

Academic Senate of Bakersfield College

February 27, 2013 – 3:30 p.m. – 5:00 p.m.

Collins Conference Center

Agendas, Minutes and Meeting Materials on the Committee Website

<https://committees.kccd.edu/committee/academic-senate>

AGENDA

Recognition of Academic Senates 10 +1 Title 5 Responsibilities – Board Policy Manual Section 6

Academic and professional matters means the following policy development and implementation matters:

1. Curriculum, including establishing pre-requisites and placing courses within disciplines;
2. Degree and certificate requirements
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and College governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development; and

Other academic and professional matters as mutually agreed upon between the Governing Board and Academic Senates.

■ CALL TO ORDER

■ *REVIEW AND APPROVAL OF THE MINUTES

■ REPORTS –


- A. President's Report (10 min)
 - Final Exam Schedule
 - Auditing Courses
 - Institutional Researcher on Campus
- B. *Co-Chair Reports: ASC, Assessment, Budget, Curriculum, Enrollment Management, EODAC, ISIT, PRC, SDCC (10 min)
- C. Other Reports (3 min each)
 1. Correspondence
 2. Treasurer
 3. Union Update
 4. Student Representative

■ OPPORTUNITY TO ADDRESS THE SENATE (15 min)

■ ADDITIONS TO THE AGENDA (must be added with a 2/3 vote of members present)

■ *COMMITTEE APPOINTMENTS (2 min)

■ UNFINISHED BUSINESS (5 min for each agenda item)


- A. *♦♦ B-COUGH Policy and Voting Results 
- B. *♦♦ Change in the Definition of a Program

■ NEW BUSINESS (5 min for each agenda item)

- A. Skills Prerequisites Task Force
- B. Elimination of 4-week Summer Courses
- C. Achieving the Dream

■ GOOD AND WELFARE AND CONCERNS

■ ADJOURNMENT

♦♦ Voting Items 

*Materials Available on the Committee Website

Academic Senate of Bakersfield College

March 13, 2013 – 3:30 p.m. – 5:00 p.m.

Collins Conference Center

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<https://committees.kccd.edu/committee/academic-senate>

A G E N D A

Recognition of Academic Senates 10 +1 Title 5 Responsibilities – Board Policy Manual Section 6

Academic and professional matters means the following policy development and implementation matters:

1. Curriculum, including establishing pre-requisites and placing courses within disciplines;
2. Degree and certificate requirements
3. Grading policies;
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6. District and College governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development; and

Other academic and professional matters as mutually agreed upon between the Governing Board and Academic Senates.

■ CALL TO ORDER

■ *REVIEW AND APPROVAL OF THE MINUTES

■ REPORTS –


- A. President's Report (10 min)
 - Final Exam Schedule
 - Auditing Course (Update on Task Force)
 - Elimination of 4-week Summer Courses
 - 40/30/30 Scheduling
- B. *Co-Chair Reports: ASC, Assessment, Budget, Curriculum, Enrollment Management, EODAC, ISIT, PRC, SDCC (10 min)
- C. Other Reports (3 min each)
 1. Correspondence
 2. Treasurer
 3. Union Update
 4. Student Representative

■ OPPORTUNITY TO ADDRESS THE SENATE (15 min)

■ ADDITIONS TO THE AGENDA (must be added with a 2/3 vote of members present)

■ *COMMITTEE APPOINTMENTS (2 min)

■ UNFINISHED BUSINESS (5 min for each agenda item)


- A. Skills Prerequisite Task Force - Update
- B. Achieving the Dream 

■ NEW BUSINESS (5 min for each agenda item)

- A. *Concern With ASCCC Proposed New Discipline

■ GOOD AND WELFARE AND CONCERNS

■ ADJOURNMENT

◆◆ Voting Items 

*Materials Available on the Committee Website

ACADEMIC SENATE of BAKERSFIELD COLLEGE

February 27, 2013, 3:30 P.M.

