

**ACADEMIC SENATE**  
**March 17, 2010, 3:30 P.M.**  
**COLLINS CONFERENCE CENTER**

**UNAPPROVED MINUTES**

**PRESENT:** John Gerhold (EB); Coryn Rodriguez (EB); Natalie Bursztyn (EB); Rachel Vickrey; (EB); Nick Strobel (EB); Karen Kettner (EB); Susan McQuerrey (EB); Bill Moseley; Christian Zoller; Diana Jackson; Kathy Rosellini; Clint Rigby; Luis Guajardo; Richard Marquez; Kimberly Hurd; Reggie Bolton; Gayla Anderson; Ann Tatum; Maria Perrone; John Menzies; Debbie Kennedy; Skip Hill; Terry Meier; Student Representative Assma Ali

**ABSENT:** Diana Kelly (EB); Tom Moran (EB); Michael McNellis (EB); Adel Shafik; Kimberly Chin; Kris Toler; Michael Korcok; Bill Kelly; Jeannie Parent; Marsha Eggman; Jason Stratton; Moya Arthur;

**GUESTS:** Rick Brantley, Andrea Garrison

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**CALL TO ORDER**

The meeting was called to order at 3:36

**REVIEW OF THE MINUTES**

A motion was made to approve the minutes with a correction in the third paragraph of the curriculum update to reflect a task force is being established to assist those going through Curriculum Review rather than Program Review.

M/S/C: Rosellini/Marquez

**REPORTS**

President's Report (Gerhold)

John received the survey from ASCCC in response to AB1440 (transfer degrees) asking if the Senate had discussed the matter. John indicated that yes, the Senate had discussed the proposed legislation explaining that Bakersfield College's Senate was not in favor of the degree but preferred a Title 5 change to legislation.

Tom Greenwood will lead a task force of faculty and administrators to research and follow up on the time block patterns at other community colleges specifically how they accommodate 4-5 unit courses. Faculty representatives from ESL, Foreign Language, Math and Academic Development will be needed.

Although there was a narrative justification for hiring the General Council, there was no hard data provided to show how the position would save the district money. There was not an opportunity for discussion or questions on the position at Consultation Council prior to hiring. The next Consultation Council meeting will be April 13 due to the spring break schedules of the colleges.

The President has asked that the Senate reduce its total reassigned time allotment from a 1.300 load to 1.100 load and will cut the travel budget by \$1000. The Executive Board will discuss how to make the .200 reduction and will report out on that decision.

The Board of Trustees will hold its April 8 meeting on the Bakersfield College campus, possibly in the Levan Center.

Closing Day activities will likely include light refreshments sponsored by CCA, and possibly CSEA and Management Association. The Senate has not been asked to contribute.

Co-Chair Reports

Written reports are available in the Academic Senate public folders.

Treasurer

The dues allocation was approved at the March 3 allowing for three (3) \$1000 and one (1) \$500 student scholarships, a \$560 donation to the Margaret Levinson College Leadership Award and \$100 gift s to each faculty retiree.

CCA Report

Kathy Rosellini shared CCA's gratitude for the Senate Acclamation. The negotiating team continues to meet with administration to resolve a few minor issues with contract wording related to domestic partners. Faculty who teach in open labs should be aware that a proposal has been made to reduce the Lecture Hour Equivalent (LHE). Currently, the load base is 30 for lecture hours and overload and part-time faculty are paid on an hourly basis. The discussion centered around paying faculty teaching the 30-hour load base 50% of the current hourly rate. In effect paying them based on a percentage of load. For example, a faculty member teaching on a 15-hour base teaches for 3 hours for .200 load. A faculty member teaching a 30-hour base teaches for 6 hours for .200 load. If the change is made, both of these hypothetical faculty would receive the same total pay. CCA Negotiators will meet with the district administration on March 19 to discuss how many people would be affected and the financial impact. Karen Bishop will communicate with faculty after that meeting.

SGA

Assma Ali reported that renovations are underway for the campus center outdoor area and the game area adjacent to the cafeteria. Spring Fling is March 22-26 and SGA is requesting faculty participation especially with the students versus faculty softball game planned for Thursday. SGA Elections will also take place during this week. The Renegade Pantry has been very successful- donations can be brought to the SGA office anytime. SGA is also sponsoring a blood drive on April 20.

DMTF

The group continues to working through the handbook documents that will include what committees there are to join and the process for being appointed. Dr. Chamberlain would like to have the handbook finalized by year-end, shared at Closing Day and ultimately having a website where the final handbook can be accessed.

**OPPORTUNITY TO ADDRESS THE SENATE**

Dr. Chamberlain's schedule did not allow him to attend this Academic Senate meeting, but will attend on April 7.

**ADDITIONS TO THE AGENDA *(must be added with a 2/3 vote of members present)***

There were no additions to the agenda.

