compensations, will staff conduct sessions and answer student’s academic questions. These sessions will be open for all students in the supported course, regardless of section.
 - a. Grant Year 1, 2016-17
Provide SI/study hall support for all sections of ACDV B72/B50.
 - b. Grant Year 2, 2017-18
Expand SI/study hall support to include ENGL B50/B53/B60 and MATH B70/B65/B60.
 - c. Grant Year 3, 2018-19
Expand SI/study hall support to included ENGL B1A.
- (3) On-ramping to meta-majors
 - a. Current Year 2015-16

- i. Develop 2 meta-majors (Allied Health and STEM).
 - ii. Establish completion coaching communities with dedicated counselors, Ed advisors, and discipline faculty.
 - iii. Have State-approved accelerated math and English pathways to transfer-level courses. – Target reached.
- b. Grant Year 1, 2016-17
 - i. Create “on-ramping” course schedules for basic skills English and Math pathways for the Allied Health and STEM meta-majors.
 - ii. Expand completion coaching communities for new meta-majors.
- c. Grant Year 2, 2017-18
 - i. Increase to 4 meta-majors and completion communities.
- d. Grant Year 3, 2018-19
 - i. Finalize all meta-majors and completion communities.

Staffing

- (1) BSI Program Manager – Manage all goals
- (2) DA III – Support for all goals
- (3) Student supplemental instructors – Goal 2
- (4) Expert professionals and faculty spec comps – Goal 2
- (5) Meta-major and on-ramping faculty stipends – Goal 3 and AEGB
50 hours/term (FA, SP, SU)
- (6) A&R Technician II time – Goals 1 and 3

Other Resources

- (1) Non-instructional supplies and materials
- (2) 4% Overhead
- (3) Data analysis – (WestEd or BC IR)

B. Renegade Promise (Lesley Bonds/Nick Strobel)

Lesley Bonds, Director of the Student Success Program presented an overview of The Renegade Promise. The current document is a draft and is a *work in progress*, so Lesley asked the Senate to provide feedback to Nick Strobel, Nicky Damania, or herself. The document is located on the Senate website:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/The%20Full%20Renegade%20Promise%20%283.9.16%29.pdf>

There will be a public announcement on ***April 29 about The Renegade Promise***

Summary:

Stage 1: The Renegade Promise-BC will commit to college ready students that they can expect to complete 60 units toward the completion of a degree or transfer within two consecutive academic years after enrollment

Student Eligibility Requirements

- First time entering students
- Placement in English B1A
- Placement in Math B70 or above
- Complete FASA
- Declared major

Student Responsibilities

- Complete the Renegade Promise Commitment form
- Identify educational goals and declare major
- Register in and successfully complete at least 30 units within one academic year in line Student Educational Plan
- Maintain a 2.0 GPA and complete at least 80% of courses/terms
- Take and complete English and math during the first year
- Adhere to all BC policies related to academic progress, financial aid, and student code of conduct
- Participate in academic support services
- Communicate with Completion Coach at least twice per term
- Enroll and participate in one BC Summer Bridge/Extended Orientation program

BC Responsibilities

- Assign priority registration date
- Assign Completion Coach (ideally within academic pathway)
- Ensure at least two check-in points per instructional term
- Ensure access to counselor/Completion Coach prior to assigned priority registration date
- Expand academic support resources
- Provide on-campus employment opportunities
- Offer student football game tickets and invitation to annual Student Involvement and Leadership Ceremony

Stage 1: Three-Year Implementation Period

- Promise Expansion & Community Involvement

Stage 2: the Bakersfield Strong Commitment

- Promised transfer spot to CSUB from BC upon successful completion for the Renegade Promise

State 3: The Kern Promise

- County-wide K-16 Commitment
- KHSD, Kern Community Foundation, CSUB

Inaugural Cohort

- Target: 600 incoming students
- Recruit from President's Scholars
- Identify via high school ASEPs filed
- Actively recruit via individual calls
- Hold one-day Saturday Bridge and comprehensive planning sessions with Promise students prior to priority registration on April 7

