

Committee Co-Chairs Meeting Notes  
Spring Meeting, April 10, 2012  
4:30-5:30

In Attendance: Dr. Robert Jensen, Nan Gomez-Heitzeberg, Corny Rodriguez, Bonnie Suderman, Kate Pluta, Kimberly Hurd, Bernadette Towns, Matthew Morgan, Lucas Rucks, Jennifer Marden, Bill Moseley, Nick Strobel, Stephen Eaton, Billy Barnes,

1. Review of Minutes

**Action Item:** Note Taking responsibility will be rotated among committee members.

2. Committee Charge

Committee reviewed original charge from April 29 with discussion on Charge, Scope of Authority, Reporting and Communication structures, and Membership.

**Action Item:** Kate to send out updated Charge for committee review and input

3. College Goals for 2012-15

Kate provided draft copy of college goals and objectives for 2012-15 to be used in the next Co-Chair Committee reports. Once approved, Committees will use these goals and objectives to link committee goals to for the next year.

4. 2012-13 Reports and due dates

After discussion the committee approved a move to go from 3 reports to 2, one near the beginning of the fall semester and one near the end of the spring. This will allow new committee members to impact annual committee goals if need be. 2012-13 reports will be as follows:

Report 1

Report due October 1<sup>st</sup>,

Meeting of Co-chairs Committee in the week of Oct. 8-12, exact date and time TBA

Report 2

Report due April 22<sup>nd</sup>

Meeting of Co-chairs Committee in week of April 29- May 3