**COMMITTEE APPOINTMENTS**

A motion was made to approve the committee appointments. M/S/C: Bursztyn/ Marquez

<b>Academic Development Screening Committee</b>	
Rebecca Juarez <i>(English)</i> <i>replacing Cindy Hubble</i>	
Debbie Cantrell <i>replacing Hillary Neumeister</i>	
<b>Student Conduct &amp; Complaint Hearing Panel</b>	
Christian Zoller	Cindy Hubble

## **UNFINISHED BUSINESS**

### 11B4, Emeritus

Senate members reviewed the proposed language additions and a motion was made to approve the policy and procedure as presented. M/S/C: Bursztyn/Bolton

### Update Curriculum/Certificate Issues (McQuerrey)

The Curriculum Committee at Porterville and Bakersfield Colleges developed and approved the form faculty will use to submit certificate requests. Cerro Coso will not be using the form since they have decided not to offer those types of certificates. Faculty should start gathering the information needed to submit certificate approval and CTE areas now need to provide backup documentation for each certificate awarded. The Board needs to approve by the May meeting in order to meet the catalog deadline.

### Accreditation Steering Committee

The Executive Board revised the document based on the Senate discussion of March 3. The primary changes are to increase faculty from 5 – 7 including the Assessment Co-Chair, set the term for faculty will be initially three years and be appointed by the Senate, the committee Co-Chair will serve on the Executive Board. Senators should keep in mind that acceptance of this proposal will require changes to the Senate Constitution and Bylaws. A motion was made to approve the document as presented. M/S/C: Bursztyn/Hill

## **NEW BUSINESS**

### Constitution & Bylaw Change to Executive Board Membership.

A motion was made to suspend the typical voting rules of requiring a first reading of the changes prior to voting. M/S/C: Hill/Marquez

A motion was made to amend the Constitution and Bylaws to include the Accreditation Steering Committee (ASC) Co-Chair to the Executive Board and to update the name of the Equal Opportunity Advisory Committee to Equal Opportunity Advisory & Diversity Committee (EODAC). M/S/C: Bursztyn/Anderson

### Management Reorganization

The revised organizational chart was distributed and John Gerhold explained that the assignment of Nan Gomez-Heitzeberg to Vice President of Academic Affairs and Student Services as well as the hiring of the Associate Vice President of Student Services will take place immediately. The elimination of the Dean of Student Learning and Dean of Athletics, which will change to Athletic Director, will take place on July 1. It is possible that another Dean of Instruction and the Dean of Student Services could also be eliminated depending how the budget situations unfolds. It seems that changes were made because of necessary budget reductions, but that rationale was not provided to College Council. It was suggested that Senators read Nick Strobel's College Council report which explains very well the reorganization and its implications. The report can be accessed at

<http://online2.bakersfieldcollege.edu/sea/collegecouncil/index.html>

### Budget Development Process

The colleges have been asked by district administration to develop 10-11 budgets using a zero-based budget process. Currently, Bakersfield College uses a rollover budgeting process meaning that whatever was allocated the previous year gets rolled over to the current year and is adjusted based on available dollars. Zero-based budgeting means that each area starts with zero and justifies what dollars are received. The rationale for changing the budgeting process seems to be that extraneous money would be discovered by starting from scratch. The President has indicated that unit plans would be used in the zero-based budgeting process.

Budget development is clearly a part of 10+1 and although the process hasn't changed much in many years the Senate should have primacy in this area. Zero-based budgeting is a big change in process and will take high levels of involvement of faculty. John Gerhold reminded Greg Chamberlain that the Senate will also need time to vet a new process before implementation. Since the last Senate meeting on May 5 and the Board of Trustees adopts a

tentative budget in early June, it seems unlikely that a new process can be developed and approved in that timeframe.

The Senate recommended creating a faculty task force, that would include the faculty currently serving on the college budget committee, to discuss how best to respond to the idea of zero-based budget process. This is a significant change and given the possible impact to programs, it should not be rushed into without preparation and clarity. It was suggested to assert the Senate's 10+1 primacy in the budget development process in writing. A motion was made directing John Gerhold to communicate in writing to the district office the Senate's assertion of primacy in the budget development process and asking for a rationale for the need of a zero-based budgeting process. M/S/C: Bursztyn/Rosellini

A motion was made approving the faculty budget task force with the members mentioned and additional faculty as needed. M/S/C: Vickrey/Rosellini. This task force will report back to the Senate once the group meets.

#### Reaffirmation of 2003 Curriculum Resolution

This is being brought to the Senate to elicit discussion about how budgeting ultimately affects programs and the Senate's 10+1 role in the curriculum process. Senators should consider this reaffirming the resolution and be prepared for further discussion at the April 7 meeting.

#### SENATE GOAL REPORTS

There were no updates provided on the Senate Goals.

#### **GOOD AND WELFARE AND CONCERNS**

**ADJOURNMENT at 5:06**