

## 4C Academic Regulations

### Section Four—Students/Instructional Services Governance Processes Relative to the District Board Policy Manual and Collegial Consultation With Academic Senates

#### Employ the Process of Mutual Agreement

**Policies:** None

**Procedures:** None

**Appendices:** None

#### Rely Primarily Upon the Advice and Judgment

##### **Policies:**

- (1) **4A2**, Student Responsibilities (*includes Policies 4A2A through 4A2G*)
- (2) **4A3**, Matriculation (*includes Policies 4A3A through 4A3G*)
- (3) **4A4**, Prerequisites, Co-requisites, and Advisories on Recommended Preparation (*includes Policies 4A4A through 4A4E*)
- (4) **4A6**, Admission to Impacted Programs (*includes Policies 4A6A through 4A6K*)
- (5) **4A9**, Instructional and Other Materials (*includes Policies 4A9A through 4A9D*)
- (6) **4B1**, Educational Programs (*includes Policies 4B1A through 4B1D1*)
- (7) **4B5**, Program Review
- (8) **4B7**, Articulation (*includes Policies 4B7A through 4B7C*)
- (9) **4B10A**, (re: guest/visitors) (*includes Policies 4B10A1 through 4B10A7*)
- (10) **4B10B**, (re: guest/visitors)
- (11) **4B11**, Controversial Issues in Curriculum (*includes Policies 4B11A through 4B11C*)
- (12) **4C**, Academic Regulations (*includes Policies 4C1 through 4C7*)
- (13) **4D**, Minimum Graduation Requirements (*includes Policies 4D1 through 4D1G*)

**Procedures:** None

**Appendices:** None

**Proposed Addition to**  
**Kern Community College District Board Policy Manual**  
**Section Four – Students Instructional**

Governance Process: Rely Primarily Upon the Advice and Judgment

Reason for Revision: To Establish District Policy

**4C Academic Regulations** *(Approved June 10, 2010)*

**4C1 Credit by Examination** – Credit may be granted to any student, who satisfactorily passes an authorized examination approved by discipline faculty and conducted by a designated authority of the College. The College President or designee shall establish administrative procedures to implement this policy. (See Procedure 4C1) Such credit may be granted only to a student who is registered at the College and is in good standing, and only for a course listed in the College catalog. ~~[Title 5, Section 55050(b); Education Code, Section 48800]~~

4C1A The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in accordance with procedures approved by the Curriculum Committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record.

4C1B A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in the individually identified courses for which examinations are conducted.

4C1C The student's academic record shall be clearly annotated to reflect that credit was earned by examination.

4C1D Grading shall be according to the regular grading system approved by the Board of Trustees.

Note that Brown equals moved to procedure

~~4C1E Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the twelve (12) semester hours of credit in residence required for an associate degree.~~

4C1F~~A~~ The District may charge the student a fee for administering the examination, but this fee shall not exceed the enrollment fee for the course for which credit by examination is to be awarded.

4C1G~~B~~ Colleges may use Advanced Placement (AP), International Baccalaureate (IB), and College Level Examination Program (CLEP) examinations to award credit or placement as approved.

4C1GA The Colleges may grant credits for acceptable performance on the College Entrance Examination Board administered Advanced Placement (AP) Examination with a score of 3, 4 or 5 depending on the discipline. Successful completion of an AP Examination may qualify a student for advanced placement in college level courses, credit for general education certification, and for meeting graduation requirements.

4C1GB Credit may be granted to students who complete the International Baccalaureate (IB) Diploma Program. Students must provide a high school transcript and pass the IB Examination with a score of 5, 6 or 7 depending on the recommendation of the appropriate academic program.

4C1GC The College Level Examination Program (CLEP) administered by the College Entrance Examination Board allows the Colleges to award units of academic credit for non-traditional educational experiences. The CLEP provides students who receive a qualifying score on the exam with an opportunity to receive academic credit for college-level knowledge. The American Council for Education has set 50 as the minimum passing score on all but the following exams: French Language, Level 2 (recommended minimum passing score is 62); German Language, Level 2 (63); and Spanish Language, Level 2 (63).

~~4C1GD Units for which credit is given pursuant to these examinations will not be counted in determining the 12 units in residence required for the associate degree.~~

4C1GE The student's academic record shall be clearly annotated to reflect that credit was earned through an advanced placement examination.

4C1C *Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the twelve (12)*

*semester hours of credit in residence required for an associate degree.*

**4C2** **Credit from Other Institutions** - Colleges of the Kern Community College District may accept lower division transfer credits only from schools and colleges that are accredited by regional accrediting commissions. See **Procedure 4C2**, Credit Allowed from Other Institutions.

**4C3** **Credit for Military or Public Service** - Credit for military service and for course of study taken while in the military service may be allowed upon verification and evaluation. All such credit shall be designated on the student's permanent record as credit earned while in the armed service.

4C3A A maximum of two (2) units of credit may be granted to a student for honorable service in the Armed Forces or public service similar to Peace Corps. The minimum service period for earning these two (2) units shall be the usual period of basic training or indoctrination.