Implementation Timeline

- March 2016-Presentation to governing bodies, data collection, develop agreement forms, recruit students to Bridge/Orientation
- April 2016-Budget analysis, public announcement (4/29), Bridge/Orientation Activities, Priority Registration (April 2)
- Summer 2016-Completion coach assignments and one-on-one meetings, Student employee outreach and recruitment, Enrollment Management
- Fall 2016-Ensure spring 2017 registration, Completion coach work, Ongoing work with CSUB and KCF to further develop stages 2 and 3

Additions to the Agenda

There were no additions to the agenda.

Review and Approval of the Minutes

*****A motion was made to review and approve the Academic Senate Minutes of February 24, 2016, M/S/C: Kirst/Rosellini .***

President's Report (Holmes)

- **District Online Waitlist Task Force**- Holmes met at the District to confirm this committee is cancelled
- **DCC** will be held on March 29th and new and old Board Policies will be reviewed
- **Management and Confidential Classified salary study** –This will be presented to the managers at the District Office today, March 9.
- **Associate Vice Chancellor of Educational**- This position was placed on the BOT agenda without following the hiring process. Holmes requested it be removed and process be followed.
- **Board of Trustees Meeting (BOT)**-is scheduled for tomorrow, March 10 at BC in the Gym at 1pm
 - The Management and Confidential Classified salary study is an agenda item
 - EXAMPLE
 - PC –Dean for full time faculty for entire college 60
 - compared to one Dean at BC having 60 in one department to oversee/supervise
 - CC-Dean full time faculty for entire college 50

AIQ (Staller)

<https://committees.kccd.edu/bc/committee/accreditation>

Vacancies: Basic Skills, General Education, CTE

It was announced to the Senate that the ***AIQ Strategic Directions reports are due April 21st.***

Assessment (Neville)-Report submitted as written

<https://committees.kccd.edu/bc/committee/assessment>

Vacancies: Adjunct/Agriculture/Allied Health/Fire Technology/Health & PE/Performing Arts/Philosophy/Physical Science/Social Science/ SGA

Assessment Committee report: 3/9/2016

By David Neville

eLumen - *At this time the district is moving ahead with the purchase of eLumen for assessment. The district tentatively expects to roll out this program this Fall 2016. It will probably take several months for implementation.*

90 minute webinar potential dates to be announced:

- *March 17-2:30*
- *March-TBD?*
- *April 6-3:30*
- *April 13th vote-TBD?*

Assessment report to ACCJC – *At this point we have roughly 18% of our assessments for last year 2014-2015 being reported. Before the complete failure of CurricUNET – we were reporting 100% (Emperor and Clothes). We have asked that we use the excel worksheet found on the Assessment Committee website to report last year assessments. When you finish these – please send them to your chair and dean. To make sure that it is put onto the website it would be a good idea to send a copy along to Mindy Wilmot, Faith Bradham, David Neville, Kate Pluta and Liz Rozell. Do not use CurricUNET.*

All of the assessments for the campus are located on the Assessment Committee website:

<https://committees.kccd.edu/bc/committee/assessment> *at the bottom left of the page:*

Mapping SLOs/PLOs/ILOs.

If your department is not found here, or if your assessment is not found when you click on your area – we will not be able to report your assessments to ACCJC and they will cannot be seen by the public.

*There will be an **assessment workshop** this Friday 3/11 from 10:30 – 12 in room B11. Please come with your data and committee members will be available to help.*

Budget (Holmes)

<https://committees.kccd.edu/bc/committee/budget>

Vacancies: Basic Skills/ESL/English

- ***Tabled-3/30***

Curriculum (Rice/Carpenter)

<https://committees.kccd.edu/bc/committee/curriculum>

Vacancies: Biological Sciences

No report

Enrollment Management (Staller)

<https://committees.kccd.edu/bc/committee/enrollment>

Vacancies: CTE

- ***Tabled-3/30***

Equal Opportunity & Diversity Advisory (Hirayama)-Report submitted as written

<https://committees.kccd.edu/bc/committee/eodac>

Vacancies: None

EODAC Report 3/9/16

By Bryan Hirayama

We held our first meeting in the later part of February where we had a full agenda. Zav dropped by where he was asked a handful of important and information-seeking questions regarding the non-governance committee he is forming which includes EODAC as a part of the membership (Student Success and Equity Committee). His visit helped the EODAC committee gain perspective on the scope of the new committee, as well as, voice some of their concerns.