Collins Conference Center

UNAPPROVED MINUTES

PRESENT: Corny Rodriguez (EB); Nick Strobel (EB); Wesley Sims (EB); Kate Pluta (EB); John Gerhold (EB); Michael Korcok(EB); Billie Jo Rice (EB); Rick Brantley (EB); Bill Kelly; Gayla Anderson; Christian Zoller; Kris Stallworth; Nancy Guidry; Kathy Freeman; Maria Perrone; Valerie Robinson; Julie Lowe; Brian Hirayama; Ron Grays; DeAnn Sampley; Brent Damron; Alex Henderson; Bernadette Towns; Lisa Harding; Anna Poetker; Jeannie Parent; Jason Stratton; Robert Martinez; Terry Meier; Susan Pinza; Nick Acosta; Danitza Romo

ABSENT: Bill Barnes (EB); John Carpenter (EB); Kimberly Hurd (EB); Ron Kean (EB); Kathleen Rush; Shane Jett; Marsha Eggman; Klint Rigby; Patrick Fulks; Bernadette Towns

GUESTS: Graham Wheat, Renegade RIP

CALL TO ORDER

The meeting was called to order at 3:33p.m.

REVIEW OF THE MINUTES

The minutes of February 13, 2013 were not available for review.

REPORTS

President (Rodriguez)

- Corny will meet with Zav Dadabhoj, Vice President of Student Services, Sue Vaughn, Director of Admissions & Records and Sue Granger-Dickson, Academic Senate Catalog Committee to discuss changes to the final exam schedule to better accommodate Friday classes.
- Volunteers are needed for a task force to review the pros and cons of course audits. The group will report back to the Academic Senate with any recommendations perhaps in the form of a Change Proposal. Corny will send an email to all faculty.
- Sonya Christian, Nan Gomez-Heitzeberg and Sandra Serrano have all expressed support for ensuring Bakersfield College research needs are met. Institutional Research staff will serve as liaisons to both the Program Review and Accreditation Steering Committees.
- Nominations are still needed for Academic Senate representatives and officers. The deadline to submit nominations is Thursday, February 28.

Accreditation (Pluta)

Kate Pluta reported that the college is moving quickly in response to the ACCJC Recommendations. Lisa Fitzgerald, Institutional Researcher is now attending Accreditation Steering Committee meetings. Kate is also meeting with Lisa and Heidi Gilliard, Research Analyst, to discuss a survey to evaluate the self-evaluation process. Kate shared the timeline that will be followed to prepare the response. The Recommendation Teams will prepare responses for each recommendation and will submit the report to the Oversight Committee by April 22. Kate then shared the proposed composition of the Oversight Committee and the Recommendation Teams and noted that Bonnie Suderman is the Project Director. The Recommendation Teams are comprised of people who worked on those same areas in the self-evaluation, and college committees whose work is related to the recommendation. In addition to the Academic Senate, both of these documents will be presented to the Accreditation Steering Committee and College Council. Kate noted that the ACCJC Report is clear that Bakersfield College will need to resolve the deficiencies outlined in the recommendations, not just prepare an action plan for addressing the deficiencies. The faculty for each of the Recommendation Teams will need to be approved by the Academic Senate.

A motion was made to add the names listed for each Recommendation Team to the Committee Appointment approval list. M/S/C: B. Kelly/Gerhold.

**A motion was made to suspend the agenda and move to New Business Item C, Achieving the Dream. M/S/C: Korcok/Gerhold.



Achieving the Dream Sonya Christian

Corny explained that Bakersfield College, as a consortium of colleges, could join Achieving the Dream to help more clearly focus the college needs and more clearly define who we are and what we do. He further noted that out of the Program Viability discussion there was a desire and energy to do more and Achieving the Dream gives the college a chance to do that. College President, Sonya Christian finds it important to have a campuswide dialogue before moving forward.

Sonya gave a brief overview of Achieving the Dream. To begin, Sonya referenced the first of three slides that were provided that gave the ACCJC Standards related to Institutional Effectiveness. ACCJC Recommendation #1 primarily addresses the need for an integrated approach to planning and the use of data to make decisions in a comprehensive and integrated fashion. The second slide explains the purpose of research to “systematically use data to improve the quality of the learning environment in order to move the dial on student success.” Sonya explained that research should primarily be used to inform practices to improve students learning and success, as well as guide the work not only at the institutional level but also at the program and department level. The level of integration and use of the data at the program and unit level can be improved when department chairs, dean and lead faculty can drill deeper into the data. The third slide represents the work being done and the connectedness of work at Bakersfield College and emphasizes the need for research and data.

