

**ACADEMIC SENATE**  
**May 4, 2011, 3:30 P.M.**  
**COLLINS CONFERENCE CENTER**

**APPROVED MINUTES**

**PRESENT:** Corny Rodriguez (EB); Bill Moseley (EB); Diana Kelly (EB); Natalie Bursztyn (EB); Kate Pluta (EB); Rachel Vickrey; (EB); John Gerhold (EB); Janet Fulks (EB); Michael Korcok (EB); Leah Carter (EB); Phil Whitney; Christian Zoller; Kathy Rosellini; Nancy Guidry; Kimberly Hurd; Maria Perrone; Reggie Bolton; Bill Kelly; Debbie Kennedy; Marsha Eggman; Klint Rigby; Sue Granger-Dickson; Rick Brantley; Melinda Fogle-Oliver; Diana Jackson; Jeannie Parent; Gayla Anderson; Nick Strobel; Terry Meier; Shane Jett; Anna Poetker; Wesley Sims;

**ABSENT:** Matthew Morgan (EB); Luis Guajardo; Adel Shafik; Kathy Freeman; Richard Marquez; Jason Stratton;

**GUESTS:** Michael Moretti; Tom Greenwood

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**CALL TO ORDER**

The meeting was called to order at 3:36

**REVIEW OF THE MINUTES**

A motion was made to approve the minutes as presented. M/S/C: Rosellini/Gerhold

**REPORTS**

President's Report (Rodriguez)

- From District Consultation Council, Corny reported the following: There will be Luminis training on May 17, August 16 and 17; Barnes and Noble has been awarded the bookstore contract; Help Desk contractor is not meeting the agreed upon response time but there is an increased call volume; the Senate needs to provide feedback on the Strategic Plan today.
- As other campuses have reviewed the unit restriction for priority registration policy approved by the BC Senate, there has been a request to consider 15 units. The Senate needs to consider the change.
- Interviews for EODAC, SDCC and PRC Co-Chairs will be next week. There has not been any interest expressed for the Curriculum Co-chair.

Co-Chair Reports

ASC This report was deferred to Unfinished Business Item B, Program Review Process.

Curriculum (Fulks)

- At the state level there is movement toward losing all repetition for activity courses—this will affect multiple disciplines. The legislature and LAO are pushing this issue. External requirements for vocational classes will not be affected. This issue seems to be with the term “activity.” Faculty should consider crafting curriculum to show different learning outcomes and may need to stay with latest version. Since intercollegiate athletics is on the table then it would be a good idea to have Football A, B and C.
- The Curriculum Committee is suggesting two faculty co-chairs, but seems to have been rejected by the Executive Board. Janet suggested that the job could not be done with only .200 reassigned time. It was clarified that the Executive Board is in support of the idea of two co-chairs but that the college president did not allocate enough total reassigned time to the Senate that could be distributed in a way to support two co-chairs.

- TMC is moving quickly and changes are occurring every day, such as changes to names. There may need to be some re-messaging of psychology and communication curriculum.

#### IEC/PRC

Diana Kelly directed Senators to the composition document and explained that the PRC is recommending further changes to the committee composition than those that were approved at the April 13 Senate meeting. The changes represent broader representation and rather than listing the number of faculty, classified and admin the composition now lists how each member will be selected. Diana would like the Senate to approve these changes.

#### ISIT

In regards to the ongoing Luminis/Moodle integration, Bill Moseley has been pushing for a quick decision. Bill will be meeting with Nan Gomez-Heitzeberg and Bonnie Suderman to continue this discussion.

#### ASCCC

John Gerhold reported that several resolution related to repeatability were addressed at Plenary. This biggest impact being the vote to eliminate the category of activity courses form Title 5. ASCCC will identify repeatability for each discipline with some proposals moving forward to the Board of Governors by the end of May.

AB 515 would establish a mirror of the extension university components that are offered with CSU and US at the Community College. If the law passes colleges would be authorized to offer regular courses, but also offer them on a fee based system so that those that could pay could demand an additional section of course X. On the surface that sounds creative but general response to that is it is creating a two-tiered system and those with resources have an advantage over those without financial resources. There is no fee limit. ASCCC voted not to support the legislation.

#### Correspondence

Natalie Bursztyn reported on student scholarships that were awarded from Senate-- five scholarships were awarded and one of those recipients has already sent a thank you note. Natalie also reported that a sympathy card was sent to Becki Whitson and notes of congratulations were sent to Matthew Morgan and Bill Moseley.

#### Treasurer

There was no treasurer's report.

