

**ACADEMIC SENATE**  
**September 21, 2011, 3:30 P.M.**  
**COLLINS CONFERENCE CENTER**

**APPROVED MINUTES**

**PRESENT:** Corny Rodriguez (EB); Bill Moseley (EB); Kate Pluta (EB); John Gerhold (EB); Matthew Morgan (EB); Michael Korcok (EB); Leah Carter (EB); Rick Brantley (EB); Anna Poetker; Christian Zoller; Gayla Anderson; Jason Stratton; Jeannie Parent; Klint Rigby; Kris Stallworth; Lisa Harding; Maria Perrone; Melinda Fogle; Nancy Guidry; Nick Strobel; Shane Jett; Sue Granger-Dickson; Susan Pinza; Brent Damron; Phil Whitney; Terry Meier; Marsha Eggman; Qiu Jimenez

**ABSENT:** Bill Barnes (EB); Wesley Sims; (EB); Kimberly Hurd (EB); DeAnn Sampley; Bill Kelly; Kathy Freeman;

**GUESTS:** Sue Vaughn, Admissions & Records Director

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**CALL TO ORDER**

The meeting was called to order at 3:33

**REVIEW OF THE MINUTES**

A motion was made to approve the minutes as presented. M/S/C: Strobel/Carter

**REPORTS**

President's Report (Rodriguez)

Executive Board members, Leah Carter and Kimberly Hurd, are drafting 11-12 Senate goals. Anyone interested in working on these should contact either Kimberly or Leah. Also, faculty are needed to draft criteria for determining eligibility for emeriti listed in the college catalog.

ASC (Pluta)

ASC is working on defining how integrated planning works on this campus. This information will be shared with the Academic Senate and College Council. Committee chairs will submit their fall reports on September 30 which will be sent to all Academic Senate and College Council members.

Curriculum (Rodriguez)

The Curriculum Committee reviewed the proposed restructuring options and would like to move forward with providing .300 reassigned time to one faculty co-chair and establishing an internal subcommittee to address general education for the 11-12 academic year. Senators should share with faculty they represent that when using Curricunet, choosing the update option does not reset the review date and you will not be able to make changes in the various screens.

EODAC (Morgan)

Students have asked for support and resources for undocumented students. Corny and Sue Granger-Dickson offered to help with this effort. Sue Vaughn offered to communicate to those students on behalf of the Senate if needed.

ISIT (Moseley)

The Committee has revised the Annual Program Review form, completed the fall committee report and is outlining committee goals for the year. It was also noted that the college will stay with the default waitlist protocol for online courses while waiting for coordination of the policy with the other two colleges. There is concern by one college of the legality of allowing students to participate in online courses.

### Union Update

*This report was provided in writing by Lora Larkin and was read by Cory Rodriguez*

BC does not currently have a KCCD CCA BC Chair. CCA will be announcing a special election for a BC Chair, 2 BC full-time faculty representatives, and 1 BC part-time faculty representative in a few weeks. We encourage the Senators to discuss possible candidates for BC faculty representation on the CCA executive board, especially during this crucial time in faculty contract negotiations. In addition, we'd like to remind the Senators that the Board of Trustees will be holding a special meeting at the District office on Wednesday, September 28th at 2pm, and CCA again encourages faculty participation and support down at the Weill Center on that day. With regards to negotiations, our next mediation is set for Monday, October 24th at the District Office.

Current CCA BC representatives are Rene' Trujillo and myself, and we both welcome any questions, comments, or concerns with regards to any CCA business.

### Enrollment Management (Korcok)

Michael has met with Michael McNellis to discuss recent activity of the committee and is setting meeting dates with Nan Gomez-Heitzeberg.

### **OPPORTUNITY TO ADDRESS THE SENATE**

#### Sue Vaughn: Waitlist Purging

Sue noted that Title 5 requires that the census date be the Monday of the 3<sup>rd</sup> week of classes or on Tuesday if there is a holiday. It is a requirement that faculty drop all non-participating students before the census date. The state pays for anyone who is registered on census date.

There seems to have been confusion on when the waitlist purging would occur. Sue had provided information indicating the waitlists would be purged on Friday but they were not done until Saturday. This is an automatic process that is done overnight. Previously, if students were not purged before the refund date (Friday of the second week) they would be charged. This is no longer the case. Sue consulted with Charley Chiang at the District Office and learned that waitlists could be purged as late as the night before census date. She recommends that we continue to do as we do this year, and purge on the Saturday night before census date.