In early February a KCCD team funded by STEM and C6 attended the Achieving the Dream Conference. At the conference Sonya proposed to the Achieving the Dream leadership a consortium of four colleges, Bakersfield, Porterville, Cerro Coso and Taft colleges, for the price of two colleges. Each of the colleges would fund \$37,500 per year for three years. The college is exploring funding options through STEM, C6, Basic Skills Initiative, VTEA and Perkins and local businesses for the first year and intends to seek other funding sources, such as additional grants to fund it further.

IT and IRP will need to do some heavy lifting this summer to create the data tables to do cohort tracking. The college is already heavily invested in initiatives related to student success; working in the areas of writing, math, educational planning, and strategic planning. Achieving The Dream will bring a rigor in how we approach the work. The Leadership Coach will work with the leadership of the college to create the conditions for systematic improvement. The Data Coach would provide expertise in utilizing the data and work with institutional researchers to create a system to track longitudinal data. The Achieving the Dream server provides a web-based query with three levels: the highest being for researchers and analysts; the mid-level query would allow key campus leadership to be trained on how to extract and use data at the program level; the third level is available for all campus users.

There was a question about Achieving the Dream’s political work and if Bakersfield College could choose not to be involved with that component. Sonya noted that most of the advocacy is to raise awareness of community college students, and to bring attention to success and completion.

A question was asked if training would be made available for faculty. Achieving the Dream emphasizes professional development and engagement.

If faculty want to contact other faculty from an Achieving the Dream community college, all nine colleges in the Los Angeles Community College District joined the cohort last year.



Sonya asked the Senate to engage faculty in this discussion and provide feedback. Corny asked the Senators to share this information with faculty in their areas and to bring any feedback for discussion at the next meeting, March 13.

Assessment (Towns)

There was no new report from the Assessment Committee

Curriculum (Rice/Carpenter)

- Curriculum co-chairs, Billie Jo Rice and John Carpenter were recently notified that prior to implementing CurriUNET Meta, that all glitches in the current system will need to be remedied.
- There are new Title 5 changes related to repeatability that will need to be implemented by Fall 2013. Most courses will not have that option any longer.
- For areas that will offer AA-T or AS-T degrees, faculty will need to use CurricUNET to propose a new degree that will go through the approval queue.

Enrollment Management (Korcok)

The Enrollment Management committee is scheduled to meet on February 28, 2013.

EODAC (Kean)

Corny Rodriguez reported that he and Ron Kean conducted diversity training at the Faculty Chairs and Directors Meeting on February 22, 2013.

ISIT (Strobel)

There was no new report from the ISIT Committee.

PRC (Barnes)

There was no new report from the Program Review Committee.

SDCC (Hurd)

There was no new report from the Staff Development Coordinating Council.

Correspondence

There was a request to send condolence cards to Kathy Rosellini, and the families of Adie Geiser and Professor Bradford.

Treasurer

There was no new report from the Treasurer.

CCA Update (Guidry)

Nancy Guidry reported that CCA elections will be held soon and asked faculty to consider serving on the Executive Board. Many of the current officers do not plan to run for re-election and the positions need to be filled. Nancy also noted that COLA adjustments are based on comparable districts. The specific language can be found in the CCA Contract.

SGA (Romo)

Danitza Romo reminded the Senate about the upcoming OXFAM events. The deadline to RSVP has been extended until Tuesday, March 6. The events are as follows:

Oxfam Hunger Banquet: March 8, 6-8pm, Campus Center Cafeteria

Poverty 101 Leadership Breakfast: March 15, 8-9am, Renegade Room

Poverty 101 Workshop: March 15, 9:30am-4:30pm, Campus Center Cafeteria.

OPPORTUNITY TO ADDRESS THE SENATE

ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)*

ACADEMIC SENATE of BAKERSFIELD COLLEGE

January 30, 2013, 3:30 P.M.