Vikki and Bryan recently attended a regional training on Equal Employment Opportunity and Equity in Faculty Hiring. Many of the concepts and practices discussed there will be shared at the upcoming district committee because some of procedures are problematic. This Friday both Vikki and Bryan will be attending the second meeting of the year for the Equal Employment Opportunity and Staff Diversity Committee at the District.

EODAC helped to launch a climate survey from the District. Vikki along with Sokha worked hard to make this happen with the guidance and support from the committee as a whole.

Lastly, Bryan will be attending the second annual ASCCC Academic Academy which focuses on equity in the middle of this month (3/18-19). Many of the issues EODAC and the Office of Equity and Inclusion are concerned with will be the central focus of panel and conference conversation.

Hirayama announced that the District (on behalf of EODAC) sent out a ***Cultural Climate Survey*** today.

<https://www.surveymonkey.com/r/Culture-Climate-Survey>

ISIT (Marquez) –Report submitted as written

<https://committees.kccd.edu/bc/committee/isit>

Vacancies: Allied Health/Art/Behavioral Sciences/Counseling/Health & PE/Philosophy/physical Science

*Information Systems Instructional Technology (ISIT) Report: March 9, 2016
Prepared by Richard Marquez, ISIT Co-chair*

Since my last report, the ISIT Committee has met on March 7, 2016.

The following items were discussed at the March 7 ISIT meeting:

- **Canvas Update** – *Although Bill Moseley could not attend the meeting, he provided the following statement regarding the college’s move to Canvas:
“Matt, Tracy, and I are in the process of developing a training strategy to facilitate the transition to Canvas that will include multiple ways for faculty to get up to speed. It will include an online course, several 2-hour seminars, as well as a video library of short, task-specific how-to videos, and a cheat sheet for more advanced faculty. The seminars will be scheduled to begin in April, and most of the other materials will roll out that time as well. The online course should be available for late April or early May. We don’t know any specifics yet on the availability of course shells, but faculty who are anxious to start building their courses can use the “test” shells that we currently have, and we can transfer their courses later on.”*
- *Adding to Bill’s report, Matt Jones provided the following information:*
 - **Face-to-face Training Tentative Schedule**
Friday 4/8, 9-11am
Tuesday 4/20, 3-5pm
Friday 4/29, 9-11a
 - *Online Training TBD*
- **There will be an Online Faculty COP meeting to be held Friday, 3/11, 9-11am, in L148.**
This session is not only for faculty who teach online, but also for anyone interested in online pedagogy.
- **Another Online Faculty COP is scheduled for 4/29, 9-11am, in L148.**
- **Office 2016 rollout:** *This will occur during the fall semester primarily for the labs and the faculty who are teaching computer studies classes. Rollout for the rest of the campus will occur the following spring and summer.*
- **Program Review Technology Form:** *We had some discussion about changes to the online form used for technology requests as part of Program Review. Although there are no major changes, changes in wording will be made for clarity. Committee members were asked to review the form and provide any department feedback to Kristin Rabe.*
- **ISIT Technology Requests Prioritization:** *The committee voted to accept the current prioritization of technology requests. This document is posted on the ISIT committee website for your review.*
- **Strategic Directions Form:** *Richard Marquez and Todd Coston shared the Strategic Directions Form and the BC Scorecard with committee members. The form is being updated for submission to AIQ in the next few weeks. Committee members were asked*

to review the committee goals and ensure that any documents that have been created and could be used for evidence of our work are forwarded to Todd for inclusion on the ISIT committee website.

