

# ACADEMIC SENATE of BAKERSFIELD COLLEGE

April 2, 2014, 3:33 P.M.  
Collins Conference Center

UNAPPROVED MINUTES

**PRESENT:** Alex Henderson; Andrea Thorson; Anna Poetker; Bill Kelly; Billie Jo Rice (EB), Brent Damron (proxy for R. Bolton); Bryan Hirayama (EB); Charles Kim (EB); Christian Zoeller; Corny Rodriguez (EB); David Neville; Gayla Anderson; Ishmael Kimbrough; Janet Tarjan; Jennifer Jett; John Carpenter (EB); Joyce Kirst; Kate Pluta (EB); Kathy Freeman; Klint Rigby; Kris Stallworth; Lisa Harding; Maria Perrone; Mark Staller (EB); Nancy Guidry; Nick Strobel (EB); Valerie Robinson; Wesley Sims (EB); Jimmy Moran (SGA).

**ABSENT:** Jeannie Parent; Julie Lowe; Marsha Eggman; Michael Korcok (EB); Patrick Fulks; Robert Martinez; Ron Grays; Terry Meier.

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## CALL TO ORDER

The meeting was called to order at 3:33 p.m.

There was a motion to suspend the meeting for Janet Fulks to address the Senate regarding the Hispanic Serving Institution (HSI) Title 5 Grant. M/S/C: Staller/Tarjan

## OPPORTUNITY TO ADDRESS THE ACADEMIC SENATE

Janet Fulks spoke to the Academic Senate regarding the opportunity to obtain Title 5 Grant funding for three components:

1. Pre-collegiate Instructional Redesign (Including basic skills and student success)
2. SSSP (Student Services Success Plan)
3. Technological Needs

The Department of Education is the source of the funding. Bakersfield College has been named as an HIS as we have 67% of our new students are Hispanic. The committee will be meeting next week to discuss applying for this grant.

## REVIEW OF THE MINUTES

A motion was made to approve the minutes of February 19, 2014. M/C/S: Kirst/Harding

*\*\*Senate President, Cornelio Rodriguez appointed Mark Staller, as Timekeeper for today's Academic Senate meeting.*

## REPORTS

### President (Rodriguez)

- Corny discussed the Department Chair selection process and the concerns were sent to the union (CCA). They recommended that the process be left as it is with the Senate conducting the election. Any changes to the current process will need to be renegotiated through the union.
- The CSUB/BC Joint GE Project will go forward in discussing the changing from quarters to semesters. Corny will forward the names to Dr. John Tarjan at CSUB.
- Corny will serve on the District Strategic Planning committee to revise the KCCD Mission/Vision/Values.
- The Board of Trustees meeting is scheduled for next week; Corny will be speaking on 2 resolutions - fiscal Policy and Support of Baccalaureate Programs at BC.
- Nominations were extended for Officers and representatives for the Academic Senate. There is still a need for Senate representatives for Adjunct Faculty, BMIT, English, Performing Arts, Philosophy, and Physical Science. The deadline is tomorrow, April 3, 2014.
- Mark Staller brought up the need for representation with the District Strategic Planning Group.

## CO-CHAIR REPORTS

### Accreditation Steering Committee (Pluta)

Kate Pluta submitted the following report for the ASC:

- ASC has taken a proposal to Academic Senate and College Council to change the committee name, charge, and membership *from* the Accreditation Steering Committee (ASC) *to* the Accreditation & Institutional Quality Committee (AIQ). The proposal is now on both agendas for a vote.
- ASC co-chairs are co-leads of the Mission Review Team. The mission guides everything we do; everything we do supports the mission. ACCJC has proposed new language for the standards, including I.A.1 (see pink handout). Reviewing and revising the mission is fundamental to next year's work:
  - College Goals → 2012-2015
  - Strategic Plan and Focus Documents → 2012-2015
  - ACCJC Midterm Report → Fall 2015
- The following are members of the Mission Review Team: Nan Gomez-Heitzeberg and Kate Pluta, co-leads, Zav Dadabhoy (VP Student Affairs), Manny Mourtzanos (PRC), Janet Fulks (scorecard), John Gerhold (ILOs), Cornelio Rodriguez (Academic Senate), Tina Johnson (CSEA), Shelby Sward (SGA).

### Assessment Committee (Carpenter)

John Carpenter reported that there will be a meeting Friday, April 4, 2014. The committee will be reviewing all the assessments done in the last two semesters.

### Budget Committee (Corny Rodriguez)

Corny reported for the Budget committee. At the meeting on Monday, the draft proposal was discussed relating to the proposed fiscal policy change, chargebacks to the districts, and how the budget timeline affects many other deadlines and processes. There was discussion and explanation by Corny on the 2.5% the district charges back to the colleges. There will be a campus-wide Budget Forum next week on Tuesday at 4 pm in the Levan Center.

### Curriculum Committee (Rice/Carpenter)

Billie Jo Rice was pleased to announce that all 16 ADTs have been completed. Two additional ADTs are being added along with the final three degrees - Early Childhood Education, Economics, and Spanish - for approval at the May 6<sup>th</sup> Board of Trustees meeting. We made the June deadline. Next year the committee must pass two degrees. Areas of emphasis for consideration will be Ethnic Studies and Global Studies/International Relations. The latest C-ID letter was sent out. There were 144 C-ID courses submitted and 73 have been approved. The last Curriculum Committee meeting will be next Thursday, April 10<sup>th</sup>. To get a more accurate catalog, we need to work a year out (2015-16).