Collins Conference Center

APPROVED MINUTES

PRESENT: Corny Rodriguez (EB); Nick Strobel (EB); Michael Korcok(EB); Billie Jo Rice (EB); Wesley Sims (EB); John Carpenter (EB); Kate Pluta (EB); John Gerhold (EB); Bill Kelly; Gayla Anderson; Christian Zoller; Kris Stallworth; Susan Pinza; Nancy Guidry; Kathy Freeman; Maria Perrone; Patrick Fulks; Valerie Robinson; Julie Lowe; Brian Hirayama; Robert Martinez; Ron Grays; DeAnn Sampley; Brent Damron; Alex Henderson; Danitza Romo; Bernadette Towns; Lisa Harding; Anna Poetker; B. Towns; Marsha Eggman;

ABSENT: Bill Barnes (EB); Kimberly Hurd (EB); Ron Kean (EB); Rick Brantley(EB); Kathleen Rush; Shane Jett; Terry Meier; Jeannie Parent; Jason Stratton; Klint Rigby;

CALL TO ORDER

The meeting was called to order at 3:36 p.m.

REVIEW OF THE MINUTES

A motion was made to approve the minutes of November 28, 2012. M/S/C: Gerhold/Sims

REPORTS

President (Rodriguez)

- Corny reported that the Program Viability Criteria are being used by administration, most recently in reviewing the AA-T and AS-T degrees. Corny thanked the department chairs that submitted information that would not have otherwise been captured.
- The spring term began a week early than usual and took some faculty by surprise. Beginning the week prior to the Martin Luther King, Jr. holiday was an oversight and will be more diligent in the future.
- With Leah Carter and Liz Rozell stepping into interim Dean positions, Corny will identify a replacement for Leah on the Executive Board as a Member-at-large.
- There was a vote held in the fall to ratify the Senate Constitution & Bylaws revisions; however, according to the ratification procedures outlined in the Constitution & Bylaws, there were not enough total votes to ratify. Corny will send a communication to all faculty explaining the need to vote when the revisions are sent back out this spring for ratification.

Accreditation

Kate Pluta reported that she has been busy serving on a College Council task force working on improving the strategic direction of College Council, participating in a discussion on leveraging the college's web presence and in particular coordinating a meeting with ASC and all of the committee co-chairs. Sonya asked this group to meet and discuss how the committees could work together on the strategic direction of the college. Kate also noted that the ACCJC report has not yet arrived, but it is expected very soon. The report will be made public as soon as it is received.

Assessment

Bernadette Towns reported that the Assessment Reception will be held April 25. Also, the committee has decided to celebrate assessment for the entire month of April rather than just one week. A variety of workshops will be held for faculty and students.

Curriculum

Billie Jo Rice and John Carpenter reported that the college will be submitting a certification to the state Chancellor's Office on January 31, identifying the AA-T and AS-T degree that will be offered. The decisions are being based on being budget neutral which will mean deleting some courses to make room for others. Nan Gomez-Heitzeberg will be meeting with department to discuss the realignment of the schedule. There may be faculty affected. Billie Jo noted that of the 22 degrees that have been vetted all but Art History will go forward.

Enrollment Management

The committee has not yet met this term. Faculty with questions should contact Michael Korcok.

EODAC

Corny Rodriguez reported that the training will be held for those faculty serving on screening committees. Questions can be directed to either Corny or Ron Kean, EODAC Co-chair.

CCA Update

Nancy Guidry reported that the Health Insurance excess reserve balance will be evaluated every quarter. Currently there is an excess which means faculty will not be asked to contribute toward the cost of health benefits for now. The reserve balance will be reviewed again in March and June. Faculty will receive a 30-day notice before any costs are imposed.

Nancy also reported that CCA Elections will be held this spring and there is a need for faculty to get involved in the union. Nancy asked Senators to encourage faculty in their areas to consider serving on the CCA Executive Board.

A question was asked about renegotiating with the district so that faculty no longer would be subject to contributing toward health care costs considering the additional funding due to Proposition 30. Nancy will follow up with the Executive Board.

Correspondence

Wesley Sims had no correspondence on which to report. There were requests to send "Get Well" cards to Manuel Gonzalez and Nancy Guidry.

OPPORTUNITY TO ADDRESS THE SENATE

Sean James was not available to provide an update on the budget.

ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)*

A motion was made to add as New Business Item E, Final Exam Schedule for Spring 2013.
M/S/C: Robinson/Gerhold.

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: B. Kelly/Meier

UNFINISHED BUSINESS

There were no unfinished business items on the agenda.

NEW BUSINESS

Committee Charges Updates

It was noted that the revisions to the committee charges for Accreditation Steering Committee (ASC) and Program Review Committee (PRC) were being presented as a first reading. Senators should be prepared for voting at the next Senate meeting. Both charges have been reviewed by College Council who provided feedback. Changes to the ASC charge are based on the experience of the committee over the past two years and now more accurately reflects the work of the committee. Changes to the PRC charge include more



Kathy Freeman

From: owner-bc_acadsen@listserv.bakersfieldcollege.edu on behalf of Jennifer Marden [jarden@bakersfieldcollege.edu]
Sent: Thursday, March 14, 2013 10:13 AM
To: bc_acadsen
Subject: Voting Item: April 3
Attachments: budget committee charge 02-11-13.doc



Senators –

Attached you will find the Budget Committee's recommended changes to their charge. Please review these changes and share with those you represent. This will be a voting item at the April 3 Academic Senate meeting.

Jennifer Marden
Administrative Secretary
Academic Senate
(661)395-4300
jarden@bakersfieldcollege.edu

Kathy Freeman

From: owner-bc_acadsen@listserv.bakersfieldcollege.edu on behalf of Jennifer Marden [jimarden@bakersfieldcollege.edu]
Sent: Thursday, March 14, 2013 3:47 PM
To: bc_acadsen
Subject: FW: Faculty Needed: Course Audit Task Force

Senators –


Following up with the discussion from yesterday's meeting, I am forwarding to you the email soliciting volunteers for faculty to serve on the Course Audit Task Force.

Jennifer Marden

*Administrative Secretary
Academic Senate
(661)395-4300
jimarden@bakersfieldcollege.edu*

From: Jennifer Marden
Sent: Tuesday, March 05, 2013 2:06 PM
To: bc_faculty
Subject: Faculty Needed: Course Audit Task Force

On Behalf of Cornelio Rodriguez, Academic Senate President:


The Academic Senate is soliciting faculty volunteers to serve on the Course Audit Task Force. The Education Code allows for students to audit courses and the option is also listed in the Bakersfield College catalog; however, the practice has been not been available at Bakersfield College for approximately three years. Auditing courses can be a beneficial component to student success by allowing students to keep their skills current in areas such as Math, Music, Library Research, and American Sign Language. This task force is charged with: 

1. reviewing the Education Code, college catalog and other relevant resources;
2. develop a list of benefits and drawbacks for students and the institution; and
3. provide a recommendation to the Academic Senate on whether or not to allow the practice of auditing courses.

Please respond to this email if you are interested in participating or if you have any questions.

update this listing of college-wide committees on a periodic basis. Currently, the list of these committees is as follows:

Assessment Committee
Accreditation Steering Committee
Budget Committee
College Council
Commencement Committee
Curriculum Committee
Enrollment Management Committee
Equal Opportunity & Diversity Advisory Committee (EODAC)
Facilities Committee
Information Systems and Instructional Technology Committee (ISIT)
Library Advisory
Matriculation Committee
President's Scholars/President's Re-entry Scholars Committee
Safety Committee
Scholarship Committee
Staff Development Coordinating Council (SDCC)
Student Conduct and Complaint Hearing Committee

- Section 11 The Senate President may designate the leader of a faculty caucus for any college-wide committee.
- Section 12 Ad Hoc Committees
- Ad Hoc Committees of a temporary nature may be approved by the Senate at any time.
- Section 13  All Senate appointees to all committees shall receive in writing the composition and duties of said committee, as approved by the Senate. In addition, appointees shall seek advice from the Senate before acting on new, substantive policy decisions.
- Section 14 Committee reports may be scheduled ahead of New Business or Old Business at any Senate meeting.
- Section 15 If the Senate votes to discontinue its involvement in any committee, then the Senate appointees to said committee shall be immediately notified that their appointments are thereby revoked.

ARTICLE VIII -- LIMITATION ON PUBLIC STATEMENTS

- Section 1 The President shall be the official spokesperson for the Senate.