

# ACADEMIC SENATE of BAKERSFIELD COLLEGE

January 30, 2013, 3:30 P.M.  
Collins Conference Center

APPROVED MINUTES

**PRESENT:** Corny Rodriguez (EB); Nick Strobel (EB); Michael Korcok(EB); Billie Jo Rice (EB); Wesley Sims (EB); John Carpenter (EB); Kate Pluta (EB); John Gerhold (EB); Bill Kelly; Gayla Anderson; Christian Zoller; Kris Stallworth; Susan Pinza; Nancy Guidry; Kathy Freeman; Maria Perrone; Patrick Fulks; Valerie Robinson; Julie Lowe; Brian Hirayama; Robert Martinez; Ron Grays; DeAnn Sampley; Brent Damron; Alex Henderson; Danitza Romo; Bernadette Towns; Lisa Harding; Anna Poetker; B. Towns; Marsha Eggman;

**ABSENT:** Bill Barnes (EB); Kimberly Hurd (EB); Ron Kean (EB); Rick Brantley(EB); Kathleen Rush; Shane Jett; Terry Meier; Jeannie Parent; Jason Stratton; Klint Rigby;

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## CALL TO ORDER

The meeting was called to order at 3:36 p.m.

## REVIEW OF THE MINUTES

A motion was made to approve the minutes of November 28, 2012. M/S/C: Gerhold/Sims

## REPORTS

### President (Rodriguez)

- Corny reported that the Program Viability Criteria are being used by administration, most recently in reviewing the AA-T and AS-T degrees. Corny thanked the department chairs that submitted information that would not have otherwise been captured.
- The spring term began a week early than usual and took some faculty by surprise. Beginning the week prior to the Martin Luther King, Jr. holiday was an oversight and will be more diligent in the future.
- With Leah Carter and Liz Rozell stepping into interim Dean positions, Corny will identify a replacement for Leah on the Executive Board as a Member-at-large.
- There was a vote held in the fall to ratify the Senate Constitution & Bylaws revisions; however, according to the ratification procedures outlined in the Constitution & Bylaws, there were not enough total votes to ratify. Corny will send a communication to all faculty explaining the need to vote when the revisions are sent back out this spring for ratification.

### Accreditation

Kate Pluta reported that she has been busy serving on a College Council task force working on improving the strategic direction of College Council, participating in a discussion on leveraging the college's web presence and in particular coordinating a meeting with ASC and all of the committee co-chairs. Sonya asked this group to meet and discuss how the committees could work together on the strategic direction of the college. Kate also noted that the ACCJC report has not yet arrived, but it is expected very soon. The report will be made public as soon as it is received.

### Assessment

Bernadette Towns reported that the Assessment Reception will be held April 25. Also, the committee has decided to celebrate assessment for the entire month of April rather than just one week. A variety of workshops will be held for faculty and students.

### Curriculum

Billie Jo Rice and John Carpenter reported that the college will be submitting a certification to the state Chancellor's Office on January 31, identifying the AA-T and AS-T degree that will be offered. The decisions are being based on being budget neutral which will mean deleting some courses to make room for others. Nan Gomez-Heitzeberg will be meeting with department to discuss the realignment of the schedule. There may be faculty affected. Billie Jo noted that of the 22 degrees that have been vetted all but Art History will go forward.

### Enrollment Management

The committee has not yet met this term. Faculty with questions should contact Michael Korcok.

### EODAC

Corny Rodriguez reported that the training will be held for those faculty serving on screening committees. Questions can be directed to either Corny or Ron Kean, EODAC Co-chair.

### CCA Update

Nancy Guidry reported that the Health Insurance excess reserve balance will be evaluated every quarter. Currently there is an excess which means faculty will not be asked to contribute toward the cost of health benefits for now. The reserve balance will be reviewed again in March and June. Faculty will receive a 30-day notice before any costs are imposed.

Nancy also reported that CCA Elections will be held this spring and there is a need for faculty to get involved in the union. Nancy asked Senators to encourage faculty in their areas to consider serving on the CCA Executive Board.

A question was asked about renegotiating with the district so that faculty no longer would be subject to contributing toward health care costs considering the additional funding due to Proposition 30. Nancy will follow up with the Executive Board.

### Correspondence

Wesley Sims had no correspondence on which to report. There were requests to send "Get Well" cards to Manuel Gonzalez and Nancy Guidry.

### **OPPORTUNITY TO ADDRESS THE SENATE**

Sean James was not available to provide an update on the budget.

### **ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)***

A motion was made to add as New Business Item E, Final Exam Schedule for Spring 2013.  
M/S/C: Robinson/Gerhold.

### **COMMITTEE APPOINTMENTS**

A motion was made to approve the committee appointments as presented. M/S/C: B. Kelly/Meier

### **UNFINISHED BUSINESS**

There were no unfinished business items on the agenda.

### **NEW BUSINESS**

#### Committee Charges Updates

It was noted that the revisions to the committee charges for Accreditation Steering Committee (ASC) and Program Review Committee (PRC) were being presented as a first reading. Senators should be prepared for voting at the next Senate meeting. Both charges have been reviewed by College Council who provided feedback. Changes to the ASC charge are based on the experience of the committee over the past two years and now more accurately reflects the work of the committee. Changes to the PRC charge include more

accurate lines of reporting and communication as well as the addition of an Institutional Research representative as an ex-officio member to the committee.

#### 2012-13 Annual Program Review report

As a member of the Program Review Committee, Kate Pluta reviewed the components of the report provided to the Senate. The report includes a summary page that highlights concerns, commendation and recommendations of the program review process. Also included are best practices from each of the program areas that highlight positive things happening across the college. This report has been reviewed by College Council and now the Academic Senate. The next step in the process is for the College President to write to the college community about how the program reviews factor into any budget decisions.

#### Proposition 30 Expenditures

Proposition 30 language specifies that new resources generated by Proposition 30 must be treated as a separate amount of money. The college community is to have input on how those funds are allocated within the district as part of the participatory governance component to the budget development process. It will be important for the Senate to keep an eye on this matter. Senators should share this information with the faculty in their respective areas and encourage everyone to be aware of the matter. The topic will likely be a discussion at District Consultation Council. Corny will keep the Senate apprised.

#### Spring Election Timeline

A motion was made to approve the Spring Election Timeline as presented. M/S/C: Sims/Korcok

#### Final Exam Schedule for 2013

The Business Management and Information Technology department brought forward a concern regarding the spring 2013 final exam schedule. Classes scheduled on Friday have a final exam scheduled for Wednesday, May 8, 8:00am – 9:50am which is the same final exam time for courses taught other than Friday mornings. The conflict was identified and shared by students in the BMIT department. For this term, instructors are making special arrangements with students; however, this may continue to be an issue if not addressed. There was discussion about how to rectify the conflict. It was suggested that a specific final exam time be identified for those courses offered on Friday.

Separately, another concern was expressed regarding classes taught on Tuesday and Thursday typically have the same final exam time on either a Tuesday or Thursday. It was suggested that the final exam be alternated either on Tuesday or Thursday in fairness to faculty and students.

Corny will take these issues forward to administration and report back to the Senate.

#### **GOOD AND WELFARE**

There were no additional comments or questions for the Academic Senate.

#### **ADJOURNMENT at 4:25p.m.**

Respectfully Submitted,  
*Jennifer Marden*