### Enrollment Management (Korcok)

There is no report for the Enrollment Management Committee.

### EODAC (Hirayama)

Bryan Hirayama reported co-chairs met this morning to discuss future meetings and projects. They will meet and reorganize next Friday and work on the Equity Plan. He met with Abe Ali regarding perspectives on EODAC and how we can help each other with diversity. The next Board of Trustees meeting will address the EEO plans for the district. The Equity Plan was delayed because some of the data had not yet been released by the board. The new date will be May 15<sup>th</sup> for the September board meeting.

### ISIT

There is no report for ISIT at this time. Nick Strobel stated the committee will meet next week.

### Program Review (Pluta)

Kate Pluta submitted the following report for the PRC:

- In its efforts to improve the Annual Update forms to integrate college planning, evaluation, and resource allocation, members of PRC have met with ISIT, Assessment, Curriculum, CTE chairs, SDCC, Laura Lorigo (budget), and the institutional researcher (district).

- The committee is reviewing the Three-year Comprehensive Program Review (CPR) pilot submissions to analyze content and process. Key Question: Does the CPR ask the right questions and provide the information the college needs?
- The committee is finalizing a Program Review Handbook.
- The committee is developing a cycle for the Comprehensive PR for all college programs (administrative, student services, and instructional). The distribution of programs (about a third each year) is dependent upon the master list of curriculum.
- Phase 2 of the Annual Update process, which includes Certificates of Achievement, will roll out this fall.

#### SDCC

There is no report for SDCC at this time. There will be a meeting next week.

#### Correspondence (Sims)

Corny suggested that the Academic Senate send a congratulatory note to Christa Moreland for getting Jane Goodall to speak at Bakersfield College.

A Get well card will be sent to Kathy Nelson.

#### Treasurer (Kim)

Charles Kim reported the balances:

Academic Senate 3378.72

Scholarship 2451.16

Kate Pluta mentioned the transfer of funds for the Margaret Levinson Award. It will need to be approved. Thanks to all who contribute to the scholarship funds.

#### ASCCC (Staller)

The Spring Plenary session will be next week. . There will be many voting items at the session.

#### CCA Update (Guidry)

The CCA encourages the faculty to attend next week's Board of Trustee's meeting. The focus will be on student success and flexibility of funding. Nancy Guidry will be speaking at the meeting that starts at 1:00 p.m. in the Forum on Thursday, April 10<sup>th</sup>.

#### SGA Report

There is no SGA report.

#### **ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)**

The following items were added to the agenda:

1. Taskforce proposal for Baccalaureate
2. Majors offered: Dual major versus two majors

M/S/C: Kelly/Tarjan

#### **FACULTY APPOINTMENTS**

A motion was made to approve the Faculty appointments as presented:

Lisa Harding (Nursing) – Screening Committee, Nursing

Phil Whitney (BMIT) – Screening Committee, Computer Science

Jennifer Jett (English) - Screening Committee, Computer Science

M/S/C: Kirst/Kelly

## **UNFINISHED BUSINESS**

### Fiscal Policy – BC Proposed Resolution

There was discussion and explanation of the BC Proposed Resolution regarding the fiscal policy. The senate supports maintaining the current 5% reserve, not the proposed 17% from the district. The resolution was passed unanimously. M/S/C: Freeman/Staller

### Scholarship Committee Charge

The proposal is to have a faculty co-chair along with the Financial Aid director, and remove the new administrative representative that was added to the committee. Kathy Freeman made the motion to approve the recommended changes for the charge. It was unanimously approved.

M/S/C: Freeman/Staller

### Senate Proposal for ASC Name & Function Change

Kate Pluta described the changes. There was a motion made to accept the new name and mission.

M/S/C: Staller/Thorson

## **NEW BUSINESS**

### Dual major versus 2 majors

Sue Vaughn from Admissions and Records will be invited to address the Senate for discussion and clarification for the difference between “dual major” versus “2 majors.”

### Baccalaureate Task Force Proposal (Klint Rigby)

Klint Rigby discussed issues relating to having Baccalaureate degrees at BC and would like to establish a task force to address all areas that would be affected. Currently there is a Baccalaureate degree proposal in Industrial Technology. This is an example of just one program that could potentially abound to more programs, such as CTE, Nursing, Automotive Tech, Agriculture, Hospitality, and Culinary Arts. Pat Coyle addressed the senate as proxy for Gayla Anderson and talked about the opportunities in the hospitality field. Lisa Harding stated that we should look at this as an opportunity to be aligning ourselves (BC) to be chosen as the Baccalaureate site. We need to be more proactive than reactive to get this proposal into motion. It could be any program that can be selected. People from all levels will be needed to participate in this task force.

There is also a need for faculty support this BAC Degree program at the Board of Trustees meeting.

## **GOOD AND WELFARE**

There were no additional comments or questions for the Academic Senate.

## **ADJOURNMENT at 4:39 p.m.**

Respectfully Submitted,  
*Margaret Head*