

Matriculation Component Exemption Criteria

Consistent with the provisions of AB 3, Sections 78212-78214, and Title 5, Section 55532, the following Exemption Procedures for Assessment, Orientation, and Counseling/Advising are in effect for the Colleges of the Kern Community College District.

Except as noted below, all students shall be required to complete the ~~three (3)~~ *four (4)* matriculation components: assessment, orientation, ~~and~~ *counseling/advising, and a Student Educational Plan (SEP)*. The Vice President, Student Services, or designee may, upon appeal, exempt students from the above-noted components, for circumstances not covered by this procedure.

| Counseling/ Exemption Criteria | Assessment | Orientation | <u>Counseling/ Advising</u> | <i>SEP</i> |
|--|-------------------|--------------------|--|-------------------|
| 1--Students who have completed an associate degree or higher. | X | X | X | X |
| 2--Satisfactory completion of course work equivalent to college-level English and college-level math, <i>or completion of State Approved Assessment.</i> | X | | | |

Approved by the Chancellor's Cabinet
 January 12, 1998, Effective Spring 1988
 Revised 5/30/89
 Revised 8/22/89
 Revised 1/19/91, Effective Fall 1991
 Revised 3/21/95
 Revised 9/09/97, Effective Fall and Summer 1998

Procedures for Registration and Collection of Enrollment Fees

- 1) Priority registration appointments are scheduled prior to open registration. [See Priority Registration Procedure 4A3(c).] ~~The District Student Services Committee determines the order and dates for priority registration.~~
- 2) In person registration will be available for courses requiring instructor or departmental approval.
- 3) Students not in good academic standing or having a hold that prevents registration will not be allowed to register until they have obtained clearance from appropriate College personnel.
- 4) Students with two (2) or more or a combination of any two (2) or more "D's", "F's", "W's", "NP's" in a single course will be prevented from registering for that course until they have obtained clearance in accordance with the College's established procedures.
- 5) Students are required to complete an Admissions or Update form prior to registration every term. ~~As appropriate, T~~ these forms may be completed on the web. through telephone registration, or in person.
- 6) At the time of registration students can check their class schedules and their account information via the web. ~~or the telephone information systems.~~
- 7) Enrollment fees are due at the time of registration. (See Board **Policy 4A7C** regarding penalties for failure to pay enrollment fees by the due date.)

Approved by the Chancellor's Cabinet
November 27, 1990

Revised 7/20/93
Revised 7/16/98
Revised 3/18/03
Revised 5/18/04

10-19-11

Kern Community College District
Office of the Assistant Chancellor, Educational Services
October 19, 2011

Kern Community College District
Priority Registration Procedures
Bakersfield College

Order of Priority Registration

First-term priority registration includes assessment, orientation, and counseling/advising; continuing priority registration includes the completion of a Student Educational Plan.

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|------------------------|--|
| <u>Day 1-3</u> | <u>Matriculated*** Veterans, Matriculated Foster Youth* or Matriculated Former Foster Youth**, Matriculated DSPS, Matriculated EOPS Presidential Scholars, Student Athletes</u> |
| <u>Day 4-13</u> | <u>Matriculated, Matriculated Continuing Students with less than 100 Units Attempted (excluding students on academic standing probation 2)</u> <u>Matriculated Prior Year Graduates of Local**** High Schools in the District</u> |
| <u>Day 6-13</u> | <u>Matriculated</u> |
| <u>Day 14</u> | <u>Matriculated New Students not Included Above</u> |
| <u>Day 15</u> | <u>Open Registration</u> |

*Foster youth is a person who is currently in foster care

**Former Foster Youth is a person who is an emancipated foster youth and who is up to 24 years of age

*** Matriculated is defined as having completed assessment, orientation, counseling/advising, and a Student Educational Plan

**** Local defined as any feeder high school in the District

Kern Community College District
Priority Registration Procedures
Cerro Coso Community College

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| <p><u>Order of Priority Registration</u> <u>First-term priority registration includes assessment, orientation, and counseling/advising; continuing priority registration includes the completion of a Student Educational Plan.</u></p> | |
| <u>Day 1-2</u> | <u>Matriculated*** Veterans, Matriculated Foster Youth* or Matriculated Former Foster Youth**, Matriculated DSPS, Matriculated EOPS</u> |
| <u>Day 3</u> | <u>Matriculated Honor Students</u> |
| <u>Day 4-10</u> | <u>Matriculated Continuing Students with less than 100 Units Attempted (excluding students on academic standing probation 2)</u> <u>Matriculated Prior Year Graduates of Local**** High Schools</u> |
| <u>Day 11-14</u> | <u>Matriculated New Students not Included Above</u> |
| <u>Day 15</u> | <u>Open Registration</u> |

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Kern Community College District
Priority Registration Procedures

Porterville College

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|--|---|
| <p><u>Order of Priority Registration</u></p> <p><i><u>First-term priority registration includes assessment, orientation, and counseling/advising; continuing priority registration includes the completion of a Student Educational Plan.</u></i></p> | |
| <u>Day 1-3</u> | <p><u>Matriculated*** Veterans, Matriculated Foster Youth* or Matriculated Former Foster Youth**, Matriculated DSPS, Matriculated EOPS</u></p> |
| <u>Day 4-10</u> | <p><u>Matriculated Continuing Students with less than 100 Units Attempted (excluding students on academic standing probation 2)</u></p> <p><u>Matriculated Prior Year Graduates of Local**** High Schools</u></p> |
| <u>Day 11-14</u> | <p><u>Matriculated New Students not Included Above</u></p> |
| <u>Day 15</u> | <p><u>Open Registration</u></p> |

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