#### CCA Report

Kathy Rosellini reported that faculty should have received an email from Mary O'Neal reporting the CCA elections results.

#### SGA (Student Government Association)

There was no SGA report.

#### Budget Committee (status update)

Budget criteria will be available soon. It is the intent the criteria will be sent to College Council, Friday, May 6, 2011; however, the Senate will have an opportunity to review and give input.

#### **OPPORTUNITY TO ADDRESS THE SENATE**

##### Sue Granger-Dickson: Resolution to Declare Transfer in September

Sue asked the Senate to consider a resolve to create and recognize a BC Transfer Week. There is currently a Transfer Day and this week would coincide with that event. Sue suggested that faculty could wear their college paraphernalia and share their own college experiences with students.

#### **ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)**

A motion was made to add New Business E, Resolution for Transfer M/S/C: Gerhold/Bursztyn

## COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: Bursztyn/Granger-Dickson

## UNFINISHED BUSINESS

### Distance Education Participation Policy

Nancy Guidry introduced the policy and explained that the Distance Education Committee looked at policy from around the country and asked for input from Bill Moseley and Leah Carter. The proposed policy has been written to be as close to face-to-face courses. There were differing opinions on whether instructors should be expected to drop students or they should have the option to drop them. It was suggested to add Education Code or Title 5 language that requires dropping students. Also there was a suggestion not to move forward with this policy until the Luminis/Moodle issue is resolved, but others felt it was important to strengthen language for all classes, as we move from access model to success model.

A motion was to have an emergency vote on this item. M/S/C: Gerhold/Bursztyn

A point was made that by giving instructors the option of dropping students, this also give students the opportunity to receive financial aid. Another suggestion was made to make the two weeks statement rewritten in a way to allow for shorter term courses.

A motion was made to approve the policy as written using the existing catalog language. Using “may” to allow instructors the option to drop and modifying the two week language. M/S/C: Bursztyn/Carter

### ***Bakersfield College***

#### ***Distance Education Attendance and Non-Participation Policy***

*All students enrolled in Distance Education courses must log in to the course(s) and complete any assignment(s) or other activities, to be determined by the instructor, that are required during the first week. Students who fail to complete first-week assignments/activities within the instructor's deadline will be dropped.*

*After the first week and during the time period before the final withdrawal date, “students are responsible for officially withdrawing from any class or classes in which they no longer wish to be enrolled,” as stated in the Bakersfield College Catalog. (See the catalog section “Withdrawing from Classes” for additional details.)*

*The Bakersfield College “Attendance Policies: Class Attendance” (see the BC catalog) states that “instructors may drop a student from a course when absences number the equivalent of two weeks of class recorded from the first day of instruction.” In the case of Distance Education, “absences” shall be defined as “non-participation.” Instructors may drop students after the equivalent of two weeks of non-participation from the first day of class. Non-participation shall be defined as, but is not limited to:*

- *Not following the instructor's participation guidelines as stated in the syllabus*
- *Not submitting required assignments*
- *Not contributing meaningful discussion in required chat rooms, discussion boards, or other online forums*
- *Not participating in scheduled activities*
- *Failure to communicate with the instructor as required*

*It should be noted that simply logging into the course, does not constitute participation. Students must demonstrate that they are actively participating in the course by submitting required assignments, contributing to discussion forums, etc. as outlined above.*

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*Syllabus statement:*

*Instructors may drop students after the equivalent of two weeks of non-participation in accordance with “Distance Education Attendance and Non-Participation Policy.” (Instructors must provide a link to this policy with this statement in their syllabus.)*

### Program Review Process

Kate Pluta introduced draft 12 and explained how the annual program review (APR) will be modified from the existing annual unit plan process. This change is intended to make sure the process is meaningful. The current process will look at the annual program reviews and will write a summary that includes a summary of themes and issues that need to be addressed – this will go to the Senate president, College Council and college president. The college president would then respond to the college community. The integrated program review (IPR) will be postponed one year and will use the annual program reviews to guide the IPR process. APRs will have additional questions from unit plans and may be different for administrative, student services and instructional areas.

A motion was made to approve the process as presented. M/S/C: B.Kelly/Granger-Dickson. The motion carried with one abstention

### Catalog Committee

Corny asked for volunteers to review the front part of the college catalog each spring. There was a motion to table this decision until Janna Oldham was consulted about an appropriate timeline for this review. M/S/C: Vickrey/Bursztyn.

### Grade Change

Natalie Bursztyn presented a resolution related to the issue of an administrator changing a grade that was previously assigned by an instructor. This resolution is in support of the faculty member's decision of the grade assignment and resolves that the grade be changed.

