

NAME OF COMMITTEE	<i>ACCREDITATION STEERING COMMITTEE</i>
COMMITTEE CHARGE	<p>Standing governance committee charged with the following:</p> <ol style="list-style-type: none"> 1. make accreditation an on-going process 2. develop and integrate processes for on-going data collection, providing for on-going assessment 3. link actions to specific goals 4. develop a timeline and meeting schedule 5. review and monitor current status 6. lay out matrix 7. keep the accreditation preparation process progressing 8. devise ways to engage and involve the entire campus community in accreditation (task existing committees to provide data on a regular basis) 9. be accountable for their time 10. be available for training 11. assist with recruiting members for accreditation processes
SCOPE OF AUTHORITY	Formed to institutionalize the dynamic accreditation process, establish the structure of the Self-Study, methodically gather data, and prepare for the on-site visitation of the Accreditation Team in 2012 as well as future accreditation visits.
REPORTS TO	College Council, Academic Senate Should have a website for regular updates, clear communication channels to campus community
MEMBERSHIP	<p>Chaired by Vice President, Academic Affairs/Faculty Co-chair</p> <p>5 Administrators, including: Managers from Student Services, Research, Facilities, Instruction, IT 2 Classified</p> <p>5 Faculty, targeting those that have expertise within one or more of the accreditation standards - librarian, CTE, gen ed, basic skills, student services</p> <p>1 Assessment Co-Chair 1 Student 2 Community Members (ad hoc)</p> <p>All members of the committee should have the following:</p> <ol style="list-style-type: none"> 1. understanding of the mission of the college 2. understanding of data analysis 3. understanding of technical writing 4. research capabilities