The next ISIT meeting is scheduled for Monday, April 4, 2016 in Levinson 40.

Professional Development Committee (Giertz)

<https://committees.kccd.edu/bc/committee/pdc>

Vacancies: None

- **Tabled 3/30**

Program Review (Nickell)-Report submitted as written

<https://committees.kccd.edu/bc/committee/programreview>

Vacancies: Adjunct Rep/Agriculture/Allied Health/Art/Behavioral Sciences/Biological Sciences/Fire Tech/Health & PE/Industrial Tech/Performing Arts/Philosophy/Physical Science/Social Science/SGA

Report to Academic Senate for March 8, 2016

Kim Nickell, faculty co-chair

Program Review Committee (PRC)

See <https://committees.kccd.edu/bc/committee/programreview> for supporting documents

Currently, the committee is working on the following:

1. *PRC is working on the following goals for Spring 2016-*
 1. *Update checklists*
 2. *Update AU and Comp forms (IE: CTE, Etc.) with more relevant questions for these areas*
 3. *Update Program Review Handbook to reflect changes in the updated forms*
 4. *Create Packets for individual areas and distribute to programs/deans/areas using thumbdrives instead of links on PRC webpage.*
 5. *May 2016 Workshop*
2. *Ratified list of programs is being reviewed so that Annual Update and Comprehensive packets can be distributed to all appropriate programs and areas.*
3. *Strategic Directions Report in progress.*
4. *Recruiting for committee members. We lost several faculty members due to changes in teaching schedules.*
5. *May Program Review Workshop is a go.*

If you have any questions, please check the committee's page, contact me, or contact your representatives on the committees. If your area has no representation on the committee, please consider joining us.

Co-Chairs: *Manny Mourtzanos-administration, Kristin Rabe- classified*

Members-*Diane Allen, Counseling/Delano; Anna Agenjo, Library; Jennifer Johnson, Faculty Chair & Directors Council (FCDC); Kate Pluta, English; David Neville, Assessment Committee Liaison; Mark Staller, Communication; Bernadette Towns, FACE; Andrea Tumblin, Mathematics*

Administrators-*Sue Vaughn, Enrollment Services; Laura Lorigo, Administrative Services; Liz Rozell, STEM*

Classified- Meg Stidham, CSEA designee

Student- SGA: vacant

Research representative from District Office: Michael Carley.

Treasurer (Kim)

There is nothing new to report.

Secretary (Garrett)

There is nothing new to report.

ASCCC Representative (Greenwood)

The 2016 ASCCC Spring Plenary is scheduled for April 21. The Plenary Resolutions are located on the website listed below. It is recommended that the resolutions be shared with the various departments the Senators represent and provide feedback to Greenwood prior to the Plenary Session.

<http://asccc.org/calendar/list/plenary-sessions>

CCA (Freeman)-Report submitted as written

<https://www.kccd.edu/sites/kccd.edu/files/page/2014-2017%20CCA%20contract.pdf>

Union Update 3/9/16

By Tom Greenwood

*CCA and the district met on Friday, March 3, to discuss health benefits and teaching in prisons. Discussions regarding health benefits were collegial and there will be further discussions in the upcoming weeks. CCA and the district will meet again on Friday, March 18 to continue the discussion on health benefits. **Please check the CCA update sent out this weekend for details on this.***

*On Tuesday, March 15, from 5:45 to 7:45 SISC will be making a presentation on the difference between staying SISC self – funded and transferring to the SISC pool. **There will be an e-mail coming from KCCD Human Resources giving more details about the SISC presentation.***

Student Representative (Graves)

There was nothing new to report.

Faculty Appointments:

- a) Standing Committee Appointments
There were no Standing Committee Appointments to review.

- b) Screening Committees Appointments
There were no Screening Committee Appointments to review.

Unfinished Business:

a. 2018-19 BC Academic Calendar (Holmes)

The Senate will be reviewing the calendar in specific:

- Thanksgiving weekend
- Start of Spring (not spring recess)

We are waiting on more discoveries

b. Ethics Point (Holmes)

Description: allows for disciplinary action initiated by an anonymous complaint.