Nan Gomez-Heitzeberg has not yet responded to the Senate request for a written response. There was a suggestion that Corny follow up with that request from Nan.

A motion was made to have an emergency vote on this item. M/S/C: Gerhold/B.Kelly

Discussion continued with suggestions for changes to the resolution so that it reads as follows:

*Whereas Title 5 §55025 states in part, "In any course of instruction in a community college district for which grades are awarded, the instructor of the course shall determine the grade to be awarded each student in accordance with this article;" and Kern Community College Board Policy Section 4C4C states that the "instructor shall determine the grade to be awarded each student... [which] shall be final in the absence of mistake, fraud, bad faith, or incompetence;" and*

*Whereas a failing grade assigned by an instructor that was contested by a student was changed to a B on or around April 1, 2011 without the instructor's approval and no compelling case for "mistake, fraud, bad faith, or incompetence was made to justify this grade change; and*

*Whereas the records concerning this failing grade indicate a total of 314 points completed by the student out of 455 possible points; which equates to the student earning 69% of the possible points; which is a D per the course syllabus; this includes a grade of 0 for exam 3 on which the student was found to have cheated; and*

*Whereas the remaining 2.5 weeks of that semester constituted an additional 240 points possible, including the final exam, that the student did not attempt, totaling 695 total course points possible, reducing the student's total earned points for that course to 314 out of 695 (= 45%); therefore, the student's true grade, based on the course syllabus, is an F; and*

*Whereas Title 5 §55002 states that "The course provides for measurement of student performance in terms of the stated course objectives and culminates in a formal, permanently recorded grade based upon **uniform standards** in accordance with section 55023. The **grade is based on demonstrated proficiency in subject matter** and the ability to demonstrate that proficiency..." Assigning a grade of a D is generous, considering the student failed to complete the last 2.5 weeks of the semester and the associated work during that time. As noted above, the student's grade should truly be based on the entire semester's work. The student should still be required to complete the missed work; and*

*Whereas other students in the course took the final exam and earned A, B, C, D and F grades based upon completing all the course requirements; therefore, the assigning of a grade of "B" to this student violates the aforementioned Title 5 section based on uniform standards; and*

*Be it resolved that the Academic Senate of Bakersfield College demands that the inappropriately and administratively assigned grade of "B" be changed to the instructor recommended grade of "D," which reflects the grade earned by the student up to the date the student stopped attending class for this course; and*

*Be it further resolved that the Academic Senate of Bakersfield College takes this action not simply in support of an individual faculty member, but in defense of Title 5 and KCCD Board Policy sections as outlined above which stipulate that the grade assigned by a faculty member "shall be final in the absence of [instructor] mistake, fraud, bad faith or incompetence."*

A motion was made to approve the resolution as presented with suggested changes. M/S: Gerhold/Rosellini. The motion carried with one abstention.

**\*\*A motion was made to extend the meeting time by 15 minutes. M/S/C: B. Kelly/Rosellini**

#### Emeriti

A motion was made to approve reinstating those that were previously listed as emeriti in the college catalog, prior to the policy implemented in May 2010 that removed the names, be grandfathered and once again listed in future college catalogs. M/S/C: Brantley/Rosellini

#### **NEW BUSINESS**

##### KCCD Strategic Plan

There were no suggestions for changes to the Strategic Plan.

##### BC General Education Pattern

Bakersfield College has approved General Education, which is different than CSU, by requiring units from each subcategory rather than a total from each category. It was suggested that Curriculum look at the need for general education next year.

A motion was made to make this a voting item. M/S/C: Gerhold/Korcok

A motion was made to modify the general education pattern in Area D such that the student must complete 9 total units from two different disciplines. M/S/C: Gerhold/Whitney

**\*\*A motion was made to suspend the agenda and move to New Business Item D, 2011-12 Academic Senate and Executive Board Meeting Schedule. M/S/C: Rosellini/Meier**

##### Assess Senate Goals

This topic was tabled.

##### 2011-12 Academic Senate and Executive Board Meeting Schedule

A motion was made to approve the 2011-12 meeting schedule. M/S/C: Bursztyn/Rosellini

##### Resolution to have transfer week

A motion was made to approve the creation of Transfer Week at Bakersfield College to coincide each year with the existing Bakersfield College Transfer Day. M/S/C: Gerhold/Burstyn

#### **GOOD AND WELFARE AND CONCERNS**

#### **ADJOURNMENT at 5:21**