In response to a question about students who drop after the waitlist is purged which then makes a seat available in the class, Sue clarified that students can be registered on census date with an enrollment exception form. Faculty would need to print the waitlist prior to purging in order to know in which order students could be added on census day.

There was a suggestion to draft a resolution related to the size of waitlists. Nick Strobel and Cory Rodriguez agreed to work on a draft. It was suggested that the resolution include waiting to purge the waitlists on the night prior to census.

### **ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)***

There were no additions to the agenda.

### **COMMITTEE APPOINTMENTS**

A motion was made to approve the committee appointments as presented. M/S/C: Stratton/Gerhold

### **UNFINISHED BUSINESS**

#### Grade Change

Cory will meet with Dr. Chamberlain next week and will provide the president's response at the next Senate meeting.

## KCCD Strategic Plan

There were several comments and concerns expressed with specific references listed below:

- Goal 4, Objective 4.2: It was noted that at the state level the idea of common course numbering has been replaced with the idea of “tagging” courses similar to the CAN system. KCCD should not spend time and resources on an effort no longer supported at the state level, especially given there is an alternative.
- Goal 1, Objective 1.2: Considering that students enter courses at varying degrees of readiness, there is concern about laying out specific targets for English and Math without consulting the faculty in those departments. It was noted that each college will address each objective individually. It was understood the department at each college would be able to decide how best to implement the objectives. The district is not imposing anything specific.
- Goal 1, Objective 1.1: There was concern about this objective being based on a percentage.. It was noted that the targets were established based on AARC data which indicates students who complete 12 units within their first year are more successful.
- Goal 5, Objective 5.1: How is the district able to increase unrestricted revenue? It was explained that there are several different ways, such as rental of facilities.
- Values and Pledges: It was suggested to remove this page entirely. The pledges seem trivial, unrealistic and unnecessary. We do not seem to be living up to the values of trust and transparency now.

A motion was made to remove the pledges as written and instead write a pledge that states, “Our actions will correspond to our mission.” M/S: Strobel/Whitney. A friendly amendment was made by Gerhold to also remove Objective 4.2 and to register concern about the practicality of the targets that have been outlined in Objectives 1.1 and 1.2. This amendment was declined and the motion carried with two abstentions.

A motion was made to strike the provision to create a common numbering system and to express strong concern for the various targets for success measures. M/S/C: Gerhold/Strobel.

There was consensus not to approve the document in its entirety until the changes suggested are considered and concerns are addressed.

## **NEW BUSINESS**

### Curriculum Committee Structure

A motion was made to support .300 reassigned time for the Curriculum Co-chair, with .100 reallocated from the ISIT Co-chair, and that a General Education subcommittee be created with members of the Curriculum Committee and others as appropriate. M/S/C: Gerhold/Carter

### Budget Criteria

A motion was made to suspend the typical voting rules to have an emergency vote at this meeting. M/S/C: Stratton/Strobel.

A motion was made to approve the budget criteria dated May 31, 2011. M/S: Strobel/Korcok

Discussion followed with comments on how the criteria seem to be presented as topics rather than an indication of how they will be weighted. It was explained that the document is meant to be used as a reference to those who are making budget decisions. As part of the Annual Program Review process, the president will provide in writing why specific budget decisions were made and those decisions should be based on the list of criteria.

Gerhold called question. The motion carried.

\*\*A motion was made to suspend normal rules to add as New Business C, Catalog Task Force Charge to the agenda. M/S/C: Korcok/Gerhold

#### Catalog Task Force Charge

Sue Granger-Dickson shared a draft charge and explained that the committee membership would include faculty with expertise in the areas described. The draft reads as follows:

*The BC Academic Senate BC Catalog Task Force Committee Charge is to review the current Bakersfield College Catalog:*

- *To ensure that the content relative to programs, program SLO's and course descriptions and other matters related to academics are included and accurate;*
- *To make suggested changes to improve readability as well as following the practices of standard English;*  
*and*
- *To make suggested changes to improve student and community understanding.*

Changes were suggested and Senators asked for more time to consider the proposed charge. Senators should request feedback from the areas they represent and forward that information to Sue. Sue indicated she will make the changes suggested and forward to the Senate prior to the next meeting.

#### **GOOD AND WELFARE AND CONCERNS**

#### **ADJOURNMENT at 5:07**

Respectfully Submitted,  
Jennifer Marden