Holmes reported that there are 7 faculty who are interested in serving on this committee (including one CCA Rep). Holmes will set up a meeting for the group after the Spring break.

c. Vote of No Confidence of Chancellor (Holmes)

Holmes shared a brief discussion of the completed Declaration of No Confidence document. Holmes has contacted BOT President Dennis Beebe to discuss the Senate's concern for the lack of the establishment of the required annual chancellor evaluation committee. Also, Holmes expressed to Trustee Beebe, that prior to having a Senate vote of no confidence in the chancellor, as well as delivering such a declaration to the BOT at a public meeting, a desire to meet with the evaluation committee to discuss the Senate's concerns.

d. BP 4C4E Academic Renewal-Cerro Coso CC (Holmes/Pena)

Description: Cerro Coso has suggested language change reducing the elapse time to disregard course work from 5 years to 1 year. At the request of the Academic Senate, Michelle Pena drafted language based on faculty discussion and recommendations. The Academic Senate approved the language on 03/11/15. BC's proposal was submitted to V.C. Inclan on 03/19/15. This has been approved and moving to Board.

e. BP 4D1D Minimum Graduation Req. (Holmes)

Description: Moving sections 4D1E1-4D1E3, 4D2C and 4D3C to procedures. Academic Senate is requesting the following language change: "All courses applied towards a degree or certificate of study, including courses in the general education pattern must be completed with a "C" or better, or a "P" if the course is taken on a pass/no pass basis." Additional discussion of whether language changes or additions are necessary due to BC offering a Baccalaureate degree.

Vice Chancellor Inclan is addressing the language change. Holmes and Rice will do some additional data research when time permits.

f. BP6A Unrepresented Employees (Holmes)

Description: Language regarding Chancellor's powers thoroughly discussed. BC's attempt to stop the centralization of authority within the Chancellor's position was met with great resistance. End result, recommended language change will continue in the process. CCLC Consultant, Jane Wright, to review all aspects of BP6A-H and make recommendation.

There is nothing new to report on this item.

- g. AP 3C1 (a)Meals and In-State Travel Allowance for Students (Holmes)
Description: Change to item 6, requiring meals be purchased on a group basis.

Updates on the 4/29 will be provided by CFO Tom Burke. There is nothing new to report on this item.

- h. AP 3C1 (b)Student Travel Authorization (Holmes)
Description: Adding new language that employee must purchase meals on a group basis.

There is nothing new to report on this item.

- i. AP 3C3A(b)Claim for Travel (Holmes)
Description: Changes to travel reimbursement including having purchase orders in place prior to travel (#3 Steps to activate travel) and meals will only be reimbursed when an overnight stay is required (#2 Living Expenses).

There is nothing new to report on this item.

- j. AP 3C3A (a)(b)Claim for Travel Reimbursement (Holmes)
Description: Update of form.

There is nothing new to report on this item.

- k. AP 4J Sexual Assault on Campus (Holmes)
Description: BP 4J (prior 4K)

There is nothing new to report on this item.

New Business:

- A. Student Success & Equity Committee- SS&E (Holmes)

This Standing Committee is requesting faculty representation to be appointed by the Senate. It was explained that the committee is under pressure to commence its meetings because its reports are due to the State by the end of April.

- The committee was approved by the Executive Board 3/2/16
- The committee was reviewed by College Council 3/4/16.

The first committee meeting date will be **March 29th at 4pm in A-5** and then every other Tuesday. The Senate agreed to review this committee with their respective areas and vote on it at the next meeting (3/30/16). The committee will meet without faculty representation until one is appointed.

B. Senate Meeting Times (Thorson)

Holmes reported that a Senate meeting time survey was conducted. It will be closed on 3/16/16. A reminder will be sent out that the survey is still accessible. At this time, the responses are showing the majority favor the current schedule (3:30-5pm).

Adjournment:

The meeting was adjourned at 4:59p.m.

Respectfully Submitted, Tarina Perry